

2015

256th Annual Report for the Town of Woolwich Maine for the Fiscal Year 2014-2015

Woolwich (Me.). Municipal Officers

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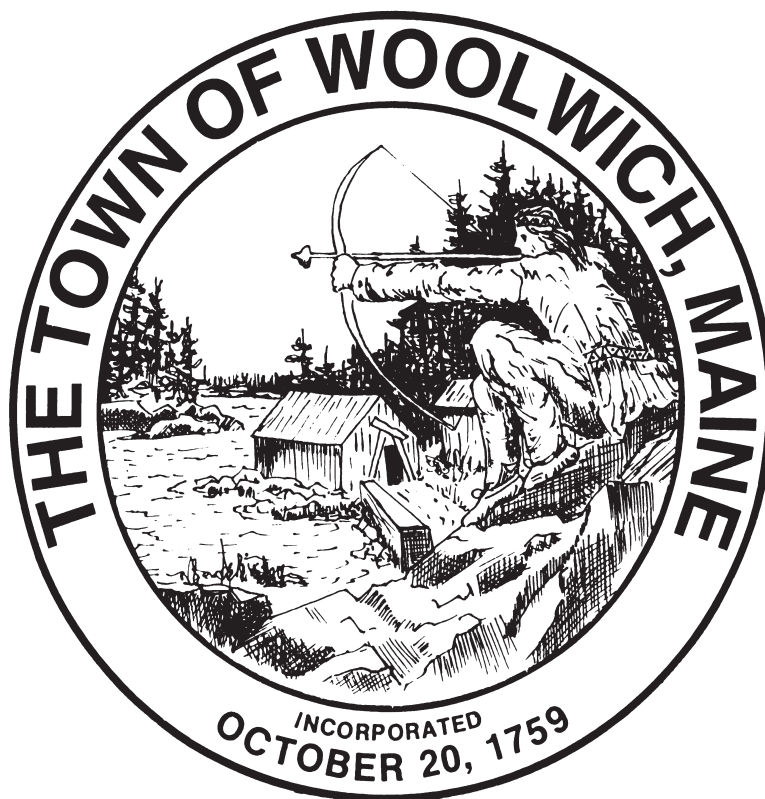
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256th Annual Report

**for the
Town of**

WOOLWICH MAINE



For the Fiscal Year 2014-2015

Annual Report
of the
Town Officers
of the Town of
Woolwich
Maine



For the fiscal year
July 1, 2014 – June 30, 2015



Lincoln County Publishing Co.
Newcastle / Damariscotta, Me.

Woolwich, Maine

-Incorporated October 20, 1759

-Population: 3,072 (2010 Census)

-Government: Annual Town Meeting, five member Board of Selectmen and Town Administrator

-School: Woolwich Central School (K-8); Principal, Jason Libby

-Post Office: Woolwich Post Office 04579; Tel. 443-2000 • Bath Post Office 04530; Tel. 443-9779

-Woolwich Historical Society, 21 Nequasset Road; 443-4833; Open June, July and August on Sundays, 10 a.m.-4 p.m. and by appointment. Call Debbie Locke at 443-5684.

-Cable Television - COMCAST

Questions about your bill - 1 (207) 729-6663

Local Cable - Channel 3 - To put items on the local cable, please call the Town Office at 442-7094

-Solid Waste Disposal - Riverside Disposal - 623-2577 (as of 7/1/16)

-Telephone Service: Fairpoint 442/443/386/882 Exchanges

-Cemeteries: Nequasset Cemetery, Partridge Cemetery, Riverside Cemetery, Bailey Cemetery, Gould Cemetery, Grover Cemetery, Murphy's Corner Cemetery, Laurel Grove Cemetery, Thwing's Point Cemetery

-Town Office: Municipal Building, 13 Nequasset Road

Selectmen's Office, Town Administrator and Town Treasurer 442-7094

Tax Collector and Town Clerk 442-8723

Fax Machine 442-8859

Animal Control Officer 737-2093

Shellfish Warden 371-2732

Office Hours of the Town Clerk and Tax Collector

| | | | | | |
|--------|---------------|-----------|---------------|--------|---------------|
| Monday | 9 a.m.-5 p.m. | Wednesday | 9 a.m.-6 p.m. | Friday | 9 a.m.-3 p.m. |
|--------|---------------|-----------|---------------|--------|---------------|

Office Hours for the Selectmen's Office / Town Administrator

| | | | |
|--------|---------------|----------------------|---------------|
| Monday | 9 a.m.-5 p.m. | Tuesday and Thursday | 8 a.m.-4 p.m. |
|--------|---------------|----------------------|---------------|

| | | | |
|-----------|---------------|--------|---------------|
| Wednesday | 9 a.m.-6 p.m. | Friday | 9 a.m.-4 p.m. |
|-----------|---------------|--------|---------------|

Email Address: administrator@woolwich.us • Website: www.woolwich.us

Town Clerk - hunting and fishing licenses, dog licenses, birth, marriage and death certificates issued, copies of vital statistics records, election preparation and records.

Tax Collector - excise tax collection, automobile, trailer and boat registration, collection of all fees and tax payments.

The **Selectboard** meet 1st and 3rd Mondays of each month at 6 p.m. at the Woolwich Town Office.

The **School Board** meets the fourth Monday of every month at 6 p.m. at alternate schools in the RSU#1 district. Website: www.rsu1.org.

Brief History of Woolwich - First settled in 1638 by Edward Batemen and John Brown, who purchased the land of Robin Hood, the Indian Chief. Settlement was broken up in the second Indian War. Resettled in 1734, Precinct of Georgetown until incorporated October 20, 1759. Plantation name, Nequasset. Present name from Woolwich, England. Day's Ferry area designated as a historic district on the National Register of Historic Places in 1975.

Dedication



Elisabeth (Betty) W. King
September 6, 1928 – June 2, 2015

The Woolwich Municipal Officials would like to dedicate this year's Town Report to the memory of Elisabeth (Betty) King who served Woolwich faithfully on the Conservation Committee from 2001- 2010.

Betty was a community minded woman, an environmental activist, an organic farmer, herbalist, painter and passive solar designer. She won an award for her patented design using holography to utilize sunlight for architectural lighting. She was active in local schools, her church and created "The neighborhood Café" along with her partner Sean Donovan where families in need could sit down with others to a warm meal. This speaks to her compassion for her fellow human beings. Also along with Sean, she formed an organization called "Home Together" to provide support for transitioning homeless persons.

Betty was a communicant of St. Mary's Church in Bath and, being a lover of music, sang in their choir.

Betty had several children, some of whom she homeschooled. She was well schooled herself, being a graduate of Massachusetts Institute of Technology with a degree in architecture. She was always a writer and was a member of the group "Write On" in Brunswick. Other affiliations she had were with the Sagadahoc Chapter of the Maine Organic Farmers and Gardeners, the Friends of Merrymeeting Bay and the Kennebec Estuary Land Trust.

Betty will be greatly missed.

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Boston Post Cane Holder



Photo Courtesy of Debbie Locke

The current holder of Woolwich's Boston Post Cane is Clinton R. Hilliker. The Selectpeople awarded the cane to Clinton last year at a special ceremony held on June 23, 2015. Clinton was born April 16, 1917. Clinton just passed away March 5, 2016 just shy of his 99th birthday.

| Name | Date of Death | Age |
|-----------------------|---------------|-----|
| Loring Edgerly | 4/9/2015 | 98 |
| Grace E. Smith | 11/13/2013 | 97 |
| Jerry Creamer | 11/13/2011 | 96 |
| Sadie G. Hathorne | 8/12/2008 | 95 |
| Mary S. Bateman | 8/15/2007 | 97 |
| Stanley E. Wallace | 2/23/2003 | 92 |
| Marietta M. Flemmings | 7/23/2002 | 96 |
| Eleanor A. Jameson | 1/4/2002 | 95 |
| Alberta Hunt | 7/29/2000 | 99 |
| Hollis L. Leeman Sr | 6/15/1996 | 93 |
| Marian D. Cain | 12/12/1995 | 94 |

| | | |
|-----------------------|------------|-----|
| Harold B. Leeman | 5/3/1993 | 91 |
| Catherine L. Carleton | 1/31/1992 | 94 |
| Maude E. Leeman | 8/17/1990 | 96 |
| Albert V. Knight | 9/18/1987 | 97 |
| Susie B. Reed | 9/13/1985 | 97 |
| Loring K. Soule | 1/26/1984 | 98 |
| Fred T. Hathorne | 9/22/1978 | 98 |
| Mary L. Dodge | 3/9/1976 | 101 |
| Winifred H. Brawn | 5/12/1971 | 98 |
| Anne E. Dodge | 11/2/1969 | 99 |
| Cyrus Gilmore | 3/27/1968 | 91 |
| John C. Preble | 1/28/1964 | 104 |
| William Poor | 10/30/1955 | 103 |
| Asa Hathorne | 12/23/1949 | 95 |
| Marilla L. Brawn | 12/5/1949 | 99 |
| Clarissa A. Reed | 9/18/1941 | 89 |
| Benjamin F. Savage | 5/26/1941 | 93 |
| Anne L. Sidelinger | 7/21/1938 | 95 |
| Emma T. Barnes | 1/12/1934 | 92 |
| Margaret B. Robbins | 5/14/1933 | 93 |
| Rachel A. Getchell | 11/5/1930 | 94 |
| Peter A. McDonald | 3/3/1927 | 91 |
| Sarah M. Reed | 2/10/1927 | 91 |
| Mary Buck | 3/17/1923 | 90 |
| Elizabeth Thwing | 8/10/1921 | 90 |
| John H. Perkins | 9/25/1920 | 89 |
| Charlotte A. Leonard | 4/27/1920 | 94 |
| Worrall Reed | 2/27/1919 | 93 |
| James Tibbetts | 6/6/1916 | 99 |
| Sarah McKenney | 3/1/1914 | 97 |

This list was compiled by former Selectman Todd W. McPhee using the Town of Woolwich Vital Records. Any noted errors or omissions should be reported to the Town Office for investigation.

Special Town Meeting Warrant — May 7, 2016

SAGADAHOC, s.s.

To: Deborah Locke, a resident of the Town of Woolwich in the County of Sagadahoc and the State of Maine.

GREETINGS:

In the name of the State of Maine, you are required to notify and warn the voters of the Town of Woolwich in the said County qualified by law to vote in town affairs to meet at the Woolwich Central School at 137 Nequasset Road in said Town, on Saturday, the 7th day of May A.D. 2016 at Nine o'clock in the forenoon, then and there to act on Articles 1 through 39, all of said articles being set out, to wit:

Article 1 To elect a Moderator to preside at said meeting and to vote by written ballot.

Revenue

Article 2 To see if the Town will set the dates of **October 1, 2016** and **April 1, 2017** when taxes are due and payable and to see if the Town will fix the interest rate on unpaid taxes at **7% (seven percent)** per annum (36 MRSA §505.4) and to set the dates that interest starts on unpaid taxes **thirty (30) days** after each due date.

Article 3 To see if the Town will vote to set an interest rate to be paid by the Town on taxes that have been paid, but are either abated or overpaid and refunded at **3% (three percent)** for the 2016-2017 tax year. (36 MRSA § 506-A)

Article 4 To see if the Town will vote to transfer all unexpended balances and overdrafts to Undesignated Fund Balance except those listed below which may be carried forward at the Selectboard's discretion. The Selectboard is authorized to expend funds out of these carry forward accounts for the purpose for which they were established or to allow them to lapse.

List of Accounts that may be carried forward

| | | |
|--------------------------------|---------------------------------|----------------------------|
| Compensatory/Vacation Time | Woolwich EMS Donations Account | Employee Health Trust Acct |
| Dry Hydrants Account | Contingent Account | Subdivision Accounts |
| Insurance Account | Roads and Bridges Account | Litigation Account |
| Computer System Account | Conservation Commission Account | Tar Account |
| Comprehensive Planning Account | Snow Removal Account | Planning Board Account |
| Town Roads Block Grant | Municipal Building Operations | Animal Control Account |
| Cable TV Account | Woolwich Emergency (WEMA) Acct | Office Operations |
| Fire Department Operations | Supplements and Abatements | Hydrant Rental |
| Emergency 911 | Street Lights | Fire Department Gift Acct |
| Septic System | Woolwich EMS Account | Solid Waste Account |
| Landfill Closure Account | General Assistance Account | Fish Way Account |
| EMS Rescue Billing Account | Right of Way Account | Nequasset Church Account |
| Cemeteries Account | Shellfish Account | Recreation Committee Acct |

accounts continued next page

| | | |
|----------------------------------|--------------------------------|---------------------------|
| Town Clock Account | Animal Shelter Account | Monument Committee Acct |
| Municipal Buildings Reserve Acct | Emergency Vehicle Reserve Acct | Generator Reserve Account |
| Septic Reserve Account | Vital Records Book Repair Acct | Air Pack Replacement Acct |
| ICMA-RC Town Match Account | Street Sign Account | Tax Mapping Account |
| Heating Assistance Account | Generator Reserve Account | |

Article 5 a) To see what sum the Town will vote to appropriate from the Undesignated Fund Balance Account to reduce the tax commitment.

Note: The Board of Selectmen recommends up to **\$900,000.00**

2015 recommendation \$900,000.00

b) To see if the Town will vote to authorize the tax collector or treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A §506.

c) To see if the Town will vote to appropriate up to **\$20,000.00** from the Undesignated Fund Balance Account to pay for abatements and applicable interest granted during this fiscal year.

2015 appropriation up to \$20,000.00

Article 6 To see if the Town will vote to authorize the Board of Selectmen to apply for available grants, to receive said grants, and to expend the grant funds for the purposes stated in the grant and to see if the Town will vote to appropriate up to **\$20,000.00** from the Undesignated Fund Balance Account as the Town's share of any approved grants.

Article 7 a) To see if the Town will vote to authorize the Selectmen to sell or dispose of various items that serve little or no purpose in the operation of the town.

b) To see if the Town will vote to authorize the Selectmen to accept donations and to authorize them to use the donations as they see fit or as the donor directs.

Article 8 To select a fish commissioner for a five-year term.

William D. Potter (2016-2021)

Article 9 a) To see what action the Town will take in regard to the alewives privileges at Nequasset and Back River Creek for the coming year.

b) To see if the town will authorize the Fish Commissioners, on behalf of the town, to use funds from the yearly sale of alewife privileges collected in the Fish Way Account for maintenance purposes of the Fish Way buildings and property. The Fish Commissioners are responsible for maintenance decisions. As the Fish Way property is shared with the Bath Water District, the Fish Commissioners will coordinate with them on matters related to the Alewife privileges. When an expenditure is expected to be greater than \$1,000, the planned Fish Way maintenance project will be presented to the Selectboard for their agreement. Use of Fish Way funds for purposes other than Fish Way purposes shall be subject to a vote of the town.

Article 10 To see if the Town will vote to authorize the Selectmen, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes, on such terms as they deem advisable, and to authorize them or the Treasurer to execute Quit Claim Deeds and Transfer Tax Documents on same.

The following article must be voted by written ballot.

Article 11 To see if the Town will vote to increase the property tax levy limit of **\$492,570.00** established for the Town of Woolwich by State law in the event that the municipal budget approved under the following articles will result in a tax commitment that is greater than that property tax levy limit.

Note: This article is needed because the LDI Tax Reform Legislation does not take into account the Town's use of Surplus to reduce taxes when processing the commitment of taxes and the appropriations approved during this Town Meeting will exceed the tax levy cap.

Personnel & Town Officers

Article 12 To see if the Town will vote to raise and appropriate the sum of **\$33,436.00** for the compensation of the Town Clerk, Deputy Treasurer/Deputy Tax Collector and to authorize the Selectmen to spend any amount up to \$33,436.00. 2015 appropriation \$33,436.00

Article 13 To see if the Town will vote to raise and appropriate the sum of **\$45,797.00** for the compensation of the Town Administrator/Town Treasurer and to authorize the Selectmen to spend any amount up to \$45,797.00. 2015 appropriation \$45,797.00

Article 14 To see if the Town will vote to raise and appropriate the sum of **\$35,115.00** for the compensation of the Tax Collector, Deputy Town Clerk and to authorize the Selectmen to spend any amount up to \$35,115.00. 2015 appropriation \$36,248.00

Article 15 To see if the Town will vote to raise and appropriate the sum of **\$35,000.00** for the Employee Health Insurance Account. 2015 appropriation \$33,000.00

Article 16 a) To see what sum of money the Town will vote to pay the Town Officers for the ensuing year:

| | <u>2015</u> | <u>2016</u> |
|---------------------------|--------------------|--------------------|
| Selectperson | \$3,000.00 | \$3,000.00 |
| Selectperson | 3,000.00 | 3,000.00 |
| Selectperson | 3,000.00 | 3,000.00 |
| Selectperson | 3,000.00 | 3,000.00 |
| Selectperson | 3,000.00 | 3,000.00 |
| Board Chairman | 1,500.00 | 1,500.00 |
| Board Vice Chairman | 500.00 | 500.00 |
| Ballot Clerks | 2,000.00 | 2,000.00 |
| Registrar of Voters | 250.00 | 250.00 |
| Moderator | 200.00 | 200.00 |
| Workers Compensation | 8,000.00 | 10,000.00 |
| Unemployment Compensation | 1,500.00 | 1,500.00 |
| Social Security | 17,900.00 | 18,400.00 |
| Comp/Vacation Time Reimb | 2,400.00 | 2,400.00 |
| ICMA-Retirement Account | 2,874.00 | 2,874.00 |
| | <u>\$52,124.00</u> | <u>\$54,624.00</u> |

b) To see what sum, if any, the Town will vote to raise and appropriate for the Town Officers' Account for the ensuing year. **Recommend \$54,624.00**

2015 appropriation \$52,124.00

c) To see if the Town will vote to raise and appropriate the sum of **\$6,000.00** for the salary (including mileage) to the Animal Control Officer (ACO) and to authorize the Selectmen to spend any amount up to \$6,000.00. 2015 appropriation \$6,000.00

d) To see if the Town will vote to raise and appropriate the sum of **\$23,122.00** for the salary of the Codes Enforcement Officer, Building Inspector and Licensed Plumbing Inspector and to authorize the Selectboard to spend any amount up to \$23,122.00. 2015 appropriation \$23,122.00

e) To see if the town will vote to raise and appropriate the sum of **\$10,000.00** for temporary help and training replacement personnel and to authorize the Selectpeople to spend any amount up to \$10,000.00. 2015 appropriation -0-

f) To see if the town will vote to raise and appropriate the sum of **\$5,000.00** to cover wages, payroll taxes and retirement matching funds for the extra pay period in FY17.

An approximate breakout of the costs are as follows:

| | |
|------------|-------|
| \$4,516.81 | Wages |
| \$286.87 | SS |
| \$67.09 | Med |
| \$109.95 | Ret |
| <hr/> | |
| \$4,980.72 | |

*Note: Every 11 years the calendar has an extra
Pay period for which we must budget.*

General Government

Article 17 a) Shall the current Woolwich Recreation Committee be renamed the Woolwich Special Events Committee?

b) Shall a new Woolwich Recreation Department be created? Said Department is to be run by a Board of five Directors and two Alternate Directors. The Woolwich Recreation Department will absorb the Woolwich Junior Athletics program.

c) To see if the town will raise and appropriate **\$7,000.00** for said Woolwich Recreation Department's initial year.

Article 18 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following Town Accounts:

| | Appropriated <u>2015</u> | Recommend <u>2016</u> |
|---------------------------|-----------------------------|--------------------------|
| General Assistance | \$5,000.00 | \$3,000.00 |
| Nequasset Church | -0- | -0- |
| Cemeteries | | 500.00 |
| 700.00 | | |
| ACO Contingent | 500.00 | 500.00 |
| Codes Officer Contingent | 2,000.00 | 1,500.00 |
| Health Officer Contingent | 500.00 | 500.00 |
| Health Officer Salary | 1,200.00 | 1,200.00 |
| Fish Way, Up Keep/Repair | -0- -0- | |
| Animal Control & Care* | 3,963.00 | 3,994.00 |
| Planning Board | 1,000.00 | -0- |
| Conservation Commission | -0- | -0- |
| Agriculture Committee | -0- | -0- |
| Comprehensive Planning | -0- | -0- |

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| | | |
|--------------------------|--------------------|--------------------|
| Board of Appeals | -0- | 100.00 |
| Special Events Committee | 2,000.00 | 2,000.00 |
| Solid Waste Committee | 2,500.00 | 2,500.00 |
| Monument Committee | 2,500.00 | 2,500.00 |
| Contingent | 10,000.00 | 10,000.00 |
| Repair of Vitals Books | 500.00 | 500.00 |
| | \$32,263.00 | \$28,994.00 |

* Animal Control & Care for care of the Town's stray, homeless pets at Coastal Humane Society Kennel or a similar facility and for vet and medical cost associated with the care of these animals.

Article 19 To see if the town will vote to raise and appropriate the sum of **\$52,224.00** to support the operating costs of the Patten Free Library and to authorize the Selectmen to spend any amount up to \$52,224.00. 2015 Appropriation \$50,688.00

Article 20 To see if the town will vote to raise and appropriate the sum of **\$38,700.00** for the Office Operations account. The approximate breakdown of the account is as follows:

| | <u>2015</u> | <u>2016</u> |
|---|--------------------|--------------------------------|
| Town Reports | \$2,400.00 | \$2,400.00 |
| Telephone and fax machine monthly usage | 1,600.00 | 1,800.00 |
| Postage (twice/year tax bills, etc.) | 5,000.00 | 5,000.00 |
| Office and computer supplies | 3,000.00 | 3,000.00 |
| Advertising | 2,000.00 | 2,200.00 |
| Printing (stationery, forms, etc.) | 500.00 | 500.00 |
| Computer support contract & software | 10,000.00 | 12,000.00 |
| Automated equipment maintenance | 6,000.00 | 6,000.00 |
| Training - seminars and manuals | 1,000.00 | 1,000.00 |
| Association dues | 300.00 | 300.00 |
| Election supplies and materials | 1,500.00 | 2,000.00 |
| Office operations contingent | 1,500.00 | 750.00 |
| Mileage Reimbursement | -0- | 750.00 |
| Mailing machine | 1,000.00 | 1,000.00 |
| | \$35,800.00 | \$38,700.00 |
| | | 2015 appropriation \$35,800.00 |

Article 21 To see if the town will vote to raise and appropriate the sum of **\$32,050.00** for the Municipal Building Operation of Plant account. The approximate breakdown of the account is as follows:

| | <u>2015</u> | <u>2016</u> |
|---|-------------|-------------|
| Electricity/ CMP | \$6,700.00 | \$6,000.00 |
| Water/ BWD | 1,500.00 | 1,200.00 |
| Heating fuel/ oil | 5,000.00 | 5,000.00 |
| Photocopier Lease | 3,600.00 | 4,000.00 |
| Mowing and grounds maintenance | 2,400.00 | 2,350.00 |
| Furnace maintenance/repair | 300.00 | 300.00 |
| Building sprinkler system contract | 700.00 | 500.00 |
| Security system contract/maintenance | 800.00 | 1,000.00 |
| **Cleaning Services | 5,100.00 | 5,100.00 |
| Misc supplies and general building maintenance (hardware, etc.) | 4,000.00 | 4,000.00 |

accounts continued next page

| | | |
|----------------------|--------------------------------|--------------------|
| Elevator Maintenance | 1,600.00 | 1,600.00 |
| Elevator Reserve | -0- | 1,000.00 |
| | \$31,700.00 | \$32,050.00 |
| | 2015 appropriation \$31,700.00 | |

*****Note: Cleaning Bid also includes the annual stripping/waxing of tile floors and the shampooing of the carpets.***

Article 22 To see if the Town will vote to raise and appropriate the sum of **\$21,000.00** for the Town's insurance.

Note: Art. 22 includes all municipal buildings, contents, vehicles & tax acquired properties.

2015 appropriation \$20,000.00

Article 23 To see if the Town will authorize the Board of Selectmen to sign a one year contract with an Assessing Agent for the purpose of assessing and maintaining the equity of the property assessments. Further, to see if the town will vote to raise and appropriate the sum of **\$20,100.00** as payment to the Assessing Agent.

2015 appropriation \$20,100.00

Article 24 To see if the Town will vote to raise and appropriate the sum of **\$2,000.00** to update the property tax maps.

2015 appropriation \$2,000.00

Article 25 To see if the Town will vote to raise and appropriate the sum of **\$4,000.00** for the "Computer Replacement Account". (Town's aging server and firewall need to be replaced this year)

2015 appropriation \$2,000.00

Article 26 To see if the Town will vote to raise and appropriate the sum of **\$3,988.00** for the payment of membership dues for the Maine Municipal Association.

2015 appropriation \$3,850.00

Article 27 To see if the Town will vote to raise and appropriate the sum of **\$8,700.00** to pay the Auditor.

2015 appropriation \$8,700.00

Article 28 To see if the Town will vote to raise and appropriate the sum of **\$5,000.00** for the Town's Litigation Account.

2015 appropriation \$3,000.00

Article 29 a) To see if the Town will vote to raise and appropriate the sum of **\$30,000.00** for the Municipal Building note principal.

b) To see if the Town will vote to raise and appropriate the sum of **\$9,000.00** for the Municipal Building note interest.

2015 appropriations \$30,000.00

\$10,000.00

Article 30 Shall the town vote to require local write-in candidates to declare their candidacy by filing with the municipal clerk at least 45 days before an election, as now required for State write-in candidates by 21-A MRSA §722-A.

(If this option is adopted, only write-in votes for declared candidates must be counted, unless there are no nominated candidates or all candidates have withdrawn by Election Day, in which case write-in votes for undeclared candidates also must be counted. Once adopted, this option remains in effect until rescinded by vote of the municipal legislative body at least 90 days before the next annual election.)

Article 31 Shall the town vote to raise and appropriate the sum of **\$3,700.00** for the surveying and engineering required to complete the site plan design on the Nequasset Park Swimming Area for the purpose of meeting requirements of the Americans with Disabilities Act (ADA).

Health/Welfare and Sanitation

Article 32 To see if the Town will vote to raise and appropriate the sum of **\$5,700.00** for the continued sampling of ground water from the installed surface water test sites at the landfill. 2015 appropriation \$5,700.00

Article 33 a) To see if the Town will vote to raise and appropriate the sum of **\$190,120.00*** for complete weekly curbside refuse collection and bi-weekly curbside recycling collection and to authorize the Selectpeople to sign a one year contract with Riverside Disposal for this service. 2015 appropriation \$230,550.00

***Breakout of total cost is as follows:**

| | |
|---|--------------------------|
| Weekly Curbside Collection, Trash = | \$92,779.04 |
| Bi-Weekly Curbside Collection, Recycling = | \$31,542.29 |
| Disposal (Tipping) Fee based on est. 1000 tons = | \$57,850.00 |
| Tipping fee for Recyclables (est.)227 tons | <u>\$7,945.00</u> |
| | \$190,116.33 |

b) To see if the Town will appropriate a sum not to exceed **\$25,000.00** from the Undesignated Fund Balance Account for the Selectboard to use if necessary for unanticipated solid waste disposal/recycling costs.

c) To see if the Town will raise and appropriate the sum of **\$2,000.00** for the Household Hazardous Waste Collection event.**

****Note: This year on April 30th, the City of Bath, along with area towns, sponsored a Household Hazardous Waste Collection Day. Citizens pre-registered to dispose of such items as oil based paints, fuels, solvents, insecticides, etc.**

2015 appropriation \$2,000.00

d) To see if the town will vote to adopt a pay-per-bag plan for non-recyclable trash, charging \$2.00 per 30 gallon bag and \$1.00 per 15 gallon bag and to authorize the Selectpeople to enter into a contract with a responsible company to administer the program. All revenues from the sale of bags are to be receipted into the "Solid Waste" account to help defray the cost of the Municipal Solid Waste Program.

Highways and Bridges

Article 34 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following accounts:

| | <u>2015</u> | <u>2016</u> |
|-------------------|---------------------|---------------------|
| Roads and Bridges | \$60,000.00 | \$60,000.00 |
| Street Signs | 1,000.00 | 1,000.00 |
| Hot Topping | 90,000.00 | 90,000.00 |
| Snow Plowing | 413,148.00 | 413,148.00 |
| Street Lights | 4,100.00 | 4,500.00 |
| Culvert Repair | -0- | -0- |
| | <u>\$568,248.00</u> | <u>\$568,648.00</u> |

Article 35 a) To see if the Town will authorize the Selectmen to remove up to **\$61,000.00**, if available, from the Local Road Assistance Program (LRAP) account for hot topping town roads.

b) To see if the Town will authorize the Selectmen to spend any additional LRAP funds for whatever "highway purpose" the Selectmen and the Road Commissioner deem appropriate.

Protection

Article 36 a) To see if the Town will raise and/or appropriate such sums of money as may be necessary for the following accounts (Appropriate **\$600.00**** from WEMA account and raise & appropriate **\$74,422.00** through taxation):

2015 2016

| | | | |
|---------------------------------|--------------------|-----------------|--------------------|
| Hydrants (Bath) | \$16,351.00 | 12 @ \$1,492.00 | \$17,904.00 |
| (Wiscasset) | 18,368.00 | 13 @ \$1,412.92 | 18,368.00 |
| Fire Chief | 7,284.50 | | 11,500.00 |
| EMS Director/Asst. Chief | 2,050.00 | | 3,000.00 |
| Asst. Chief | 2,050.00 | | 3,000.00 |
| Captain 1 | 1,281.25 | | 2,000.00 |
| Captain 2 | 1,281.25 | | -0- |
| Lieutenant 1 | 640.50 | | 1,000.00 |
| Lieutenant 2 | 640.50 | | -0- |
| Deputy EMS Director | 1,281.00 | | 1,000.00 |
| EMS 1 st Assistant | 640.50 | | -0- |
| Four sets of NFPA/OSHA Clothing | 8,500.00 | | 8,500.00 |
| WEMA* | -0- | | -0- |
| WEMA Director** | 600.00 | | 600.00 |
| Inoculations/Physicals | 2,500.00 | | 2,500.00 |
| Emergency 911 | 150.00 | | 150.00 |
| Generator Service | -0- | | -0- |
| Generator Replacement Acct | 1,000.00 | | 1,000.00 |
| Air Packs | 2,500.00 | | 2,500.00 |
| Fire Hose | 2,000.00 | | 2,000.00 |
| Fire Dept. Computer | 1,000.00 | | -0- |
| | <u>\$69,278.50</u> | | <u>\$75,022.00</u> |

* Note: WEMA stands for Woolwich Emergency Management Agency

** Stipend to be appropriated from WEMA Account – no new tax dollars

b) To see if the town will vote to authorize the Selectpeople to sign a three year zero dollar (\$00.00) contract with Northeast Mobile Health Services for ambulance service to the town.

c) To see if the Town will vote to raise and appropriate the sum of **\$88,700.00** for the **Fire Department** account.

The breakdown of the account is as follows:

| | <u>2015</u> | <u>2016</u> |
|--------------------------|-------------|-------------|
| Office Supplies/Expenses | \$1,400.00 | \$1,000.00 |
| Truck Fuel | 5,000.00 | 4,500.00 |
| Equipment Repairs | 5,500.00 | 15,500.00 |
| Truck Repairs | 12,500.00 | 12,500.00 |
| Laundry | 350.00 | -0- |
| Contingent Account | 5,000.00 | 5,400.00 |
| Telephone | 1,300.00 | 600.00 |
| Training Expenses | 3,100.00 | 3,100.00 |
| Travel Expenses | 250.00 | -0- |
| New Equipment | 15,000.00 | 5,000.00 |
| Station Supplies | 2,000.00 | 2,000.00 |

accounts continued next page

| | | |
|-----------------|--------------------|--------------------|
| Fire Prevention | 1,300.00 | 1,100.00 |
| Wages | 36,000.00 | 38,000.00 |
| | <u>\$88,700.00</u> | <u>\$88,700.00</u> |

d) To see if the Town will vote to raise and appropriate the sum of **\$44,000.00** for the Woolwich **Emergency Medical Service** Account. The breakdown of the account is as follows:

| | <u>2015</u> | <u>2016</u> |
|---------------------|--------------------|--------------------|
| AEDs | 2,000.00 | \$2,000.00 |
| Annual Fees | 1,500.00 | 1,500.00 |
| Billing Fees | 500.00 | 500.00 |
| Clothing | 2,000.00 | 2,000.00 |
| Communications | 4,000.00 | 4,000.00 |
| Contingency | 500.00 | 500.00 |
| Fuel | 1,000.00 | 1,000.00 |
| Medical Equipment | 4,500.00 | 4,500.00 |
| Medical Exams | 1,000.00 | 1,000.00 |
| Medical Supplies | 6,000.00 | 6,000.00 |
| Office Supplies | 1,000.00 | 1,000.00 |
| Payroll | 12,000.00 | 12,000.00 |
| Training | 5,000.00 | 5,000.00 |
| Vehicle Maintenance | 3,000.00 | 3,000.00 |
| | <u>\$44,000.00</u> | <u>\$44,000.00</u> |

Miscellaneous Donations

Article 37 To see if the Town will vote to appropriate **\$400.00** from the Snowmobile Registrations Reimbursement for the Nequasset Trailbreakers Snowmobile Club. 2015 appropriation \$400.00

Article 38 To see what sum of money the Town will vote to donate to the following local agencies:

| | <u>2015</u> <u>Appropriated</u> | <u>2016</u> <u>Donate</u> |
|---|------------------------------------|------------------------------|
| Bath Area Family YMCA | 500.00 | 500.00 |
| Bath Area Senior Citizens Center | 825.00 | 825.00 |
| Big Brothers/Big Sisters Bath/Brunswick | 600.00 | 600.00 |
| Coastal Trans | 1,400.00 | -0- |
| Jesse Albert Dental Clinic | 2,500.00 | -0- |
| Maine Maritime Boat Program | 5,000.00 | 5,000.00 |
| Midcoast Maine Community Action (CED) | 1,440.00 | 1,440.00 |
| New Hope for Women* | -0- | 500.00 |
| Spectrum Generations | 1,953.00 | 1,953.00 |
| Sweetser | 3,084.00 | 3,084.00 |
| Tedford Housing | 700.00 | 700.00 |
| Woolwich Historical Society | 1,000.00 | 1,000.00 |
| Woolwich Junior Athletics** | 3,500.00 | -0- |
| | <u>\$22,502.00</u> | <u>\$15,602.00</u> |

* First time request – submitted the required petition with proper amount of valid signatures and other necessary information.

** See Article 17b

Article 39 To see if the Town will vote to raise and appropriate the sum of **\$15,602.00** for donations to local agencies/organizations. 2015 appropriation \$22,502.00

The Registrar of Voters will be available at the meeting to register new voters and to correct the voting list.

A person who is not a registered voter may not vote in any election.

Hereof fail not and make due returns of this Warrant with your doings thereof to the Town Clerk and place of holding such meeting.

Given unto our hands this 19th day of April, 2016.

DAVID A. KING, SR.
JASON A. SHAW
DALE E. CHADBOURNE
ALLISON L. HEPLER
LLOYD F. COOMBS, JR.

Attest:
JANICE E. BRADFORD
Town Clerk of Woolwich, Maine

Town of Woolwich Municipal Officials 7/1/15 – 6/30/16

Board of Selectmen:

| | | |
|--|---------------|------------------------------------|
| David A. King, Sr., Chairman 60 Birchwood Road, Woolwich, Maine 04579 | Term Expires: | 31 December 2018 (207) 442-7642 |
|--|---------------|------------------------------------|

| | | |
|---|---------------|------------------------------------|
| Dale E. Chadbourne, Vice Chairman 18 Thunder Road, Woolwich, Maine 04579 | Term Expires: | 31 December 2016 (207) 442-8489 |
|---|---------------|------------------------------------|

| | | |
|--|---------------|------------------------------------|
| Allison L. Hepler 417 Montsweag Road, Woolwich, Maine 04579 | Term Expires: | 31 December 2017 (207) 442-0754 |
|--|---------------|------------------------------------|

| | | |
|--|---------------|------------------------------------|
| Jason A. Shaw 918 Old Stage Road, Woolwich, Maine 04579 | Term Expires: | 31 December 2017 (207) 442-7120 |
|--|---------------|------------------------------------|

| | | |
|---|---------------|------------------------------------|
| Lloyd F. Coombs, Jr. 8 Brookside Dr, Woolwich, Maine 04579 | Term Expires: | 31 December 2016 (207) 443-3570 |
|---|---------------|------------------------------------|

Town Administrator, Treasurer, General Assistance Administrator:

| | |
|---|--------------------------------------|
| Lynette R. Eastman Town Office 13 Nequasset Road, Woolwich, Maine 04579 | (207) 442-8859 fax (207) 442-7094 |
|---|--------------------------------------|

Tax Collector, E911 Addressing Officer, Deputy Clerk:

| | |
|---|--------------------------------------|
| Jean E. Mank Town Office 13 Nequasset Road, Woolwich, Maine 04579 | (207) 442-8859 fax (207) 442-8723 |
|---|--------------------------------------|

Town Clerk, Deputy Tax Collector, Deputy Treasurer:

| | |
|--|--------------------------------------|
| Janice Bradford Town Office 13 Nequasset Road, Woolwich, Maine 04579 | (207) 442-8859 fax (207) 442-8723 |
|--|--------------------------------------|

Code Enforcement, Building Inspector, Plumbing Inspector:

| | |
|---|----------------------------------|
| Bruce Engert Town Office 13 Nequasset Road, Woolwich, Maine 04579 | (207) 350-5282 (207) 442-7094 |
|---|----------------------------------|

Road Commissioner:

| | | |
|---|---------------|------------------------------------|
| Jack A. Shaw 911 Old Stage Road, Woolwich, Maine 04579 | Term Expires: | 31 December 2015 (207) 443-3932 |
|---|---------------|------------------------------------|

Fire Chief:

| | | | |
|--|----------|----------------|----------|
| Geoffrey McCarren, Interim | 837-5251 | Domenic | 504-1808 |
| Town Office | | (207) 577-3959 | |
| 13 Nequasset Road, Woolwich, Maine 04579 | | (207) 443-3589 | |

Animal Control Officer:

| | | | |
|--|--|----------------|--|
| Terry MacGregor | | | |
| 1497 Middle Road, Dresden, Maine 04342 | | (207) 737-2093 | |

Shellfish Warden:

| | | | |
|-------------------------|--|----------------|--|
| Jon L. Hentz | | | |
| 36 Webber Road | | (207) 371-2732 | |
| Georgetown, Maine 04548 | | | |

Registrar of Voters:

| | | | |
|--|--|----------------|--|
| Janice Bradford | | | |
| Town Office | | | |
| 13 Nequasset Road, Woolwich, Maine 04579 | | (207) 442-8723 | |

Health Officer:

| | | | |
|---------------------------------------|--|----------------|--|
| Paul H. Dumdey, M.D. | | | |
| 346 River Road, Woolwich, Maine 04579 | | (207) 443-3479 | |

Director of Emergency Management Agency:

| | | | |
|--|--|----------------|--|
| Dickey Brigrance | | (207) 319-8804 | |
| Town Office | | (207) 443-3589 | |
| 13 Nequasset Road, Woolwich, Maine 04579 | | (207) 443-6726 | |

EMS Director:

| | | | |
|--|--|----------------|--|
| Julia Gillespie, Interim | | (571)-331-4981 | |
| Town Office | | (207) 442-7094 | |
| 13 Nequasset Road, Woolwich, Maine 04579 | | | |

Fish Commissioners:

| | | |
|--------------------------|-----------|----------|
| William D. Potter, Chair | 2011-2016 | 443-9633 |
| John D. Chapman | 2015-2020 | 443-6396 |
| Bruce R. McElman | 2012-2017 | 443-4877 |
| Raymond E. Robson, Jr. | 2013-2018 | 442-8746 |
| Robert E. Stevens | 2014-2019 | 443-4535 |

School Board Directors:

| | | | |
|----------------------|--------------|---------------|----------|
| Jennifer Ritch-Smith | Term Expires | November 2017 | 443-2549 |
| Timothy Harkins | Term Expires | November 2017 | 442-8134 |
| Stephen August | Term Expires | November 2018 | |
| Louis Ensel | Term Expires | November 2018 | |

State Legislature Information:

Senator Linda Baker

State Address:

Senate Chamber

3 State House Station

Augusta, Maine 04333-0003

(207) 287-1505

1-800-423-6900 (sessions only)

Rep. Jeffrey K. Pierce

State Address:

House of Representatives

2 State House Station

Augusta, Maine 04333-0002

(207) 287-1400 (voice)

1-800-423-2900 (sessions Only)

TTY Line 207-287-4469

Senate District 23

Home Address:

1 Home Place

Topsham, ME 04086

Email – linda.baker@legislature.maine.gov

TTY Line 207-287-1583

House District 53

Home Address:

PO Box 51

Dresden, ME 04342

(207) 737-9051

(207) 441-3006

Email – Jeff.Pierce@legislature.maine.gov

Citizen Committee List — 2015 - 2016

| <u>NAME</u> | <u>ADDRESS</u> | <u>EVENING PHONE</u> | <u>TERM EXPIRES</u> |
|---|-----------------------|--------------------------|-------------------------|
| <u>AGRICULTURAL/FOREST RESOURCES COMMITTEE</u> --meets as needed | | | |
| Joan Jordan | 858 Old Stage Road | 443-9080 | 6/30/17 |
| Evan Holbrook | 2 Holbrook Lane | 841-5741 | 6/30/16 |
| Paul Goscinski | 53 Ames Drive | 389-4775 | 6/30/16 |
| Arlene Whitney | 141 Old Stage Rd | 443-9489 | 6/30/18 |
| One Vacancy | | | 6/30/16 |
| One Vacancy | | | 6/30/17 |
| One Vacancy | | | 6/30/18 |
| <u>BOARD OF APPEALS</u> --meets as needed | | | |
| *David Kloberdians | 16 Hall Road | 386-0079 | 6/30/16 |
| Gregory Doak | 46 Old Stage Road | 442-7281 | 6/30/17 |
| Faylene Webster | 47 Old Arrowsic Road | 389-4431 | 6/30/17 |
| Nathaniel Shipley, Assoc. | 358 Mountain Rd | 751-3655 | 6/30/16 |
| Linda Crawford | 67 Gotham Woods Lane | 841-9411 | 6/30/18 |
| One Vacancy | | | 6/30/18 |
| <u>CEMETERY COMMITTEE</u> – | | | |
| David Bailey | 384 Mountain Road | 882-5461 | |
| Peter North | 12 Acadia Shores | 319-7580 | |
| Arlene Whitney | 141 Old Stage Road | 443-9489 | |
| Two Vacancies – Regular members | | | |
| Two Vacancies – Alternate members | | | |
| <u>COMPREHENSIVE PLAN REVIEW COMMITTEE</u> -- | | | |
| *Clark Granger | 191 Phipps Point Road | 442-8759 | |
| Paul Dumdey | 346 River Road | 443-3479 | |
| Rosemarie Granger | 191 Phipps Point Road | 442-8759 | |
| Allison Hepler | 417 Montsweag Road | 442-0754 | |
| Joan Jordan | 858 Old Stage Road | 443-9080 | |
| Katherine Wheeler | 100 Montsweag Road | 443-5712 | |
| Patrice Hennin | 253 Barley Neck Rd | 443-1501 | |
| <u>CONSERVATION COMMISSION</u> —Meets as needed | | | |
| Joan Jordan, VC | 858 Old Stage Rd | 443-9080 | 6/30/17 |
| Evan Holbrook | 2 Holbrook Lane | 841-5741 | 6/30/16 |
| Paul Goscinski | 55 Ames Drive | 389-4775 | 6/30/18 |
| One Vacancy | | | 6/30/18 |
| One Vacancy | | | 6/30/16 |
| One Vacancy | | | 6/30/17 |

FAIR HEARING AUTHORITY--meets as needed

| | | |
|--------------------------|----------------|----------|
| Paul Dumdey | 346 River Road | 443-3479 |
| Selectman Representative | | |

MONUMENT COMMITTEE—meets as needed

| | | |
|----------------|---------------------|----------|
| Robert Meade | PO Box 201 | 443-2580 |
| Jason Warnke | 148 Hedge Bridge Rd | 443-2814 |
| Arlene Whitney | 141 Old Stage Road | 443-9489 |
| Two vacancies | | |

NEQUASSET CHURCH COMMITTEE--meets as needed

| | | |
|---------------------|---------------------------|----------|
| Sylvia Carlton | PO Box 482 | 443-6994 |
| Deborah Locke | 201 River Road | 443-5684 |
| Jason Shaw | 918 Old Stage Road | 442-7120 |
| Christine Hallowell | 108 Pushard Road, Dresden | 737-2759 |
| Barbara Richards | 369 Barley Neck Road | 443-2869 |

NEQUASSET PARK IMPROVEMENT COMMITTEE (Ad Hoc) Meets as needed

| | | |
|----------------------|----------------------|----------|
| Joan Jordan | 858 Old Stage Rd | 443-9080 |
| Natasha Burns | 14 Adams Way | 751-6497 |
| Sue Ellen Whittaker | 1156 Middle Rd | 443-1264 |
| Linda Potts-Crawford | 66 Gotham Woods | 841-9411 |
| Elizabeth Farmer | 300 George Wright Rd | 442-0834 |

PLANNING BOARD--meets first Monday of month 7:15 p.m.

| | | | |
|--------------------|------------------------|--------------|---------|
| *Allen Greene | 1035 Old Stage Road | 882-6123 | 6/30/17 |
| Greg Buczkowski | 44 Pleasant Cove Drive | 443-9035 | 6/30/17 |
| Deborah Locke | 201 River Road | 443-5684 | 6/30/17 |
| Charon Curtis | 193 Dana Mill Rd | 522-0696 | 6/30/18 |
| Gaius Hennin | 242 Barley Neck Rd | 751-6432 | 6/30/16 |
| Robert Meade, Alt | PO Box 201 | 443-2580 | 6/30/16 |
| Thomas Stoner, Alt | 19 Jakes Run | 610-368-7077 | 6/30/18 |

PUBLIC COMMUNICATIONS COMMITTEE—meets second Wednesday of Month

| | | | |
|---------------------------|--------------------|----------|---------|
| Allison Hepler ex-officio | | | |
| Caelie Smith | 258 Middle Rd | 443-5221 | 6/30/18 |
| Roger Baffer | 721 Middle Rd | 442-7052 | 6/30/18 |
| James Collins | 29 Nequasset Pines | 607-1684 | 6/30/16 |
| Rebecca Roche | 918 Old Stage Road | | 6/30/17 |
| 1 Vacancy | | | 6/30/16 |
| Alternates -2 vacancies | | | |

RECREATION COMMITTEE--meets as needed

| | | | |
|----------------------------|----------------------|----------|---------|
| Allison Hepler, ex-officio | | 442-0754 | |
| Collette Coombs | 8 Brookside Drive | 443-3570 | 6/30/17 |
| Linda Crawford | 67 Gotham Woods Lane | 841-9411 | 6/30/17 |
| *Beth Harrington | 164 George Wright Rd | 449-3111 | 6/30/16 |
| Two Vacancies | | | 6/30/18 |

REPRESENTATIVE TO BATH WATER DISTRICT

| | | | |
|----------------|--|----------|----------|
| Michael Sinton | | 442-7753 | 10/31/20 |
|----------------|--|----------|----------|

ROAD COMMITTEE--meets as needed

| | | | |
|-----------------------|--------------------|----------|---------|
| *David Klobardans | 16 Hall Road | 386-0079 | 6/30/16 |
| Jack Shaw, ex-officio | | 443-3932 | |
| Robert Meade | P.O. Box 201 | 443-2580 | 6/30/17 |
| Linda Potts-Crawford | 66 Gotham Woods | 841-9411 | 6/30/16 |
| Evan Holbrook | 2 Holbrook Lane | 841-5741 | 6/30/18 |
| Arlene Whitney | 141 Old Stage Road | 443-9489 | 6/30/17 |

SHELLFISH CONSERVATION COMMITTEE—meets 1st Tuesday of each month @ 6:00 PM

| | | | |
|--------------------|---------------------|----------|---------|
| *Daniel Harrington | 274 Dana Mill Road | 443-2104 | 6/30/17 |
| Timothy LaRoche | 357 Chopps Cross Rd | 319-9890 | 6/30/16 |
| Paul Dumdey | 346 River Rd | 443-3479 | 6/30/17 |
| Stephen Lackovic | PO Box 282 Bristol | 563-1078 | 6/30/16 |
| Joan Jordan | 858 Old Stage Rd | 443-9080 | 6/30/16 |
| Two Vacancies | | | 6/30/18 |

SOLID WASTE AND RECYCLING COMMITTEE--meets 3rd Wednesday of each month 5:30 PM

| | | | |
|--------------------|------------------------|----------|---------|
| Terry Hanna | 1347 Middle Rd | 443-2679 | 6/30/17 |
| *Fred Kahrl | 937 Middle Rd | 442-8497 | 6/30/17 |
| Linda Crawford | 66 Gotham Woods | 841-9411 | 6/30/16 |
| Donald Adams | 99 Shaw Road | 443-4266 | 6/30/16 |
| Clark Granger | 191 Phipps Point Rd | 242-9042 | 6/30/16 |
| Jonathan Appleyard | 26 Montsweag Rd | 389-4292 | 6/30/18 |
| Benjamin Tipton | 231 Murphy's Corner Rd | 443-3870 | 6/30/18 |

* Committee Chairperson
Alt/Assoc Alternate Member

**Corrections to this list should be forwarded to the Town Administrator at the Town Office email:
administrator@woolwich.us Phone: (442-7094).**

Updated 04/06/16

Town of Woolwich 2016 Holiday Schedule

HOLIDAY

New Year's Day
Martin Luther King, Jr. Day
Washington's Birthday/President's Day
Patriots Day
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans Day
Thanksgiving Day
Thanksgiving Friday
Christmas Day

DATE OBSERVED

Friday, January 1, 2016
Monday, January 18, 2016
Monday, February 15, 2016
Monday, April 18, 2016
Monday, May 30, 2016
Monday, July 4, 2016
Monday, September 5, 2016
Monday, October 10, 2016
Friday, November 11, 2016
Thursday, November 24, 2016
Friday, November 25, 2016
Sunday, December 25, 2016
Office closed December 26, 2016

When a holiday falls on a Saturday, the State recognizes the Friday before as the holiday. If the holiday falls on a Sunday, the State recognizes the following Monday as the holiday for the purposes of giving employees a day off for the holiday. This year Christmas falls on a Sunday and the Woolwich Town Office will be closed on Monday, December 26, 2016.

Board of Assessors' Notice

Assessors' Note:

Maine State law requires that the Board of Assessors annually give notice in writing to all persons in the municipality liable to taxation, to furnish a list of real and personal property, not exempt from taxation, which they owned on the first day of April (36 M.R.S.A. §706). The declaration form should be filed with the Selectboard's office during the month of April.

Reduced Valuations for Land:

Maine State Law allows reduced valuations for Farm, Forest and Open Space land. Please contact the Selectboard's office for additional information on these programs. Applications must be filed by April 1.

Property Tax Abatement:

Requests for property tax abatements must be filed in writing within 185 days from the date of commitment. Please call the Selectboard's office at (207) 442-7094 with questions.

Tax Exemptions:

The real property of qualified persons in the following classifications may receive a partial exemption:

1. Veterans who have reached the age of 62 on or before April 1st.
2. Veterans who are 100% disabled and receiving a pension from the United States Government for total disability.
3. Paraplegic Veterans.
4. Unremarried widow or minor children of veterans in the above categories. The divorced wife or the remarried widow of a veteran is not eligible.
5. The widowed mother of a deceased eligible veteran and is in receipt of a pension for the service-connected death of her son.
6. Maine Homestead Exemption – This program is open to any resident who has owned a home in Maine for twelve months and it is their primary place of residence. **Please note that there may be changes to the Homestead Exemption coming in the next year. This may be changed to only include those folks who are 65 and older.**

NOTE: All applications must be filed by April 1st. If you currently receive the exemption you do not need to reapply.

Property Tax Fairness Credit:

Eligible Maine taxpayers may receive a portion of the property tax or rent paid during the tax year on the Maine individual income tax return whether they owe Maine income tax or not. To claim the credit, file a Form 1040ME and Schedule PTFC for the tax year during with the property tax or rent was paid. For help, call 207-626-8475 weekdays from 8:00 AM – 5:00 PM. Forms are available at <http://www.maine.gov/revenue/forms> or call 207-624-7894 to request that a printed form be mailed to you.

Excerpts from “A Citizen’s Guide to Town Meeting”

By Jo Josephson, Staff Writer, Maine Townsman

HOW CAN I PREPARE FOR TOWN MEETING

Most towns publish the warrant in their annual report. Get a copy before the meeting and read it. If you have questions, you may wish to ask them of the selectmen before the meeting. But some of the answers may be found in that section of the annual report that indicates in detail the various spending accounts and how much was spent in the previous year; compare it with what is being requested this year. Also, check as to how much money is in the so-called surplus or undesignated funds account.

DO I HAVE TO KNOW PARLIAMENTARY PROCEDURE TO PARTICIPATE?

NO. That’s why you elected a moderator at the opening of the meeting. The moderator is familiar with parliamentary procedure and is there to keep the meeting moving forward properly until all of the “articles” or items of business have been acted upon. Voters may not talk without being recognized by the moderator. You should direct all of your questions to the moderator. If an item of business is not on the “warrant”, the name given to the list of articles, Town Meeting cannot act on it.

To Approve an Article: It is customary for the moderator to read the article aloud and ask if someone will make a motion on the article; usually someone will respond by saying “I move the article”; the moderator then asks, “Is there a second?” Someone will usually respond, “I second the motion”.

This formality sets the stage for the discussion that follows. The moderator then rereads the motion and calls for a vote. It is best not to make a negative motion, because people get confused when a “yes” vote means “no”. The best approach, if you oppose an article, is to move the article and vote against it.

To Amend an Article: Sometimes, during the discussion, someone will propose a change. For example, in a so-called “open-ended” money article, they may want to increase or decrease the amount of money recommended by the budget committee or selectmen. The amendment must be seconded; there must also be an opportunity to discuss the amendment before voting on it. If the amendment passes; then the motion, as amended, is voted on. If the amendment does not pass, and there are no further amendments, then the original motion is voted upon.

It should be noted that amendments to so-called “capped” money articles, articles in which the amount of money is contained in the actual wording of the article, are limited: the amount may only be decreased. Also, ordinances may not be amended from the floor; the vote on an ordinance must be up or down with no amendment.

WHAT DO THE FOLLOWING WORDS MEAN?

Amendment. This is technically a secondary motion and must be acted on before the main motion is voted upon. It must be seconded and allow for discussion before it is voted upon.

Annual Meeting. This is the meeting at which municipal officers and other officials are elected. No law requires that the annual municipal budget be voted on at this meeting, although many towns do. A “special” town meeting is any other meeting called by the selectmen.

Annual Report. The annual report must be available at least three days before the annual meeting or the annual budget (business) meeting. It must contain the following: a record of all financial transactions during the past fiscal year, a statement of assets and liabilities, including a list of all delinquent taxpayers and the amount due from each, and portions of the audit.

Audit. An examination of the financial statements of a municipality by a public accountant to see if they fairly reflect the financial conditions of the municipality. State law requires that audits be conducted annually.

“Capped” Money Article vs. Open Ended Money Articles. This is an article in the warrant which states an amount to be raised (“To see if the Town will vote to raise and appropriate the sum of \$10,000.”). Capped articles can only be reduced by amendment. They cannot be increased like open ended articles (“To see what sum the town will vote to raise and appropriate.”).

Excise Tax. There is a motor vehicle excise tax and a watercraft excise tax. They are for the privilege of operating the equipment on public ways.

Home Rule. It is the constitutionally guaranteed right of towns and cities to adopt and amend their charters, choose their form of government, and adopt laws that are not already covered by state law or which state law does not prohibit municipalities from adopting. Home rule is intended to ensure local control.

Mandate. Federal or state laws which require local governments to undertake specific actions or provide specific services. For instance, the requirement that municipalities build salt-sand storage sheds is a mandate that must be paid for with local funds as well as state funds. In 1990, Maine passed a law to require state funding of future mandates.

Ordinance. A law or a regulation enacted by a municipal government, usually targeting a specific subject, as in a dog control ordinance or a parking ordinance, or a zoning ordinance. Most ordinances (less than ten pages) must be posted in a public place at least seven days before Town Meeting. No ordinance may be amended on the floor of town meeting; they may only be voted up or down.

Overdraft. To be avoided! It's when the audit indicates that the amount spent on an item turns out to be greater than that approved by Town Meeting. It is indicated by parentheses () around the amount.

Revenues and Expenditures. Revenue is just a fancy word for incoming monies; most of the money spent by town meeting comes from property taxes; other monies come from excise taxes on vehicles, and from the state in the form of revenue sharing and road assistance. Expenditures is just a fancy word for outgoing monies or on what the money is spent; most of the money is spent on solid waste disposal, roads, and schools.

Surplus. Also known as "undesignated" or "unappropriated" fund balance." It often results from not spending monies that were approved; it also results from getting more revenues than you expected. There is always a tendency to "raid surplus" instead of raising taxes. But surplus is not a savings account; it is an "operating cushion" to be used only in times of emergency, say some. The rule of thumb is to make sure surplus contains at least eight percent of the total operating budget for the town; or an amount equal to one month's operating expenses. The optimum is ten percent. If you do dip into it one year, make sure you build it up again the next year. Only the Town Meeting can authorize the spending of surplus.

Secret Ballot. The clerk prepares these for use at the polling place in secret (Australian) ballot elections, which can be for referendum questions (issues) as well as for candidates. Open town meeting towns become secret ballot towns by a town meeting vote to adopt secret ballot voting at least 90 days before the annual meeting. There are two towns in Maine that act on their entire warrant by secret ballot; most others use secret balloting for large ticket items, like bond issues.

Tax Anticipation Note (TAN). Often referred to as "hired money," it is money borrowed from a bank to run the town while waiting for taxes to be collected. Towns that collect taxes only once a year are the greatest users of this; towns that have two tax collections a year and therefore an earlier flow of cash into the town coffers, usually do not have to rely on hired money. No Town Meeting vote is required in order to authorize the selectmen to take out a TAN.

Tax Rate. The tax rate determines how much you pay in property taxes. It is stated in "so many dollars per thousand dollars of valuation." For example, in a town with a tax rate of \$14 per thousand dollars, the owner of a house valued at \$50,000 would pay \$700 ($\$14 \times 50$) in taxes. To determine the tax rate in your town, divide the total valuation of all the properties in your town by the amount needed to pay for the cost of running the town, and supporting the county government and the schools, after you have subtracted non-property tax revenues (excise taxes, revenue sharing, road assistance, etc.) from the total cost. So, for example, a town with \$200,000,000 valuation, expecting to spend \$3,000,000 on town, county and schools, with \$500,000 in non-property tax revenue, needs to raise \$2,500,000 in taxes, which when divided by \$200,000,000, leaves us with a tax rate of .0125 or \$12.50 per thousand dollar of valuation. In this town, the tax on a \$50,000 home would be \$625 ($\$12.50 \times 50$).

To Raise. A vote to raise a sum of money is a vote to get the money through municipal taxation of real and personal property. Typically, the motion is "to raise and appropriate" the money for some stated purpose identified in the article.

To See What Sum. An article that asks "to see what sum" is said to be an open-ended article and signals the need for someone to make a motion to set an amount for the discussion. Often the selectmen and the budget committee recommend on the warrant the amount that they think is in the best interest of the town.

Warrant. The Written notice, signed by at least a majority of the selectmen, which calls a town meeting and lists all the articles or items of business which will be voted on at the meeting. It must be posted in at least one public and conspicuous place in the town at least seven days before the town meeting.

United States Senate

Washington, DC

Dear Friends of Woolwich:

It has been a privilege to serve the State of Maine since being sworn into the U.S. Senate.

Much of my time in Washington this past year has been devoted to the Senate Armed Services Committee and the Select Committee on Intelligence. Protecting our homeland and the people of Maine from terrorism and violence remains one of my top priorities. Through my work on the Armed Services Committee, I was able to secure several provisions in the 2016 National Defense Authorization Act that benefit Maine. The legislation authorizes the construction of an additional DDG-51 Arleigh Burke Class Destroyer that could be built at Bath Iron Works and expands the HUBZone program to stimulate economic growth at former military installations like the former Brunswick Naval Air Station.

Returning control to teachers, school districts, and states has also been a primary concern of mine. I am encouraged that the Every Student Succeeds Act has become law. It eliminates the burdensome requirements of the No Child Left Behind Act and ensures access to a quality education for all students. A provision I helped author in the bill will give states the opportunity to pilot the use of their own proficiency-based assessments in lieu of federally-mandated standardized tests. Also included in the bill are several measures I secured to promote local input, fund education technology initiatives, and explore new strategies to increase student access to the internet outside of school.

Communities across Maine have taken bold action to improve their broadband connectivity, and I have been proud to foster federal support for these types of projects. My amendments to the Every Student Succeeds Act will promote the type of work already occurring in Washington County, where students who lack broadband access are able to check out mobile hotspots from their local libraries. Additionally, a bill I co-sponsored, the Community Broadband Act, helped pave the way for the FCC to enact rules protecting the ability of municipalities to invest in better broadband. I am excited by Maine's leadership on this important economic development issue and will continue to support local efforts in this area.

After extensive negotiations, the Senate passed a five-year transportation bill that will increase highway and transit funding in Maine and provide stability to improve our transportation infrastructure. The legislation contains provisions I co-sponsored to cut red tape and improve predictability and timeliness by streamlining the federal permitting process for large infrastructure projects. Also incorporated in this bill are my provisions to relieve financial regulations on Maine's community banks and credit unions and to reauthorize the Export-Import Bank, a critical tool that supports communities and small businesses across the state.

Following my inquiries in the Energy and Natural Resources Committee, the National Park Service has announced they will begin exploring strategies to allow park visitors to purchase electronic passes online and will pilot the program at Acadia National Park. These passes would improve access to our nation's most treasured landscapes and would generate resources for years to come. I remain deeply engaged in preserving Maine's natural beauty and strengthening our outdoor recreation economy.

It is with solemn responsibility that I have focused my energy addressing the opioid epidemic in Maine. This work includes convening roundtables with a wide range of health care and law enforcement professionals to combat addiction; introducing a proposal to safely dispose of excess prescription drugs; co-sponsoring a Senate-passed bill that addresses mothers struggling with addiction and the alarming effect it has on newborns; co-sponsoring the TREAT Act, which expands the ability of medical specialists

to provide life-saving medication-assisted therapies for patients battling heroin and prescription drug addiction; and calling on the Commander of the U.S. Southern Command to increase efforts to stop the flow of heroin at our southern border.

I like to think of Maine as a big small town - and in a small town, the leaders are accessible and eager to listen. In that spirit, I've made it a priority to stay connected with people from all over Maine who e-mail, write, and call with suggestions or questions. If I can ever assist in your interaction with a federal agency, or you have thoughts, concerns, or personal input on a matter that is currently before Congress, I hope you will contact me, let me know where you stand, and engage in this critical part of democracy. Please call my toll-free line at 1-800-432-1599 or one of my offices: Augusta (207) 622-8292, Presque Isle (207) 764-5124, Scarborough (207) 883-1588, or Washington, D.C. (202) 224-5344. You can also write me on our website at www.king.senate.gov/contact.

As always, I am honored to represent the people of Maine and look forward to working with you for the betterment of our great state.

Sincerely,
ANGUS S. KING, JR.
United States Senator

SUSAN M. COLLINS
MAINE

413 DIRKSEN SENATE OFFICE BUILDING
WASHINGTON, DC 20510-1904
(202) 224-2523
(202) 224-2693 (FAX)

United States Senate

WASHINGTON, DC 20510-1904

COMMITTEES:
SPECIAL COMMITTEE
ON AGING,
CHAIRMAN
APPROPRIATIONS
HEALTH, EDUCATION,
LABOR, AND PENSIONS
SELECT COMMITTEE
ON INTELLIGENCE

Dear Friends:

It is an honor to represent Maine in the United States Senate. I am grateful for the trust the people of our State have placed in me and welcome this opportunity to share some key accomplishments from 2015.

Growing the economy by encouraging job creation was and remains my top priority. The tax-relief bill signed into law at the close of last year contains three key provisions I authored to help foster job creation and provide small businesses with the certainty they need to invest, grow, and, most important, hire new workers. Another provision I authored that became law last year gives a boost to both Maine's economy and traffic safety. This provision permanently changed the federal law that previously had forced the heaviest trucks onto our country roads and downtown streets, rather than allowing them to use Maine's federal Interstates. In addition, I was glad to help secure another significant award for the University of Maine's deepwater offshore wind initiative, which has the potential to advance an emerging industry and create thousands of good jobs in our state.

Maine's historic contributions to our nation's defense must continue. In 2015, I secured funding toward a much-needed additional Navy destroyer, likely to be built at Bath Iron Works. Modernization projects at the Portsmouth Naval Shipyard that I have long advocated for were also completed, as were projects for the Maine National Guard.

I was also deeply involved in crafting the new education reform law to better empower states and communities in setting educational policy for their students. The law also extends a program I co-authored that provides additional assistance to rural schools, which has greatly benefitted our state. A \$250 tax deduction I authored in 2002 for teachers who spend their own money on classroom supplies was also made permanent last year.

As a result of a scientific evaluation of the nutritional value of potatoes required by a law that I wrote, the wholesome fresh potato finally was included in the federal WIC nutrition program. I also worked on other issues important to Maine's farmers and growers, including research on wild blueberries and pollinating bees.

As Chairman of the Housing Appropriations Subcommittee, I have made combating veterans' homelessness a priority. This year's housing funding law includes \$60 million for 8,000 new supportive housing vouchers for homeless veterans. Since this program began in 2008, the number of homeless veterans nationwide has dropped by one third. Maine has received nearly 200 vouchers to support homeless veterans.

Last year, I became Chairman of the Senate Aging Committee. My top three priorities for the committee are retirement security, investing more in biomedical research, and fighting fraud and financial abuses targeting our nation's seniors. I advocated for the \$2 billion increase in funding for the National Institutes of Health to advance research on such diseases as diabetes and Alzheimer's. The Senate also unanimously passed my bill to support family caregivers. The Aging Committee's toll-free hotline (1-855-303-9470) makes it easier for senior citizens to report suspected fraud and receive assistance and has already received more than 1,000 calls.

A Maine value that always guides me is our unsurpassed work ethic. As 2015 ended, I cast my 6,072nd consecutive vote, continuing my record of never missing a roll-call vote since my Senate service began in 1997.

I appreciate the opportunity to serve Woolwich and Maine in the United States Senate. If ever I can be of assistance to you, please contact my Portland Office, 207-780-3575, or visit my website at www.collins.senate.gov. May 2016 be a good year for you, your family, your community, and our state.

Sincerely,



Susan M. Collins
United States Senator

U.S. Representative

Dear Friends,

This past year—my first as your Congressman in the U.S. House of Representatives—I am proud to have supported Maine families, local businesses and communities by working hard with Republicans and Democrats to promote policies that will preserve and create jobs and lower energy costs. I have worked to ensure our Veterans and active military members have the services they have earned and deserve, protected the individual rights and liberties they have fought for, and strengthened our national security to keep Americans safe and free.

I have fought tooth and nail to protect and create jobs for Maine. I stood up against the Washington political establishment, including Congressional leadership, to oppose granting fast-track authority to the President, a policy that allows him to facilitate massive international trade agreements that are unfair to American businesses, especially those in Maine. I am also extremely proud to have led the charge in successfully ending unfair and job-killing Canadian subsidies and to win a major victory for Maine by pushing into law a provision that will continue the FDA's use of paper inserts, efforts that combined to preserve hundreds of traditional Maine papermaking jobs.

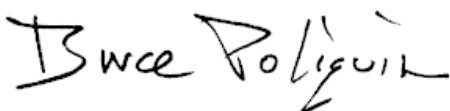
As a proud member of the Military Veterans Caucus, I have been fighting for our Veterans by supporting several bills to increase funding for Veterans' health programs and hold the VA accountable. I also am proud to have introduced my own bill—the Helping Our Rural Veterans Receive Health Care Act—to give our rural Veterans easier access to their earned health care services by letting local hospitals care for them instead of VA centers far from home. I extend my thanks to all who have served.

In this first year, I also had one of my own bills signed into law. My critical and bipartisan Child Support Assistance Act will help children and their families receive legally due support in a timelier manner from delinquent parents. My District offices also helped hundreds of Maine families resolve issues with federal agencies and get the answers, benefits and services they deserved.

There is much more work to be done. Our Great State and Nation face many critical challenges. Please know that I am working hard, every day, to serve you and that I will continue to work here at home and in Washington for our families, local businesses and communities.

If you ever have any concerns or if I can provide assistance, please contact my Congressional Offices in Bangor (942-0583), Lewiston (784-0768), Presque Isle (764-1968) and Washington, DC (202-225-6306), or visit my website at poliquin.house.gov. It is an honor to represent you and our fellow Mainers in Congress.

Best wishes,

A handwritten signature in black ink that reads "Bruce Poliquin". The signature is written in a cursive, slightly slanted style.

Bruce Poliquin
Member of Congress

2162 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515

PHONE: 202-225-6116
FAX: 202-225-5590

WWW.PINGREE.HOUSE.GOV



COMMITTEE ON APPROPRIATIONS

SUBCOMMITTEES:

AGRICULTURE, RURAL DEVELOPMENT, AND
RELATED AGENCIES

INTERIOR, ENVIRONMENT, AND RELATED
AGENCIES

CHELLIE PINGREE
CONGRESS OF THE UNITED STATES
1ST DISTRICT, MAINE

Dear Friend,

I hope this letter finds you and your family well. I appreciate the opportunity to give you an update on my work in Maine and Washington. It continues to be a great honor to serve the people of Maine's 1st District in Congress.

Over the last year, I have introduced a number of bills to address the problems my constituents face. One of the most concerning issues is hunger. Nearly 50 million Americans don't have reliable access to enough food. At the same time, 40 percent of the food produced in the country goes to waste. That is why I introduced the Food Recovery Act, comprehensive legislation to cut food waste while providing more food to the people who need it.

The Safe and Affordable Drugs from Canada Act takes on another serious concern for Maine families—the high cost of prescription drugs. Just over the border in Canada, the same medications are available at half the price on average. My bill would lift a ban that prohibits consumers from importing those medications. Other bills I introduced touch on a number of issues, from helping veterans secure benefits to protecting our coastal economies. For more information on all my legislation, go to www.pingree.house.gov.

My seat on the House Appropriations Committee—which has a powerful role in setting federal funding levels—has also put me in a position to influence policies and programs that affect Mainers. A couple of examples from the last year include pushing to make Lyme disease a higher federal priority and working to protect funding for a program that has extended pre-school to hundreds of Maine children.

But not all my work takes place at the Capitol. Here at home, I had the chance to visit many communities to help celebrate their victories and discuss their concerns—critical feedback to take to Washington. And over the last year, my hard-working staff has helped hundreds of constituents on their issues with federal programs and agencies.

I hope the last year has been a good one for you and your family. As we head into another year of challenges and opportunities for our nation, I promise that your interests will continue to guide my work. Please contact my office if there's ever anything I can do for you.

Best wishes,

Chellie Pingree
Member of Congress

2 PORTLAND FISH PIER, SUITE 304
PORTLAND, ME 04101
PHONE: 207-774-5019
FAX: 207-871-0720



1 SILVER STREET
WATERVILLE, ME 04902
PHONE: 207-873-5713
FAX: 207-873-5717



STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

Paul R. LePage

GOVERNOR

Dear Citizens of Woolwich:

Maine has a long tradition of civil participation in both state and local government, and I thank you for being informed and involved citizens.

My vision for Maine is prosperity, not poverty. For this reason, one of my top priorities is the reduction and eventual elimination of the income tax. Some are pushing to raise the minimum wage, but I want Mainers to earn a maximum wage. Reducing the income tax is the biggest and most immediate pay raise for all hard-working Mainers.

Not only does an income tax cut put more money back in your pockets, but it will also attract businesses that can offer good-paying careers to keep our young people here in Maine. It shows the nation that we are serious about wanting people and businesses to come—and stay—in Maine.

Another of my priorities is to lower the cost of student debt in Maine. If young people are struggling with too much student debt, they are unable to afford homes or vehicles. We are now offering programs to help them lower their debt, stay in Maine, begin their careers and start families.

To provide good-paying jobs for our young people, we must also work hard to reduce our energy costs. High energy costs are a major factor in driving out manufacturers, mills and other businesses that need low-cost electricity. I am committed to lowering the cost of energy, not only to attract job creators, but also to allow Maine people to heat and power their homes affordably and effectively.

And finally, we are making progress to address the drug pandemic in our state. It is my most important duty to keep the Maine people safe. While education, treatment and prevention efforts are important, we must get the dealers off the streets. I am pleased the Legislature has finally agreed to fund my proposal for more drug agents to stem the supply of deadly opiates flowing into our communities, but our law enforcement agencies are still understaffed. We must do more.

It is a pleasure serving as your Governor. If ever I can be of assistance to you or if you have any questions or suggestions, I encourage you to contact my office by calling 287-3531 or by visiting our website at www.maine.gov/governor.

Sincerely,

A handwritten signature in black ink that reads "Paul R. LePage".

Paul R. LePage
Governor



Senator Linda L. Baker
Chair, Marine Resources
3 State House Station
Augusta, ME 04333-0003
(207) 287-1505

Dear Woolwich Friends and Neighbors,

Thank you for the opportunity to represent you in the Maine Senate. I am honored that you have put your trust in me and I will continue to work tirelessly for the betterment of our communities and the state.

Despite what you may have read in the papers, we accomplished a great deal during the first session of the 127th Legislature. We passed a biennial budget that gave Maine families a tax cut, eliminated the income tax on military pensions, and restructured portions of our welfare system to ensure more money is available to those that are truly in need. To that end, we increased funding for nursing homes and put additional dollars into programs to reduce or eliminate the waiting list for individuals with disabilities who require services.

As Senate Chair of the Marine Resources Committee, I was proud to represent our fishing interests in the Legislature. With the marine industry being such an integral part of our region, I was pleased to chair my first choice committee. I have enjoyed working on behalf of the men and women who work so hard to promote and preserve this vital industry. I attended a number of meetings dealing with current marine issues across the state and I am pleased that so many citizens are taking an active role in the preservation and betterment of our coastal livelihood.

One of my priorities as your Senator has been supporting our small businesses within the district. We know that these businesses are the backbone of our communities; providing jobs and the tax dollars to keep this state moving forward. I have visited numerous local small businesses and have encouraged people to continue to shop locally.

The best way to know all sides of an issue is to reach out to everyone in my communities for their input so I have held constituent meetings in most of my towns and plan to continue that practice during the next session. As always, you can contact me by email at linda.baker@legislature.maine.gov, 729-8381 or during session at 287-1505 if you have questions, comments, or if you need assistance navigating our state's bureaucracy. To keep up with Senate news, please visit my Senate Facebook page at www.facebook.com/BakerForMaine.

With Warm Regards,

A handwritten signature in black ink that reads "Linda L. Baker".

Linda Baker
State Senator, District 23

Linda.Baker@legislature.maine.gov

*Fax: (207) 287-1527 * TTY (207) 287-1583 * Message Service 1-800-423-6900 * Web Site: legislature.maine.gov/senate*



HOUSE OF REPRESENTATIVES
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TTY: (207) 287-4469

Jeff Pierce

P.O. Box 51
Dresden, ME 04342
Home Phone: (207) 737-9051
Jeffrey.Pierce@legislature.maine.gov

January 2016

Dear Friends and Neighbors,

It is an honor to serve you as your State Representative for House District 53. After a challenging first session in 2015, I look forward to starting the second session well rested and energized.

As many of you know, I serve on the Joint Standing Committee on Marine Resources. This session should be very busy with multiple bills that deal with lobster licenses and changes to clamming regulations. The committee itself doesn't have too many bills, but I have a feeling that these two issues will take up most of our time in committee. If you have any questions regarding these issues, please do not hesitate to reach out to me with your questions.

Last summer I spoke with many of you about welfare reform and how it was a priority and you made it crystal clear to me that you share this priority as well. With many failed attempts last session to address these important reforms, I want to ensure you that I am still fighting for these common sense welfare reforms.

Once again, thank you for the opportunity to represent you, the people of District 53. Please call me anytime at **737-9051** or email at Jeffrey.Pierce@legislature.maine.gov to keep me updated on those concerns. If you would like to be added to my email update list, you can do so by emailing me directly with your request.

Sincerely,

Jeffrey Pierce
State Representative



COUNTY OF SAGADAHOC

COMMISSIONER CAROL A. GROSE

District 3 – Arrowsic, Georgetown, Phippsburg, Richmond, West Bath & Woolwich

Citizens of Woolwich,

It is my honor to continue to serve the citizens of Woolwich as a Sagadahoc County Commissioner. After completing seven years on the Board, I remain totally committed to insuring that the services provided by the County are delivered in the most cost effective and professional way possible.

As we move forward in this tenuous economic climate, which for us is accentuated by issues related to the funding of Two Bridges Regional Jail, the Commissioners remain acutely aware of the impact the County tax assessment has on Sagadahoc municipalities and remain committed to minimizing increases as we enter into the FY 2016-17 budget process. While our reserves cannot subsidize all of the unavoidable increases in operating and capital costs, we continue to seek other savings to reduce the impact on our citizens. The overall budgetary increase for FY 2015-16 was 0.7%.

During 2015, the County's many activities and accomplishments included the following: The County converted to a protected self-funded health insurance plan which has the potential to control the soaring costs associated with this benefit in the future. Administration restructured its staffing to include the services of a part-time human resources specialist at no additional cost, and reviewed and revised various financial policies in an effort to institute strong checks, balances and financial accountability. Probate Court was busy processing petitions for guardianship, conservatorship, change of name, adoption, and estates. They also processed passport applications and continued to back-scan records into an electronic database. Deeds continued its efforts to make all documents available for viewing at sagadahocdeedsme.com by contracting with a company that specializes in this work to complete a substantial portion of this project. They also stayed busy handling increased recordings due to the improved housing market. The Emergency Management Agency continued to assist with the planning and implementation of regional training, working with local EMA Directors and community officials to meet federal emergency preparedness requirements, and working closely with area emergency responders and public health agencies, including the Sagadahoc County Board of Health. The Communications Center filled all departmental vacancies during the past year and also made significant equipment upgrades. Director Brodie Hinckley was named as the State's "Communications Director of the Year". The District Attorney's Office handled a high volume of court cases and added a second full-time ADA to its Sagadahoc staff. It also implemented a new court process known as the "Unified Criminal Docket", which is designed to reduce costs.

In 2015, the Sheriff's Office saw a decrease of approximately 6.5% in the number of calls when compared with 2014, from 5,576 to 5,207. The Patrol Division and Detective Divisions are currently at full staffing levels. The S.O. continues to work collaboratively with various task forces to solve our most serious crimes. The Transport Division handled in excess of 800 transports last year and continued to monitor inmates on home release. The community public works program resulted in the performance of approximately 2,214 hours of labor in Sagadahoc County, saving over \$40,000 in labor costs. The Civil Division continues to serve orders and writs in a consistently professional manner.

In order that I may represent constituents effectively, it is important that I am aware of your questions and concerns. Please do not hesitate to contact me at 319-5290. And I encourage interested persons to attend Board of Commissioners' meetings, which are held at 3:00 p.m. on the second Tuesday of each month in the Commissioners' Meeting Room of the County Courthouse, 752 High Street, Bath, Me. (For details, call 443-8202 or check our web site: www.sagcounty.com.)

Respectfully,

Carol A. Grose, Sagadahoc County Board of Commissioners

CEO's Report

2015 Building Permits

New building activities in Woolwich during 2015 were way ahead of 2014. Of the 45 permits issued, 14 were for new residential structures, 6 stick built homes, 5 manufactured or modular homes, and the remaining 3 either single or double wide mobile homes. Their combined declared value is \$2,844,000.00. The remaining 32 permits issued were for 5 garages, 2 barns, 9 alterations, 5 renovations, and 10 open decks and others. Permit fees collected totaled \$9,394.50, representing a total declared value of \$4,786,400.00.

This renewed growth in new homes speaks to an improving economy and is supported by 3 new residential home permits already issued during the first 2 months of 2016. Hopefully this trend will continue throughout the year.

Respectfully,
Bruce Engert,
Woolwich Building Official, CEO, LPI

Please see the next page for Building Permit Detail

| 2015 BUILDING PERMITS | | | | | | | | | | | | | | | | | |
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2015 Plumbing Permit Detail

During the year, there were almost twice as many plumbing permits issued during the second half of the year as compared to the first six months. Overall, there were 39 permits issued during the year. Of those, 15 were Subsurface Wastewater Disposal System permits, 8 of which were for replacement systems. The other 7 represent systems for new dwelling units. The remaining 24 permits were for some sort of Internal Plumbing such as new homes, bathroom additions, laundries and kitchen renovations.

The total cost of these permits to the consumer equaled \$5,170.00. Of this amount, the town of Woolwich retained \$4,207.50. The state SSWW Dept.'s share was \$812.50 and DEP, \$150.00.

As in past years, a big "Thank You" to all the plumbers and excavation contractors involved in these permitted jobs.

Following is a detailed list of the permits issued:

| NUMBER | NAME | ADDRESS | SSWW | DEP | INTERNAL |
|---------------|-------------------|------------------------|-------------|------------|-----------------|
| 2261 | LAPOINTE, DAVID | 39 MILT CARLTON RD | \$ 150.00 | | |
| 2262 | LAPOINTE, DAVID | 34 MILT CARLTON RD | | | \$ 40.00 |
| 2263 | SMITH, GREG | MURPHY'S CORNER RD | \$ 250.00 | \$ 15.00 | |
| 2264 | KEEFE, ANTHONY | 15 CARROLL SHORES | \$ 250.00 | \$ 15.00 | |
| 2265 | SMITH, GREG | 360 MURPHY'S CORNER RD | | | \$ 160.00 |
| 2266 | LAFAYETTE, BRUCE | HEMLOCK | | | \$ 130.00 |
| 2267 | LAVENDER, WILLIAM | 169 DANA MILLS RD | \$ 250.00 | \$ 15.00 | |
| 2268 | SULZER, WALT | 99 CHOPPS CROSS RD | | | \$ 40.00 |
| 2269 | KEEFE, ANTHONY | 59 EVERETT DOW DR | | | \$ 190.00 |
| 2270 | SNELL, RICHARD | 277 OLD STAGE RD | \$ 150.00 | | |
| 2271 | BARRY-MORRIS, W | 46 GEORGE WRIGHT RD | | | \$ 40.00 |
| 2272 | GOODENOW, GREG | 701 OLD STAGE RD | \$ 250.00 | \$ 15.00 | |
| 2273 | DAY, JAMES | 377 CHOPPS CROSS RD | | | \$ 130.00 |
| 2274 | MORTON, DAVID | 1030 MIDDLE RD | | | \$ 130.00 |
| 2275 | MELLEN, TIM | 227 MONTSWEAG RD | | | \$ 40.00 |
| 2276 | WADE, HANNA | 107 GEORGE WRIGHT RD | \$ 250.00 | \$ 15.00 | |
| 2277 | HAMILTON, ROBERT | 92 PHIPPS PT RD | | | \$ 60.00 |
| 2278 | JACKSON, TRACY | 100 NEQUASSET RD | \$ 250.00 | \$ 15.00 | |
| 2279 | LAVENDER, RON | 169 DANA MILLS RD | | | \$ 140.00 |
| 2280 | RICHNER, DEREK | 31 BARLEY NECK RD | | | \$ 40.00 |
| 2281 | STOVER, TRACY | 100 NEQUASSET RD | | | \$ 40.00 |
| 2282 | KEMPF, PAUL | 190 HEDGE BRIDGE RD | | | \$ 40.00 |
| 2283 | FOWLER, CHRISTOPH | 212 EAST HEDGE RD | | | \$ 120.00 |
| 2284 | CALLAHAN, LEIGH | 239 DANA MILLS RD | | | \$ 40.00 |
| 2285 | KEMPF, PAUL | 190 REDGE BRIDGE RD | | | \$ 70.00 |
| 2286 | CALLAHAN, LEIGH | 239 DANA MILLS RD | \$ 150.00 | | |

| | | | | | |
|------|------------------|---------------------|-----------|----------|----------|
| 2285 | KEMPF, PAUL | 190 REDGE BRIDGE RD | | | \$ 70.00 |
| 2286 | CALLAHAN, LEIGH | 239 DANA MILLS RD | \$ 150.00 | | |
| 2287 | MAINE SOURCE HOM | 227 BARLEY NECK RD | \$ 250.00 | \$ 15.00 | |
| 2288 | CARLTON, BRIAN | 227 BARLEY NECK RD | | | \$ 40.00 |
| 2289 | AMSDEN, STEVE | 1001 OLD STAGE RD | \$ 250.00 | \$ 15.00 | |
| 2290 | CRABTREE, GERALD | 206 NEQUASSET RD | \$ 150.00 | | |
| 2291 | STEPHEN, PETER | 97 NORWAY DR | | | \$ 40.00 |
| 2292 | MacDONALD, EDWAF | 6 OLD ARROWSIC RD | \$ 150.00 | | |
| 2293 | MACINTIRE, KAREN | 324MOUNTAIN RD | | | \$ 40.00 |
| 2294 | HATCH, DEAN | MONTSWEAG RD | \$ 250.00 | \$ 15.00 | |
| 2295 | THARP, EDWARD | 65 DANA MILLS RD | | | \$ 50.00 |
| 2296 | HALLMARK HOMES | MEADOW RD | \$ 250.00 | \$ 15.00 | |
| 2297 | HALLMARK HOMES | MEADOW RD | | | \$ 70.00 |
| 2298 | SCHWAB, BRUCE | 351 MONTSWEAG RD | | | \$ 80.00 |

Woolwich Fire Department Report

In 2015 we responded to 122 fire calls and issued 173 burn permits at the fire station. Burn permits can be acquired free of charge at the town office during the week at normal business hours and at the fire department on Saturday and Sundays from 8 a.m. to 9 a.m. except on holidays. They can also be acquired online at wardensreport.com for free. There were another 235 burn permits issued by using [wardensreport](http://wardensreport.com).

If there is anyone interested in belonging to an organization, helping your community, helping people in need and learning life saving skills, here is your invitation to come down to the fire department and get your application. Volunteerism is down forty nine percent across the country, we have a need for people in all departments: Fire, EMS, and the Fire Department Auxiliary. If you don't want to run into a burning building, we still have a task for you.

Our Junior Firefighter Program allows young men and women, as young as 14, to join our team in educating our community, assisting those in need, receiving knowledge and training, enjoying the brotherhood bond and taking pride in what we do and have. We offer a safe place to be and instill respect for others. We also keep an eye on their academics in school, they need to maintain a C average or better to participate on the fire department.

The Fire Department participates in town activities such as Woolwich Days, Halloween Haunted House, Christmas Yule Sing and the Tree Lighting. The fire department's auxiliary annual craft fair is also held at the fire station every year in December. We strive to give back to our community and have fun doing so. We applied for and received grants that covered the cost of two sets of firefighter turnout gear that equals \$3,600.00. We will continue to pursue future grants even on the federal level as long as they are available.

The fire department in a couple years will be looking to apply for a federal grant to replace the 1986 GMC tanker that is housed at the North End Station on Elizabeth Ann Lane off the Chopps Cross Road. To replace and outfit this truck is in the range of \$210,000-\$250,000 as of this time and, of course as time goes on, the price will go up. The truck's age and the fact that it is a manual transmission make it more likely to be looked at in the grant process. If there is money set aside and it looks like we are making an effort by pinching our pennies for such a large purchase, the federal grants that we apply for will also have a better chance of being reviewed and awarded. These grants include fire trucks and ambulances which would save us all money and keep our taxes lower.

In the event of a power outage, when the power and telephone service is out for a long period of time, I want the citizens to know that we are here for you. During storm outages, I ask that as soon as your power goes out, please call CMP and report the outage. This will help us and CMP get power back quickly and safely. If your telephone is out, contact the fire department or the town office and let someone know so we can call the proper authorities to get them working again in a timely manner.

Please remember to change your batteries in your smoke and carbon monoxide detectors when you change the time on your clocks in the spring and fall. These detectors should be replaced every seven years unless you have the sealed detectors which are every ten years. If you have kids, it's very important to practice

your escape plan once a month so everyone is prepared in the event of a fire. Kids should know their address and a phone number to reach a parent in an emergency and to know to call 911 in the event you are not able to. Fire and all safety begin at home.

If there is anyone who would like to have their fields burned in the spring, please contact the fire department @ 443-3589 and we will add you to our list. This is great training for us in all aspects such as command, communications, team building, apparatus placement, water management and safety, etc. This can also help protect your property in the event of a wildland fire and this will keep the tick population down as well.

I would like to take this time to thank the citizens and the selectmen for your support and providing the Woolwich Fire Department and Rescue with some of the finest equipment to better serve you. It is greatly appreciated and respected. Also I would like to thank the firefighters, officers and EMS personnel for their countless hours and dedication. I can't thank you enough for everything that you do but know that I do appreciate and respect every one of you. I would also like to thank the Fire Department's Ladies Auxiliary for all their support, dedication and everything that you do for us and other towns as well. Also I want to thank the mutual aid towns that come to help us in our time of need. Most of all I want to thank the families of all public service personnel, it's your support and understanding that makes our job a little easier. A lot of our time is spent being away from our families in order to help others in need. Be neighborly and safe.

In closing it has been an honor and a privilege being your Fire Chief for the past 8 years. I have chosen to retire as Chief and my last day will be on June 30, 2016. This will allow me to spend more time with my young family and put more time and effort into the growth of my business. Thank you so much for your support, opportunity and the experience.

Respectfully submitted,
Geoffrey McCarren, Fire Chief

Woolwich EMS Annual Report

The EMS service of Woolwich Fire and Rescue had a very active 2015 with many changes! EMS Director William Longley Jr. stepped down from that position in September, although he does continue to respond to calls as an EMT and remains a valuable contributor to the leadership of EMS in the form of wise advice and infinite support. Former EMS Deputy Director Julia Gillespie stepped into the role of Acting EMS Director and looks forward to permanent appointment in the coming year.

Shortly after the shift in directors, Harpswell Neck Fire and Rescue offered Woolwich an opportunity that could not be passed up and the former Woolwich Rescue 2, a 2006 Ford ambulance with 135,000 road miles under its belt, was replaced with a 2004 Ford ambulance with only 33,000 road miles. The new unit is not only a more robust model with many extras like heated mirrors and On-Spot tire chains, it also boasts two very important after-market upgrades, a backup camera system and a hydraulic stretcher. The backup camera allows drivers to see the roadway and objects behind them as they reverse on a screen mounted in the cab. This solves a perennial safety problem with ambulance operations as there are typically no “rearview” mirrors in these units. Anyone who has seen the length of many of the driveways in Woolwich and tried to navigate turning around or backing down some of them can relate to the importance of this feature. The second invaluable tool that came with the new Rescue 2 is the hydraulically operated stretcher. Gone are the days when a minimum of two people were needed to load the stretcher into the back of the ambulance and at least one if not both had to do significant lifting to accomplish it. This system represents immeasurable steps forward in terms of safety and freedom from the threat of injury to all of our Public Safety responders.

Woolwich Fire and Rescue added several new members to the EMS roster this year, many of whom were participants in the Basic EMT course which was conducted at the firehouse by then Deputy Director Gillespie and concluded in April of 2015. These five new EMTs were also joined by another EMT and one Advanced EMT who relocated from other departments later in the year. This brings the roster of current members to a total of thirty responders: six Paramedics, seven Advanced EMTs, eleven EMTs, and six Drivers who have first responder capability but have not yet completed licensure as EMTs. This group of Public Safety Superstars responded to 242 calls for service in 2015 both within the Woolwich town limits, and in support of our surrounding Mutual Aid partners. Not only did they provide services from lift assists to treatment of serious illness and injury, they completed hundreds of hours of continuing education both as a group and individually. Several were able to take advantage of the Atlantic Partners EMS conference in Samoset in November while others participated in training offerings from Woolwich EMS, Phippsburg EMS, North East Mobile Health Services and numerous other educational outlets. Readiness and interoperability capabilities were assessed during several joint training sessions with the firefighters of Woolwich Fire and Rescue and important lessons were learned on all sides during these evolutions.

As always, the members of Woolwich Fire and Rescue, from junior firefighters to seasoned Paramedics, stand ready to respond to the needs and emergencies of our community. In the coming year look for us teaching CPR at the Woolwich Central School, helping with community events such as Woolwich Day and the Craft Show, responding to all calls for service, and always expanding our knowledge, our response capability and our support of the Town of Woolwich. We appreciate the continued support from the citizens of Woolwich, the Board of Selectmen, and those who find themselves needing our assistance. We will continue in our mission to provide quality pre-hospital medical care for all.

Respectfully Submitted,
Julia Gillespie

North East Mobile Health Service

North East Mobile Health Services has been the contracted Emergency Medical Services provider for the Town of Woolwich for nearly twelve years. During this time, we have strived to provide high quality care and transportation to the residents and visitors of Woolwich.

In 2015 there were 233 requests for medical aid in Woolwich. Those requests resulted in 153 transports to local hospitals. Our average response time was 19 minutes from the 911 request to the transporting ambulance arriving on scene.

We are proud to announce our base of operations will be moving into new space at the former Brunswick Naval Air Station in May of 2016. This will put us significantly closer to Woolwich and will vastly improve our response times.

North East Mobile Health Services has enjoyed a strong relationship and collaborative efforts with the Woolwich Fire & Rescue Departments who provide first response, scene safety measures, vehicle extrications and fire suppression services to name a few. Your volunteers do a fantastic job for the community.

Respectfully submitted,
Stephen Bennett, Paramedic
Deputy Chief of EMS Operations

2016 Local Health Officer's Report

Again, it was a relatively quiet year. With all of the news of Maine's opioid addiction epidemic, and the occurrence of acute life threatening overdose of heroin; be advised that a call to 911 would be appropriate for the administration of Suboxone, the opioid antagonist, until which time it may be available to purchase over the counter.

The Kiosk is still being maintained in the town office for information on seasonally appropriate medical issues. I am available for information not supplied by the Kiosk.

Respectfully submitted
Paul H Dumdey
443-3479

2015 Road Commissioner's Report

We like to joke amongst ourselves that the climate and weather in these parts always ensures that things remain interesting. It is true that Mother Nature is an ex officio member of the road department and we do our very best to treat her with the respect she is due.

During a heavy rain event in mid-January 2016, we experienced a culvert failure on Old Stage Road (section 3 – just north of the old Town House). This resulted in a washed out area of the road that was impassable until it was temporarily repaired the next day. New culvert pipes have been purchased and will be installed in the spring, under better ground conditions. An interesting tidbit to note is that the existing culvert isn't really a culvert at all, but two 5' diameter steel tanks welded together to gain the appropriate length. When I became Road Commissioner in the early 1980s, the culvert in this same area failed. With extremely limited funds at the time, we very often had to be resourceful and think outside the box. The tank bottoms have deteriorated and caused the tanks to curl up inside themselves. This allowed water to pass through the material around the tanks, undermining the road. They're still plenty strong for the interim, but the diameter has become greatly reduced, resulting in a lowered ability to drain large amounts of water effectively. We're optimistic that the new culverts will reduce the past occurrences of flooding and perhaps even eliminate them.

MDOT has assured us that we will see a "mill and fill" on Route 1 this upcoming summer/fall. Paving will take place between the southern end of the George Wright Road to the Wiscasset town line. The dreadful ruts that have made it so difficult to navigate through, especially during rain and slush, will be eliminated.



Photo Courtesy Jack A. Shaw & Sons

Road & Bridge Account –

Funds from this account are used for various, regular maintenance items, which included, but were not limited to: removing fallen trees and limbs during storms, repairing roadside washouts, ditching and stabilization, installing gravel on gravel roads, grading gravel roads, purchase and installation of culverts, removing blockages in culverts, cutting roadside brush and trees, roadside mowing, etc.

Tar Account –

Funds from this account are used to purchase and install hot asphalt mix on town roads, including the associated preparation (pavement cutting and pavement milling) prior to installation. Funds are also used to purchase and install cold patch, hot asphalt mix, etc. to make pavement related repairs, such as potholes, culvert crossings and broken pavement edges.

During the late summer of 2015, the town made the following improvements:

- Chopps Cross Road (a portion, from Route 127 to Milt Carlton Road) – shimmed portions & re-paved
- Gray Corner Road (entire) – shimmed portions & re-paved
- Old Stage Road (a portion, from the intersection of Mountain Road to the Wiscasset town line) – shimmed portions & re-paved

Sign Account –

Funds from this account are used for the purchase, installation and maintenance of traffic and street name signs on town roads.

Many thanks to the Woolwich Fire Department! We appreciate your assistance during storms!

I enjoy serving as Road Commissioner and embracing all the challenges that come with the position. Your confidence and support are invaluable! Thank you to the residents who call when they notice a problem or a potential problem. I appreciate your assistance - it helps us to respond in a timely and efficient manner. PLEASE call me with any questions, concerns or comments at 443-3932.

Respectfully submitted,
JACK A. SHAW
Road Commissioner



Regional School Unit 1

Serving the Communities of Arrowsic – Bath – Phippsburg – Woolwich

*Patrick M. Manuel, Superintendent
Debra J. Clark, Business Manager*

*Judith A. Harvey, Assistant Superintendent
Justin R. Keleher, Director of Special Services*

Think – Care – Act

February 26, 2016

Dear Citizens,

The mission of RSU 1 is to support and challenge students to develop and apply the skills, knowledge, and character to be responsible and productive learners, citizens, and leaders in a global society. Strategic goals for the system focus on ensuring that every classroom has a high quality educator supported by effective administrators and support staff, delivering a meaningful and engaging curriculum for all students through sound instructional programming and practices, and providing a safe, positive learning environment that inspires respect and responsibility.

There are many student and staff success stories to share with you, if space permitted, but instead I urge you to visit our district and school websites to read about their accomplishments. Please be sure to check out the State of the Schools presentation (www.rsu1.org), which highlights what is happening in the school system. There is much to be proud of in RSU 1. We are fortunate to have a committed staff that focus on the individual needs of learners and students who demonstrate pride in their school and community. It is an exciting time for our school district as we are in the planning stages for a new Morse High School.

The communities of RSU 1 are committed to supporting effective schools that are a source of pride for students, parents, and community members. I would like to take this opportunity to thank our parent groups, athletic boosters, community organizations, and volunteers whose efforts enhance the educational opportunities offered to our students. As always, please feel free to contact me with your ideas or concerns.

Sincerely,

Patrick Manuel
Superintendent of Schools

34 Wing Farm Parkway - Bath, ME 04530

Telephone: (207) 443-6601

Facsimile: (207) 443-8295

<http://www.rsu1.org>

RSU 1 Annual Report 2015-2016

The West Bath withdrawal from the RSU resulted in a state-mandated reconfiguration of our original school board. The new reapportionment of municipal representation on the board is now designed to include 4 positions that have a residency requirement of each of the 4 towns in our school district in addition to 3 other members elected as at large positions. I am pleased to be the Woolwich representative to the board and to present the following annual report on behalf of RSU 1.

A major focus of the school district this past year has been the exciting work of designing a new facility for our high school education. It is apparent from students and alumni alike that everyone wants to preserve the identity of Morse High School. The RSU partnered with Lavallee-Brensinger Architect firm to first identify the best option between renovation and new construction. After review of the structural condition and layout of our current building as well community input, the school board unanimously concluded that new construction at a new location was in the best interest of both students and local residents.

New school construction is heavily dictated by state education specifications. The district was required to outline both how the new building would be designed and what types of programs would be offered in a new high school. The Educational Specifications document has been submitted and successfully accepted by the Department of Education. Next, Lavallee-Brensinger conducted a site survey to identify which areas in our district would meet all of the state-required building specifications. Two site options remain, one in the Wing Farm area and the other adjacent to the current Bath Middle School. Upon receiving a site development cost report on each site, the final destination for our new high school will be determined. Then a more extensive review of programs and design will take place with input from the community, students and RSU 1 staff.

Another ongoing school board goal is to address the configuration of the Dike Newell and Fisher Mitchell schools to determine if the communities would be better served by a Kindergarten through 5th grade configuration. The school board has received survey responses by families and staff in both schools along with feedback from both school principals. Initially there was broad support among board members to change the school configuration. However, a recent joint report from both building principals further developing the “one school two campus” option has required further consideration. Additional information regarding building modification cost and population analysis will also be reviewed before the board is prepared for a final vote on the configuration.

Other district-wide initiatives accomplished during the past year include the continued development of teacher performance standards, aligning course work at Morse to meet the new proficiency-based diploma requirements, and expanding the Lucy Calkins writing program to include middle school students. As a result of the most recent school budget, the RSU is increasing Pre-K service to 5 days, providing Foreign Language instruction to both Bath and Woolwich 7th grade students, and adding two new high school art courses. Morse faculty and students designed a web site to propose a new STEAM (science, technology, engineering, arts and mathematics) concentration that would include a mentoring component and a capstone project in the senior year, demonstrating knowledge in a specific concentration.

The board remains dedicated to balancing the commitment to excellent educational opportunities for our students with the impact on local property tax rates. When the school received an additional \$315,000 in state subsidy, the entire school board voted unanimously to return the subsidy to Bath and Woolwich municipalities instead of holding the funds to support future school budgets.

I am proud to hold the Woolwich school board seat, and am committed to representing everyone’s interests. Please contact me with feedback and questions at jritchsmith@rsu1.org.

Sincerely,
Jennifer Ritch-Smith

Report of the Town Administrator/Treasurer/GA Administrator

The new addition to the Town Office has been in use for two years now. We are so grateful for the added meeting rooms. Multiple committees, organizations and town officials can meet at the same time, if necessary, with great ease. If your group or organization needs a meeting space please contact our Town Clerk Janice Bradford at 207-442-8723 to schedule a meeting room.

Once again this year I have been able to help several residents with buying heating fuel because of the generous donations many of you have made to the town's Heating Assistance Fund. If you would like to make a donation to this fund please, make your check payable to the Town of Woolwich and in the memo write "Heating Fund Donation". This is a tax deductible donation. If you are in need of assistance with heating your home, please contact me. We can help you with whatever means you use to heat your home including wood. We have had several cords of wood donated to the town for this purpose. Many thanks go out to the First Baptist Church on the Middle Road for donating the wood. I would like to thank the citizens, churches and businesses that have made monetary donations to help keep our neighbors warm. Your gifts are most appreciated.

New things are coming your way!! There has been a change in the Town Meeting for this year. Usually the meeting is held on the first or second Wednesday in May. This year the town meeting will be held on the first Saturday in May. The meeting hasn't been held on a Saturday for at least the last twenty years since I came here January 2, 1996 and maybe for even more than that. **So save the date!! May 7, 2016 at 9:00 AM**, be at Woolwich Central School for this year's town meeting. The reason for the change is to see if we have better attendance than we seem to have when it's on a Wednesday evening. We heard from a lot of you through a straw poll at the November election that you would like to see the meeting held on a Saturday. We listened and now we hope to see you there. For those of you who are not familiar with a town meeting form of government, this is where the residents of the town come together in open forum to discuss and vote on the budget for the upcoming year that begins on July 1, 2016. We have over 2000 registered voters in this town and a token 150-200 show up at town meeting to vote on the warrant articles that appear in the front of this book. Please attend the town meeting. Your taxes depend on it. We have tried to be as frugal with your tax dollars as we can but we have had to make some increases this year. As you look at the warrant for town meeting, you will see that some budget lines have increased but in the interest of keeping the budget as flat as possible, we have reduced others. Last year we were able to reduce the tax mil rate from 14.30 to 14.20. I suspect that we will not be able to do that this year.

It has been my pleasure to serve the Town of Woolwich residents for another year. If you ever have any questions, concerns, complaints or kudos to share, feel free to give us a call at 442-7094. I look forward to assisting you. You may email me at administrator@woolwich.us as well.

Respectfully,
Lynette R. Eastman

Town Clerk's Report 2015

Greetings to the residents of Woolwich. Welcome to all of our new residents, and congratulations to the parents of all the new babies in town.

It certainly has been an interesting year! We had a large turnout (248) for the May Town Meeting, as there was a lot of interest regarding the Patten Free Library and the Pay-As-You-Throw trash program. The Library ultimately was funded for another year, and the PAYT program was instituted, both by written ballot. The PAYT did not actually start until September, and by that time petitions were circulated requesting the Board to put the PAYT on the November ballot as a referendum question. This was done, and as a result the Town voted to end the program. Also, David King was reelected Selectboard member, as was Jack Shaw as Road Commissioner. Both State bond issues passed in Woolwich, but the Citizen Initiative for election reform did not. This election also had a heavy turnout for this type with 46% of the voters participating.

At the end of the meeting, State Representative Jeff Pierce and State Senator Linda Baker presented a Legislative Statement to the Fire Department/EMS in honor of Jason Simpson who had passed away and had served the Town for many years. Selectboard members Allison Hepler and Jason Shaw presented the Spirit of America award to Deborah Locke, who has been a caring and energetic resident of the Town in several different capacities. David King also read a thank-you note to the Northeast Ambulance for their service.

Reminder: New dogs must be licensed after 6 months of age and each year thereafter and must show proof of a current rabies vaccination. This may be done at the Town Office, by mail, by phone with a credit card, or online through the Maine.gov website. Fees are \$6 altered, \$11 unaltered (intact).

Respectfully submitted,
Janice E. Bradford
Town Clerk

Shellfish Licenses 2015

3 Resident Commercial
1 Non-resident Commercial
3 Resident Recreational

Dog Licenses 2015

Spay/Neuter 615
Male/Female 93
Kennel 2

Vital Statistics Records 2015

IN MEMORY OF

| | | | |
|---------------------------|----|------------|-------------|
| Steuernagle, Laurel | 64 | 01/08/2015 | Scarborough |
| Ladd, Christine P. | 97 | 02/03/2015 | Bath |
| Thibeault, Stephanie Anna | 54 | 02/07/2015 | Brunswick |
| Presby, Donna M | 62 | 02/12/2015 | Brunswick |
| Horne, Roxanne G. | 60 | 03/21/2015 | Woolwich |
| Willard, Richard H., Jr. | 71 | 03/30/2015 | Brunswick |
| Edgerly, Loring W. | 98 | 04/09/2015 | Woolwich |
| Cook, Phyllis A. | 72 | 04/12/2015 | Yarmouth |

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|-------------------------|----|------------|-----------------|
| Geroux, Herbert W., Sr. | 80 | 05/13/2015 | Woolwich |
| King, Elisabeth W. | 86 | 06/02/2015 | Woolwich |
| Wagstaff, John F. | 73 | 06/08/2015 | Boothbay Harbor |
| Page, Donald M. | 73 | 06/23/2015 | Brunswick |
| Skillin, Myron | 83 | 07/04/2015 | Bath |
| Rollins, Robert S. | 81 | 07/18/2015 | Woolwich |
| Lebel, Margery L. | 86 | 07/30/2015 | Brunswick |
| Stimpson, Daniel E. | 66 | 08/06/2015 | Brunswick |
| Wright, Herbert F. | 89 | 08/13/2015 | Bath |
| Grover, David E. | 78 | 09/26/2015 | Augusta |
| Reed, John H., Jr. | 86 | 11/18/2015 | Woolwich |
| O'Neill, Dawn E. | 59 | 11/22/2015 | Portland |
| Carter, James M. | 78 | 12/11/2015 | Brunswick |

There were 17 BIRTHS in 2015

Marriages 2015

| | |
|--------------|---------------------------------------|
| March 1 | Russell Carfagno & Brooke MacArthur |
| March 7 | Adam Johns & Wanda Leavitt |
| April 26 | Donald Hurst & Pamela Cummings |
| June 27 | Nicholas West & Ashley Davis |
| July 4 | Kevin Jones & June Pinette |
| July 13 | Gregory Smith & Sara Warner |
| July 25 | Alton Thompson Jr. & Samantha Frizzle |
| July 25 | Robert Stevens & Allison Hepler |
| July 31 | Corey Graham & Rachel Lauriat |
| August 1 | Andrew Stinson & Kristin Murphy |
| August 14 | Matthew Bubar & Kim Owen |
| August 22 | Saben Estes & Abigail Weeks |
| August 29 | Thomas Gilbert & Joanna McConathey |
| September 5 | David Wallace & Ingeborg Stumpf |
| September 19 | William Groder & Lysandra Lembo |
| September 27 | Jamile Goforth & Molly Dalton |
| October 26 | Gordon McKenney & Paula Gibbs |
| December 14 | Jason Aarons & Sarah McGuigan |

Inland Fisheries & Wildlife Sales for 2015

| | | | | | | |
|--------------------|---------|-----|-----|----|----------|---|
| Snowmobiles | Renewal | 84 | New | 30 | Transfer | 1 |
| ATV | Renewal | 74 | New | 16 | Transfer | 1 |
| Boats | Renewal | 289 | New | 65 | | |
| | Milfoil | 213 | | | | |
| PWC | | 6 | | | | |
| Duplicates | | 5 | | | | |

Hunt / Fish Licenses

| | | | |
|------------------------|----|-------------------------|----|
| Hunting | 35 | Migratory Waterfowl | 10 |
| Fishing | 73 | Superpak | 1 |
| Hunt / Fish | 74 | Res Service Depend Hunt | 1 |
| Res Service Hunt/Fish | 1 | Res Service Depend Fish | 1 |
| Jr. Hunt | 8 | Outdoor Partners | 1 |
| Archery | 6 | Over 70 Lifetime | 6 |
| Expand Archery | 1 | Saltwater Registry | 5 |
| Exp Archery Antlerless | 2 | 1-day Fish | 1 |
| Coyote Night Hunt | 2 | 3-day Fish | 2 |
| Muzzleloader | 13 | NR Hunt/Fish | 1 |
| Bear | 1 | NR 7-day Fish | 1 |
| Spring/Fall Turkey | 9 | Duplicates | 5 |
| Pheasant | 1 | | |

There were 12 documented boats registered for a total of \$1,130.00 in excise taxes collected.

Tax Collector's Report

This report comes from the desk of the Tax Collector, deputy clerk, deputy Registrar of Voters, E911 Addressing Officer and last but definitely not least, Assistant to the Assessing Agent.

Wow! Five years have passed and I can't believe I have been here this long! It has been a pleasure to serve all who enter our doors and I look forward to many more years to come. I cannot imagine not being here!

As always, there are trials and tribulations to deal with and work through. I have observed an uphill effort for most of our residents when it comes to making a true effort to get caught up with the Real Estate Taxes and I know it's a struggle for several of you. Just remember that I am here and more than willing to work with anyone who is willing to put in the effort.

I have attempted to reach out to more of you this year with letters and calls, giving you a heads up on what the next step is and how we can work together. All I ask is that you make an effort call me or stop in and we can see what works for all of us.

Thank you for making this such a personable and friendly place to work and socialize. I continue to meet new people coming in from other towns and even other states. We are a town united and we continue to grow by leaps and bounds.

Sincerely,
Jean E. Mank

Annual Report of the Selectboard 2015

We spent a fair amount of time this year responding to government initiatives. For instance, at the local level, the RSU #1 School Board had to be reapportioned, due to West Bath's withdrawal. One Selectboard member, Jennifer Ritch-Smith of the RSU Board, and Bill Potter from the community represented Woolwich at these meetings. The result, approved by the State Board of Education, is simpler and more representative. Another Selectboard member and two community members, Bill Potter and Fred Kahrl, pitched in last summer to discuss staffing changes in the Fire Department. We appreciate their service. Dedication to Town representation went "above and beyond" this year with one Selectboard member contributing to the Chocolate Church's Hot Chocolate Follies in the performance of a "tambo line" comprised of local and state elected officials. Some of us hope that Woolwich representation will increase next year!

At the state level, in what turned out to be a successful effort for the second year in a row, one Selectboard member attended and testified before the state legislature's Appropriations Committee in January, urging members not to eliminate municipal revenue sharing from the State Budget. Revenue sharing helps pay for services that Towns must provide to the State.

This past spring and summer, the Maine Department of Transportation team repaved and restriped the downtown stretch of US Route 1, in part to provide for bicycles and pedestrians in that section. As a result of our input, traffic signs and painted arrows were changed to provide some clarity to the new system, which MDOT says is working well.

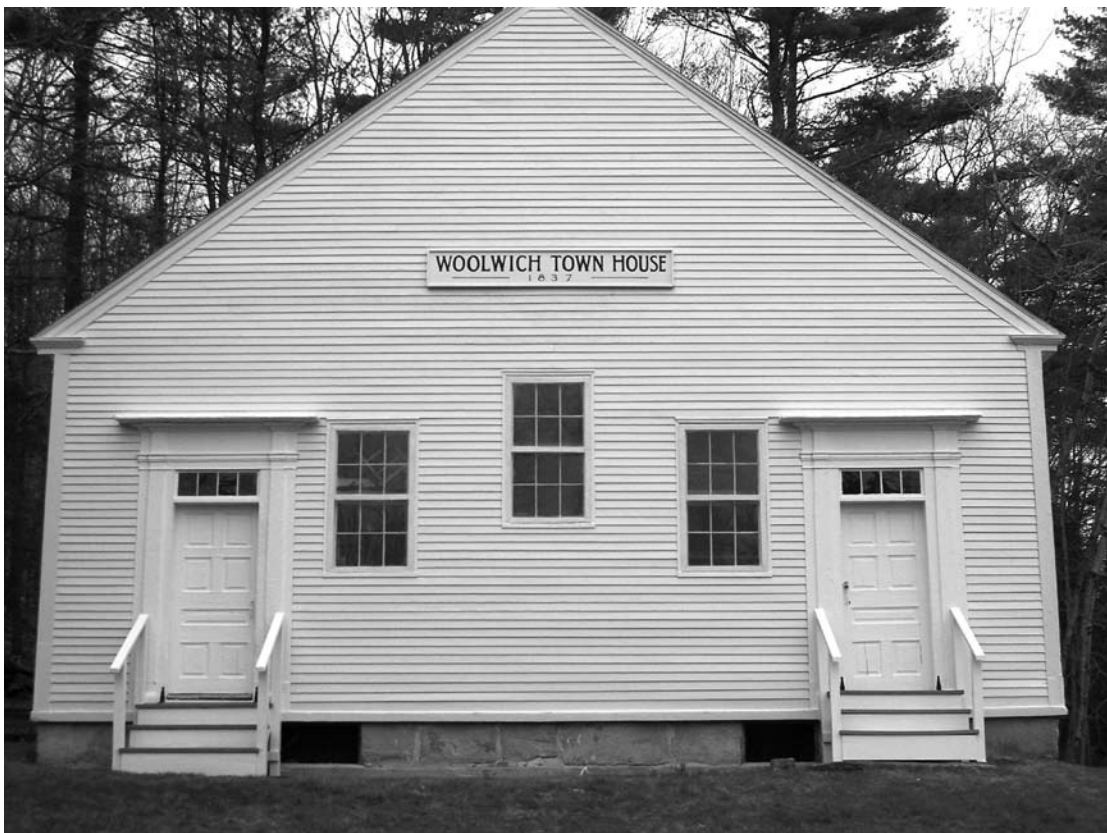


Photo courtesy of painting contractor

Changes in the municipal solid waste system took up a fair amount of our time this year. Residents at May's Town Meeting narrowly approved switching to a "pay as you throw" method for non-recyclable garbage, but two petition drives put the issue on the November ballot two months after PAYT began, and a majority of voters repealed PAYT. Regardless of where one stood on the issue, the debate has sparked an important conversation on how the Town plans to deal with the problem going forward. The Solid Waste and Recycling Committee is hard at work on solutions.

In fact, Town Committees provide enormous energy for this small Town, and their volunteer members work hard to make this a better place. We urge you to read their Reports elsewhere in this publication. Committees are always looking for new volunteers and members so please find a way to contribute if you can. We and the Town are very grateful for your energy.

Once again, the Heating Assistance Fund is not far from our minds as winter settles in. The Fund is entirely funded by private donations from residents and local businesses. Please consider making a donation, and many thanks to all who have generously donated to the fund. Your generosity has helped many residents.

As always, the Board values the staff that many of you see in your day-to-day interactions at the Town Office.

This is a great place to live and we are grateful for the opportunity to serve the Town. The Selectboard meets the first and third Mondays of each month in the Town Office on the second floor. We invite you to attend as many meetings as you can. In the meantime, stay in touch with us and let us know what we can do for you.

Respectfully submitted,
Dave King, Sr., Chair
Dale Chadbourne, Vice-Chair
Lloyd Coombs
Allison Hepler
Jason Shaw

Woolwich Planning Board 2015-2016 Report

The Planning Board has seen a steady amount of commercial work and residential modifications and expansions brought before it. The small building at 3 Hall Road was granted a business permit. Everyone's favorite Dairy Queen was granted a permit to renovate and Bath Subaru was granted a permit to expand.

The Planning Board meets the first Monday of each month at 7:15 PM and the public is always welcome. We would like to send a special thank-you to Bill Potter for his many years of service on the Planning Board. We would also like to thank the Selectboard, Town Administrator Lynette Eastman, Road Commissioner Jack Shaw, Fire Chief Geoff McCarren, and Codes Enforcement Officer Bruce Engert for their assistance and support during the year.

Respectfully Submitted
Allen J. Greene
Planning Board Chairman

Woolwich Shellfish Committee 2015 Annual Report

Over the course of the 2015 business year the activities of the committee have included on-going monitoring of both the green crab populations and the hatchery seed placed the previous year. Random crab trapping was conducted and it was observed that the populations (likely due to the extreme winters of the past 2 years) were drastically reduced. As a result of the last few years of green crab predation our natural seed sets' survival was drastically impacted. We are however very hopeful that a rebound will occur now that predation is less prominent. The hatchery seed plot we monitored not only showed much promise but also encouraged a small natural set in the surrounding area. Finally, we once again collaborated with Woolwich Central School, Kennebec Estuary Land Trust, and Mrs. Denise Friant's class on Green Crab monitoring and a field trip to study the shoreline of Montsweag Bay.

Daniel Harrington
Woolwich Shellfish Committee Chair.

Town of Woolwich 2014 / 2015 Shellfish Warden Report

The European green crab is threatening Maine's coastal fisheries and ecosystems. Decreases in clam populations and degradation of coastal habitats have been observed up and down the coast. As a result, your shellfish committee and the Kennebec Estuary Land Trust (KELT), along with interested parties throughout the areas, are working on projects that allow us to better understand the green crab life cycle. The crabs are known to eat all sizes of soft shell clams, and have an adverse affect on eelgrass beds by eating eelgrass shoots and burrowing into the banks of intertidal marshes, where they destroy the marsh grasses.

The past winter of 2014/15 was very mild by most standards. It will take a significant research effort to show us where Woolwich ranks with the green crab population on our flats. In this country at the present time there is very little economic value to the green crab once harvested. Some possibilities for commercial use around the world are creating aquaculture feed, lobster bait, pet food supplements, and fertilizer. Crab meat for human consumption, in an overseas market, may be a possibility in the near future.

Prior to harvesting any shellfish in Woolwich, an individual must first obtain a shellfish license from the town office. At that time they should ask to look at the "Administrative Letters" which will show all the clamflats that are closed due to pollution, Rainfall (Maine Coast Flood), and Red Tide (Paralytic Shellfish Poisoning). For the most up-to-date status of any flat, visit Maine DMR and go to DMR Home and News. This way you can be absolutely sure that the flats you plan to dig on are open.

Also be aware that the town may have a conservation closure in effect on flats where seed clams are growing to maturity. Prior to digging, contact the town office by calling 442-7094 or the shellfish warden, Jon Hentz, at 371-2732 for the most up-to-date information. Openings and closings are subject to change without warning. By following this procedure you can be absolutely sure the flats you intend to dig on are open. The warden makes every effort to post closure signs at the boat launch ramps in the surrounding towns and major points of access to some of the flats. However, never trust the absence of a sign. They can be, and in many cases are, vandalized or damaged. The only postings you can completely trust are the one located at the town office or the one on the DMR web site.

Please remember that if you use someone else's property to get to the clamflats, you must first obtain permission from the owner.

Red Tide Hotline number is 1-800-232-4733. If you have a problem understanding this recording, please look at a chart or map to find the points of reference being spelled out. If you are still in doubt, please call me at home so I can provide assistance.

Respectfully submitted,
Jon L. Hentz
Woolwich Municipal Shellfish Conservation Warden

Woolwich Historical Society

Our Museum continued to welcome visitors on Sunday afternoons in June, July & August - and if YOU have not stopped in, please do so! (Also open by appointment) We have a lot of Woolwich memorabilia - and are excited that more items come our way each year!

We are also contacted regularly by people working on family genealogies and are very thankful to have JC Donahue available to answer questions and to welcome visitors.

We participated in the Town History Series at the Bath Library ("Woolwich in the Civil War"- Todd McPhee primary speaker) and in the annual Woolwich Day events (no giant yard sale, but a bake sale, book sale, hot dogs & hamburgersand raffles!). Our new ornament featured Monuments - the Civil War Monument located at Laurel Grove Cemetery and the 2 Monuments at Tanner Square.

On four Wednesday nights in July, we sponsored four concerts, held in the Meeting House. In 2016, save the four Wednesday nights!! We are looking to have at least two of the nights be special speakers. Work on the building in 2015 was basic maintenance - with the expectation of charcoal gray metal roofing to be installed in early 2016.

If you have ideas for programs, or any questions, please contact any member of the Board. We welcome more involvement!

Board: Collette Coombs, Charlie Durfee, Tammy Given (Treas.), Sherry Goodkowsky, Amy Hennin, Allison Hepler (Sec.), Debbie Locke (Pres.); Todd McPhee (VP), Barbara Richards, Rebecca Roche, Vince Shatto, Jason Shaw

Nequasset Meeting House Committee

This special building was enjoyed by many in 2015! The Town sponsored 2 events - A Veterans Day program in November and the Annual Yule Sing in December. Both were well attended. The Woolwich Historical Society sponsored 4 Wednesday night concerts in July - the two which featured Woolwich residents were the best attended! And it was the site of a September wedding.

A new tree was donated, along with its installation, on the Rt. 1 side of the property. The plan is that it will grow, and be lighted over the holiday season, for the enjoyment of all. Barbara Richards & the Bath Garden Club continue to maintain the garden areas.

No physical repairs were made in 2015. Looking ahead - we expect the same building usage, generally. Physically - we need to look at options for dealing with the loose flooring towards the back of the main room.

If you have never been inside, please do go in! It is a very special place.

Committee (which only met this year to do light cleaning!): Sylvia Carlton, Chris Stacy Hallowell, Debbie Locke (chair), Barbara Richards, Pat Shaw, Jason Shaw & frequent guest - Allison Hepler

Memorial Committee Report

It has been an honor to serve a community that respects the citizens who have given their time to serve their country during both peace time as well as times of conflict. Keeping the memorial park in Sagadahoc Ferry along with the monument at Laurel Grove Cemetery in respectable condition is very important to our citizens and those who have served.

There is plenty of parking at both locations and it is hoped that the citizens of the town will take time to visit both of these locations that honor the Spanish-American War, Civil War, World War I, World War II, Korean, Vietnam, Panama, Granada, Desert Storm, Iraq and the Afghanistan Wars. This past year realignment of the highway, near the Route One monument, was completed to slow traffic so perhaps more people will notice the effort and respect of our citizens toward our veterans.

If you know of any citizen whose name has been omitted on either of the two monuments, please notify the Town Administrator at 442-7094 or at administrator@woolwich.us. A resident must have served in a war zone, have been a resident of the Town of Woolwich at the time of enlistment and be prepared to present their DD214 document.

There are several openings on the Memorial Committee and those who wish to become a member of this committee are urged to contact the Town Administrator by the means listed above.

Respectfully Submitted,
The Memorial Committee

Notes from Your Animal Control Officer

I continue to pick up dogs with no identification on them. Please get your dog a name tag with your phone number on it. Sometimes the dogs are right across the street from where you live but without identification I don't know that. It would save your dog a trip to the shelter and you a shelter fee.

If you know of any colonies of stray cats, please call me. I am happy to trap them and get them to safety and shelter. They can also be spayed or neutered and returned if that is your wish.

Thank you for your time,

Terry MacGregor, ACO
737-2093

Nequasset Park Improvement Committee Report

In the Town of Woolwich the Nequasset Lake Outlet connection site is behind the Woolwich Town office. The area has been a highly popular summer swimming area for both Woolwich residents and non-residents for many years. The Town of Woolwich Comp Plan of 1991 and the Growth Management Plan of 1999, as voted on, have Recreation and Public Access for a swimming area. The swimming currently is done at the boat launch area. The area is a danger to boat launching and swimmers in the same location. Older children jump off the old Route One Bridge which is a hassled stopping traffic. The sheriff's department is continually called with complaints.

The Town of Woolwich is required by the Federal Americans with Disability Act {ADA} to make public area accessible to all handicap individuals and the general public under Title 3. The Act requires right of entrance and egress to and from a public location. Department of Environmental Protection [DEP] did a site review for the Town of Woolwich. DEP shore land zoning regulations will not meet the terms of ADA regulations for sufficient development regarding parking or wheelchair right of entry to the site.

The Nequasset Park Improvement Committee had an ADA representative review the site. Several contractors assisted this writer with methods to reduce erosion for parking and right of entry. First and foremost the reduction must include erosion control. The sedimentation control measures will interfere with the development. This writer finds, the Town of Woolwich has to follow requirements to relocate handicap parking and follow the ADA parking signs regulations.

Note there is handicap parking at the entrance of the old Route One which is noncompliant with ADA. There are no handicap parking signs as required by ADA.

Handicap parking signs are required to be closest to the areas of activities. Relocation parking shall be in the area near the sign of the swimming area. A wheelchair walkway needs review for accessible to a railing ramp out to the water with an attached large dock

Public ADA parking must follow the 2010 Standards both the Title 111 regulations at 28CFR part 36, subpart D. and 2004 ADAAG at 36 CFR part 1191, Appendices B and D. The guidelines must be measured from the center line of the marking. Van parking spaces at 132 inches wide the access aisle marked on the passenger side. An access aisle can be used for two spaces a common access both for vans or cars. A car parking space shall be 96 inches wide and 96 inch access aisles. Each area shall be marked as to prevent vehicles parking over the aisles. Each area should be leveled in all directions. A built up curb ramps are not permitted to project into access aisles or create slopes greater than 1:48 inch. The signs shall be installed at least 60 inches above the finished area. There shall be a "van accessible" sign and Car signs. There must be a clear vertical clearance of 98 inches.

This writer recommends the Town of Woolwich not put handicap parking far away from the accessible swimming area. This writer had observed the area for boat launching and proposed swimming area.

Chair: Joan M. Jordan

Record Keeper: Natasha Burns

Funding Research: Sue Whittaker and Linda Crawford

2015 Fish Commissioners Report

The 2015 Woolwich fishing rights were awarded to Steve Bodge who has assisted with the Alewife harvest for several years demonstrating both fish way operational skills and fishery management protecting future harvests. This year's catch was 1449 bushels which was above the average for the past ten years with a strong run during May. Sample collection to support Maine DMR biological data was provided as requested.

This year's Alewife run into Nequasset Lake was via a new fish ladder installed by dam owner Bath Water District. The ladder operated satisfactorily with normal adjustments during the run. However more significant changes were required to the approach path to the ladder. Temporary modifications were made during the run and permanent changes to the bottom pool were installed in the fall. These changes ease the route into the ladder and improve entry at all tide levels.

A physical count of fish entering the lake was again performed in 2015 under the leadership of Ruth Indrick of KELT. The count proved to be somewhat difficult for the counters as the new ladder was adjusted and the fish adapted to it. However at the end of the run the count and the harvest compared favorably with Maine DMR projections for needed escapement to the lake showing a sustainable migration. KELT plans to continue the count during the 2016 Alewife run. Those interested in assisting with the count should visit the KELT website for details and scheduling information.

The condition of the water supply piping to the harvest area has been of concern for several years with previous attempts to inspect the valve unsuccessful because of silt. This year we were able to clear the silt and use a diving service to inspect the valve which was found to be sound and serviceable. The diver cleaned the valve entrance area of wood and trash, and an anti rotation device was devised and installed to improve valve operation. The inlet screen box was repaired with new screen material to keep runback fish from the harvest area. Our thanks to David King and Midcoast Mooring and Diving for their expertise and effort provided during these repairs.

Respectfully submitted,

Bob Stevens

Bruce McElman

Ray Robson

John Chapman

Bill Potter

Recreation Committee 2015

The Town's Recreation Committee organizes many annual events on behalf of the Town – from Veterans Day to the Annual Yule Sing and, of course, Woolwich Day. None of this would be possible without the participation of Woolwich residents, and for that we are grateful.

Woolwich Day, held on the first Saturday in August, brought together crafters, musicians, people who were hungry, children, and runners – the Bob Meade Classic 10K Road Race was again ably directed by Hans Van Willigan – and Elvis impersonator Robert Lewis entertained visitors and the Nequasset Meetinghouse will never be the same! Thanks to all who helped out on a day that began cloudy, which was perfect for the runners, but later became beautiful and sunny.

The Veterans Day service, held on November 11 at 11:00 a.m., offered townspeople a chance to remember veterans who have passed as well as those who are still with us. Two representatives from the Veterans Resource Center reminded us of the variety of services available.

The Town's 23rd Annual Yule Sing came together on Sunday evening, December 6, and began with indoor tree lighting by this year's honored guests, the Shaw family. Emceed by Recreation Committee members Beth Harrington and Allison Hepler, the program included holiday songs from the good-hearted audience, messages of safety and good cheer, and Santa's annual appearance. Refreshments and cookie decorating rounded out the festive night.

Finally, the Committee is excited about lending its support, its name, and its energy to a Town sports program for children. Under the direction of Beth Harrington, it will oversee team sports throughout the year. If approved, the current Recreation Committee will become the Special Events Committee, and a newly organized Recreation Committee will consist of volunteers appointed by the Selectboard. We are excited about the new program.

Collette Coombs
Beth Harrington
Bob Meade
Linda Crawford
Allison Hepler, Ex officio

Annual Report of the Public Communications Committee 2015

The committee has been busy this year. We produced three newsletters, delivered online to most residents but we will mail copies to anyone who requests it. We also did a “special edition” Woolwich Day newsletter. Articles focused on the addition of a bicycle lane to Route 1 between the Sagadahoc Bridge and the Taste of Maine restaurant, the ballot referendum on repealing the PAYT system for collecting garbage, the local election, the new ambulance for Woolwich EMS, and tree trimming updates from CMP. The writing and production of the newsletter is truly a committee effort, and a pleasant one. We try to be informative and timely so that it can be helpful to residents. All newsletters can be found on the Town’s website: www.woolwich.us. Please let us know what you’d like to see in the newsletter. Send us items.

We also help maintain the Town’s Facebook page. We had 1,056 page views last year – and 400 likes. We hope you find it useful. The Facebook link is: <https://www.facebook.com/TownOfWoolwich>.

The Town website is under this committee’s charge, and it’s become a popular place for finding information about upcoming meetings, committee openings, committee and Selectboard agendas and minutes, and upcoming events. The webmaster reports over 117,000 visits (including human and robotic searches) to the site last year. Please send notices you’d like posted to Lynette Eastman, the Town administrator, administrator@woolwich.us.

We are also running the Town’s cable television service. The bulletin board is updated with Town notices on a weekly basis. We also provide regular programming, including two regular series, and two public service programs. All programming is shown at noon, 4 pm, and 7 pm. Two of our committee members could be found at Woolwich Day with sticky hands and fingers, from handing out free cotton candy! Special programming is also run Monday through Friday at 10 A. M. when available.

Please let us know how we are doing, and how we can help keep people informed and engaged. It doesn’t happen without your help. We don’t meet on a regular basis but please get in touch with one of us if you’d like to join us.

Respectfully submitted,
Allison Hepler, ex officio and Secretary
Roger Baffer
J. Collins
Rebecca Roche
Caelie Smith

Solid Waste and Recycling Committee 2015 Report

After several years of no progress on reducing trash volume, and facing decreases in tons recycled, the committee spent months researching alternative ways of handling waste. With a new contract on the near horizon, we recommended to the Selectboard that the Town should vote on PAYT (Pay-As-You-Throw) to see if, in one year's time, the program could help us improve community participation.

As the following table indicates, Woolwich saw a significant reduction in solid waste of 169 tons, all but 10 of these falling in the five months that PAYT was in effect. This 50% reduction in solid waste saved the town nearly \$15,000 in tipping fees, as well as spurred a 30% increase in recycling. Thus, under PAYT, Woolwich residents were on track to reduce taxes and to move toward the State of Maine's goal for recycling.

When our participation in PAYT was ended by a majority of those voting in the fall elections, the town broke its contract with Waste Zero and had to buy back unused bags from residents, retailers and Waste Zero, leaving us with a deficit for the year. Had this program continued for a full year, Woolwich taxpayers would have saved roughly \$120,000 dollars, seen a 50% reduction in solid waste volume as well as improved recycling rates, offset by their out-of-pocket costs for bags.

Although PAYT remains an option for the Town to reconsider, the Committee is responding to citizens' concern for costs, environment, and convenience by focusing again on alternative methods. We plan to present them with a comparison of our options. Whatever program we do embrace, we encourage everyone to reduce, reuse, compost and recycle whenever possible as it saves us all money and is good for the environment.

Respectfully Submitted,
Woolwich Solid Waste and Recycling Committee

Recycling and Solid Waste Comparison Reports in Tons

| RECYCLING | 2015 | 2014 | 2013 | 2012 | 2011 | 2010 | TRASH | 2015 | 2014 | 2013 | 2012 | 2011 | 2010 |
|------------|--------|--------|--------|--------|--------|--------|------------|--------|--------|--------|--------|--------|----------|
| January | 14.54 | 17.02 | 16.49 | 27.03 | 23.95 | 14.36 | January | 50.44 | 78.77 | 82.95 | 75.7 | 68.48 | 69.81 |
| February | 13.17 | 13.79 | 13.14 | 14.58 | 13.69 | 13.25 | February | 68.05 | 59.93 | 60.09 | 67.08 | 62.54 | 67.88 |
| March | 12.32 | 14.59 | 17.44 | 15.8 | 15.79 | 15.46 | March | 72.83 | 58.84 | 70.34 | 63.75 | 88.63 | 96.52 |
| April | 16.17 | 16.3 | 16.48 | 15.9 | 18.33 | 14.36 | April | 81.21 | 90.23 | 81.11 | 67.8 | 74.29 | 80.94 |
| May | 17.30 | 17.03 | 17.94 | 16.94 | 17.59 | 14.36 | May | 75.56 | 71.79 | 81.2 | 89.35 | 83.53 | 80.12 |
| June | 26.84 | 25.24 | 17.97 | 18.3 | 18.18 | 14.36 | June | 84.16 | 72.25 | 76.67 | 73.74 | 84.5 | 100.74 |
| July | 18.63 | 18.15 | 20.96 | 18.28 | 17.86 | 9.29 | July | 83.17 | 95.25 | 99.81 | 82.9 | 75.52 | 83.64 |
| August | 18.15 | 17.64 | 17.87 | 30.24 | 26 | 11.46 | August | 76.20 | 73.71 | 76.88 | 83.46 | 100.22 | 90.96 |
| September | 27.62 | 16.71 | 16.3 | 17.3 | 19.89 | 13.81 | September | 43.71 | 81.03 | 80.11 | 74.99 | 73.35 | 91.38 |
| October | 20.28 | 16.67 | 17.7 | 17.83 | 18.11 | 20.53 | October | 36.21 | 79.57 | 90.22 | 86.98 | 75.23 | 76.61 |
| November | 22.83 | 16.91 | 17.71 | 18.47 | 18.09 | 18.34 | November | 34.46 | 69.81 | 69.94 | 72.25 | 73.35 | 89.62 |
| December | 21.47 | 27.48 | 29.11 | 28.87 | 17.36 | 16.91 | December | 47.66 | 91.62 | 76.56 | 63.96 | 69.03 | 84.13 |
| Total Tons | 229.32 | 217.53 | 219.11 | 239.54 | 224.84 | 176.49 | Total Tons | 753.66 | 922.80 | 945.88 | 901.96 | 928.67 | 1,012.35 |

A few reminders about garbage disposal and recycling in the Town of Woolwich:

- Your tax dollars pay for curbside pick-up for both garbage and recycling. This utility is not a "free" service.
 - Recycling should not be in plastic bags, unless it is shredded paper ... then please use only clear bags.
 - The Solid Waste and Recycling Committee meets generally on the 3rd Wednesday of each month and anyone is welcome to attend.
 - What to Recycle can be found at www.woolwich.us
 - Large items (mattresses, box springs, rugs, construction debris, etc), need to be taken to either Pine Tree Waste at the West Bath Transfer Station or to the Bath Landfill for disposal. There will be a fee to dispose of these items.
- * There is a \$25.00 minimum fee for ANYTHING delivered to the West Bath Transfer Station, with the following exceptions:

Reduced rates for Woolwich Residents

Tuesday, 3-5 p.m. and Saturday, 8 a.m. to 2 p.m.

The Recycling Guide is available online at www.woolwich.us

Free banner stickers are available for your recycling containers at the Town Office

Household Hazardous Waste Collection Day Saturday, APRIL 30, 2016

9 a.m. – 1 p.m.

Bath Public Works Garage
450 Oak Grove Avenue

Pre-Registration is Required
CALL STARTING APRIL 18th

(You can pre-register by calling 888-958-2255
You will be given a specific time to show up
on Saturday, 4/30 with your HHW.)
This event is FREE to residents.
please call 443-8357 for more information.

Bath is also offering **Compost Bins**
and rain barrels for sale.

FMI call 443-8356

or go online to www.cityofbath.com
and look for Public Works under Departments



On behalf of the Board, Corporators, and Staff of the Patten Free Library, thank you to the Town of Woolwich for making the Patten Free Library *your* library. Your support of the library in 2014-15 has enabled:

169,406 people to visit the Library
 129,933 items to be borrowed
 25,932 items to be borrowed and loaned through interlibrary loan
 25,219 people to use the public computers
 10,501 reference questions to be answered
 6,942 eBooks and audiobooks to be borrowed
 6,128 people to participate in 257 children's programs
 2,445 people to attend 125 adult programs
 1,599 teens to participate in 130 programs
 544 children to participate in the Summer Reading Program
 69 teens to participate in the Teen Summer Reading Program

Our mission is to transform lives, inspire lifelong learning, preserve local history, and build community through joyful, creative exploration and dialogue for the citizens of Arrowsic, Bath, Georgetown, Woolwich, and West Bath.

Some highlights of the Library's service in 2014-15 include:

- ❖ The 11th Annual Town History Series, which featured "Woolwich and the Civil War: A Story told in Artifacts" presented by members of the Woolwich Historical Society
- ❖ An evening with Senator George Mitchell, live music concerts, film showings, author talks, and genealogy workshops
- ❖ *Pop-In with Mary Poppins* children's summer reading program with 544 participants; 197 of them from Woolwich
- ❖ 12 entries and 5 winners from Woolwich teens in the Annual Teen Writing Contest over the past 3 years; 6 entries from Woolwich teens in last year's Teen Art Show
- ❖ 12 Bath history expeditionary learning classes for Morse High School Academy students
- ❖ Over 40 instructional/informational sessions for Woolwich Central School, Bath Middle School, and Morse High School students

Respectfully submitted,
Lesley Dolinger
 Director

Maine Municipal Association

60 Community Drive, Augusta, ME 04330

Telephone: (207) 623-8428 • Website: www.memun.org

What is the Maine Municipal Association? Who does it serve?

The Maine Municipal Association (MMA) is a voluntary membership organization of Maine's cities and towns whose mission is to provide services and programs to strengthen and promote local government. It is not a state agency. It is a non-profit, non-partisan organization founded in 1936. MMA helps elected and appointed officials from its 490 member communities perform their municipal duties. A twelve member Executive Committee comprised of municipal officials from throughout the state governs MMA.

What programs and services does MMA provide its members? Who benefits?

On a daily basis, municipal officials can receive crucial assistance in the performance of their many local duties from MMA, including core services such as:

- **Legal opinions** and training from one of MMA's six municipal attorneys;
- **Information and counsel** on a vast array of municipal and personnel laws and regulations;
- **Legal handbooks and manuals** explaining the responsibilities of elected and appointed municipal officials;
- **Seminars and training programs** on relevant local government topics;
- **Workshops** on specific municipal duties and functions;
- Access to information, reference materials and research on **MMA's website**;
- **Publications** that deliver useful and timely information on topics of importance to cities and towns; and
- **Advocacy** and representation before legislative committees and state agencies on proposed laws and regulations that affect municipalities and their citizens.

MMA's members also take advantage of **cost-effective, group insurance** offered by the Association's Risk Management Services programs for property and casualty insurance, unemployment compensation and workers' compensation coverage as well as employee health and other benefits through the Maine Municipal Employees Health Trust. These programs enable municipalities to take advantage of group purchasing power and group self-insurance, with comprehensive insurance services and coverages tailored to meet the needs of local governments and their employees at competitive costs. Local officials govern these non-profit programs. Municipal members of the programs have a direct influence on their costs by being proactive in employee health, safety and loss control efforts with the help of the Association.

While MMA's services and programs are designed for municipalities and municipal officials, local citizens derive benefits from their town's membership – benefits that come from their town's access to legal and personnel advice, comprehensive training programs and cost-effective group insurance programs.

How does MMA fund its array of services and programs for municipalities?

Municipal members pay annual dues, based upon population and valuation, to receive MMA's core services like legal advice and training programs. Members in the various MMA and Health Trust group insurance programs pay contributions for coverage and services.

How does MMA determine the positions it takes on legislation or citizen initiatives?

MMA's legislative platforms, policies, and positions are developed by a 70-member Legislative Policy Committee (LPC), which is made up of two municipal officials from each of the state's 35 Senate Districts. The LPC representatives are elected to that position by the municipal officers within their Senate District.

How can I learn more about the Maine Municipal Association?

Visit the MMA website - www.memun.org - for more information and to learn about the services and programs MMA offers Maine's cities and towns.

Municipal Government In Maine

How it works, who pays for it and where the money goes.

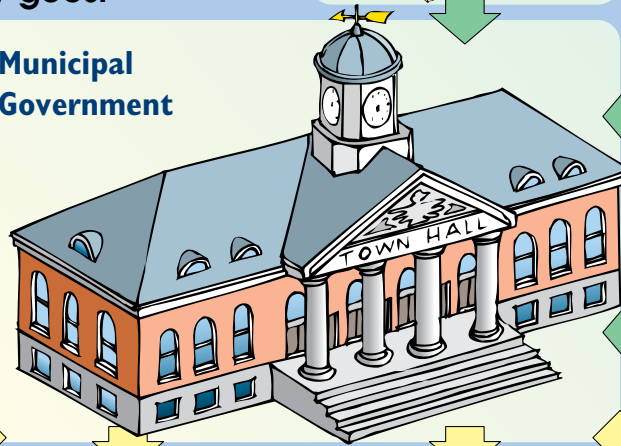
This poster shows the many services provided by local government in towns and cities in Maine.

It also shows how the town or city collects money to pay for the services.

Citizen Involvement

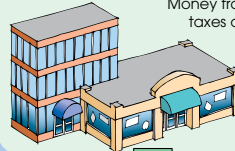
Active citizen involvement is necessary for good government. Local people can get involved in many different ways. They can: serve on a council or board of selectmen, serve on a board or committee, attend a council or selectmen meeting or attend an annual town meeting.

Municipal Government



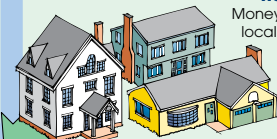
From businesses

Money from local taxes and fees



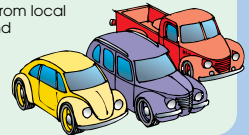
From people and homes

Money from local taxes and fees



From car and truck owners

Money from local taxes and fees



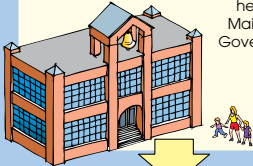
From state and federal government

Money from state and federal taxes



Schools

Local people pay for the schools in their communities with the help of the Maine State Government.



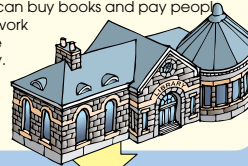
Police Department

Some of the taxes and fees people pay go to their community's police department. This helps the police have the cars and things they need so they can keep your town safe.



Library

Libraries get money from the local taxes people pay. With this money, they can buy books and pay people who work at the library.



Parks and Recreation

Many towns and cities in Maine have parks and public activities. The money that people pay for taxes goes to help keep these parks clean and beautiful. It also provides activities for children and adults, like softball games and other recreational programs.



Fire Department

In Maine, some towns have volunteer firefighters. But they still need money to buy trucks and equipment so they can protect your home and town from fire and other dangers.



Highway or Public Works

It is important to keep highways and streets safe, and that costs money. Some of the taxes people pay goes to fix streets and plow snow.



Recycling and Trash

Your town or city is in charge of collecting trash. With the money they get from taxes they can buy garbage trucks and pay workers to keep your town clean and safe.



Animal Control

When a wild animal is in someone's back yard or a dog is loose, animal control is called to help. They have the equipment and animal experts they need because of the money from taxes.



General Assistance

Sometimes families do not have enough money for food or other things they need to live. Towns help these people by giving them money for emergencies. Everyone in the town helps these families when they pay taxes and fees.

Municipal services are different in each town. To find out more about municipal government in Maine, you can visit the Maine Municipal Association's web site at www.memun.org

The Maine Municipal Association, founded in 1937, is one of 49 state associations in the United States that provides valuable services and supports municipal government.

LOCAL GOVERNMENT
begins with **you**



Maine Municipal Association

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www.memun.org

60 Community Drive
Augusta, Maine 04330
(207) 623-8428

Bath Water District Trustee Report for 2015

Meetings with the Select Board

As Woolwich Trustee to the Bath Water District, I met quarterly with the Select Board to update the Select Board on activities concerning the District and took back to the District any concerns and issues that the Select Board and town would have. The Select Board was advised as to the special projects being undertaken throughout the District including the Fish Ladder project, weather information, forest harvesting projects, Friends of Nequasset, the Nequasset Lake trail projects and upgrades in the town of Woolwich.

Bath Water District Activities

The Bath Water District continues on its long term objective to mitigate leaks and problem areas within the system. The District put in a new service for a resident whose service froze and ran under Route One. Planning was started on the Miller Road Project Phase II which will take the service pipe out of a very wet area. This project is planned for 2016.

The District has completed installing an electronic meter reading system and all services in Woolwich have been upgraded. In the future, this upgrade will allow water meter readings to be transferred to a computer in the main office.

The Water District continues upgrading and improving its computer mapping system and has a technician to manage the mapping system. The system mapping allows the District to print maps and as well as give the employees access in the field to topographic maps of the distribution system in Bath and Woolwich.

The Bath Water District continues to participate with other districts in the area in the entity called the 5 Rivers Regional Water Council. This allows better communication and assistance, working relationships and coordination of resources among the member districts. A report detailing how the Districts can work together has been authorized by the council and will be presented to the members in May 2016. The council is composed of Richmond, Bowdoinham, Brunswick/Topsham, Bath Water District (including Woolwich), Wiscasset, Boothbay and Damariscotta.

The District continues watershed protection by monitoring land use activities within the entire watershed, with particular emphasis on making sure the erosion control activities are maintained and effective.

During open water in Naquasset Lake the treatment plant personnel conduct routine water quality monitoring of various water quality parameters so the District can track the historical trends as well as document any significant changes to the overall health of the Lake.

The District continues to look at purchasing different properties in the water shed for protection of the lake. The potential properties were evaluated based on the impact to water quality and cost/benefit to the District objectives. No properties were purchased in 2015.

Nequasset Lake Fish Ladder Repair Project

The fish ladder reconstruction was completed thanks to the efforts of the Town of Woolwich, Kennebec Estuary Land Trust and the District along with upgrades to the catch basin. Operation of the new ladder

was successful for the season of 2015 for the Alewife migration. Plans to develop a public viewing area for the migration and fish harvesting continue by the various interested parties.

Nequasset Lake Trail System

The Friends of Nequasset Lake and the Trustees continue in an effort to develop a trail system in the Nequasset Lake watershed to include Bath Water District property. This effort will be enhanced by the harvesting program in 2015 with the first trail traveling from the Woolwich School along the west side of the lake. The Bath Water District takes the position “use but don’t abuse” regarding the use of its properties.

Nequasset Lake data

The map showing the depths of Nequasset Lake is posted on the town’s Web site and in the town office. This map can be enlarged and down loaded from the District’s Web site. The lake weather data is updated periodically and is available at the town boat launch or from the District. The ice out date was officially recorded as April 18, 2015.

Forest Projects

The District continued to pursue the forest inventory of its properties around the lake and completing the overall Forest Plan. The first site selected based on that inventory was a harvest site along the west side of the lake north of the treatment plant. The second harvest site is scheduled for the first part of 2016. This property is off Delano Road on the east side of the lake. Harvesting of other properties will continue each year. The objective is to do consistent and selective cutting that is intended to improve the health of trees and vegetation in the watershed.

Respectfully submitted,

MICHAEL SINTON

Trustee to the Bath Water District from Woolwich

WILLIAM H. BREWER*Certified Public Accountant*

858 Washington Street

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Bath, Maine 04530

(207) 443-9759

(207) 563-5495

INDEPENDENT AUDITORS' REPORT

Board of Selectmen
Town of Woolwich
13 Nequasset Road
Woolwich, Maine 04579

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Woolwich, as of and for the years ended June 30, 2015 and 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Woolwich as of June 30, 2015 and 2014, and the respective changes in financial position, and where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

September 21, 2015

TOWN OF WOOLWICH MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) FISCAL YEAR JULY 1, 2014 THROUGH JUNE 30, 2015

As management of the Town of Woolwich, I present this narrative to provide you with an overview and analysis of our financial statements for the fiscal year July 1, 2014 through June 30, 2015. This is the Town of Woolwich's twelfth year of implementation of Statement No. 34 of the Governmental Accounting Standards Board (GASB). I encourage readers to consider the information presented here in conjunction with the basic financial statements to enhance their understanding of the Town of Woolwich's financial performance.

Financial Highlights

1. Total assets of the Town of Woolwich exceeded its liabilities by \$333,971.53.
2. The Town's total ending fund balance for all governmental funds combined was \$1,541,581.06 on June 30, 2015.
3. The Undesignated Unreserved Fund Balance (Surplus) is \$1,246,869.79 on June 30, 2015. This is a decrease of \$40,143.28 from the previous fiscal year.

Overview of the Financial Statement

The Town of Woolwich's basic financial statements are comprised of four components:

1. Government-wide financial statements
2. Fund financial statements
3. Notes to the financial statements
4. The schedules provide supplemental information to the basic statements provided

Government-wide Financial Statements: The government-wide financial statements are designed to provide readers with a broad overview of the Town of Woolwich's finances in a manner similar to a private sector business.

The *statement of net position* presents information on all of the Town of Woolwich's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the Town of Woolwich's financial position is improving or deteriorating.

The *statement of activities* presents information showing how the Town of Woolwich's net assets changed during the fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in the statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Town of Woolwich that are principally supported by taxes and intergovernmental revenues (governmental activities). The Town of Woolwich's governmental activities include general government, protection (fire, street lighting), Highways and Bridges (highway, winter maintenance, road construction and paving), Interest and Debt Service, Education assessment, county assessment, Health and Welfare, and Unclassified.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Woolwich, like other state and local governments, uses fund accounting to insure and demonstrate compliance with finance related legal requirements. All of the funds of the Town of Woolwich can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources, as well as on balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of any near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The government funds financial statements are included in the audit that follows.

Fiduciary funds are used to account for moneys held for the benefit of parties outside the Town of Woolwich. Fiduciary funds are *not* included in the government-wide financial statements because the resources of those funds are *not* available to support the Town of Woolwich's operational programs.

These funds are restricted for the cemetery trust funds. The fiduciary funds financial statement is included in the audit that follows on Schedule A-12.

Notes to the financial statements: the notes provide additional information that is essential to a full understanding of the data provided and are included in the audit that follows.

Other Information: the combining statements are presented immediately following the notes to the financial statements and are included in the audit that follows.

TOWN OF WOOLWICH FINANCIAL ANALYSIS

Statement of Net Position. As stated earlier, net position may serve over time as a useful indicator of a government's financial position.

Financial Analysis of the Government's Funds. The Town of Woolwich uses fund accounting to segregate specific types of funds and demonstrate compliance with finance related legal requirements. Town of Woolwich fund balances are included in the audit that follows.

Government funds: The focus of the Town of Woolwich governmental funds is to provide information on fiscal activity and balances of available resources.

The *general fund* balance started at \$1,287,013.07 on July 1st, unexpended funds lapsing to surplus totaled \$846,971.80. Town meetings withdrawal of \$900,000.00 and a decrease in deferred tax revenue of \$12,884.92 leaves a balance of \$1,246,869.79 at June 30, 2015.

Analysis of the Budget. The Board of Selectmen serving in their primary role as the financial overseers of the community, met in various workshop sessions starting in January of 2015 to consider and review the budget for fiscal year 2016. After a full line item review of the budget - a final budget was adopted by the Board of Selectmen and recommended its passage at the annual Town Meeting held on May 13, 2015. Town Meeting approved the proposed budget that was presented by the Board of Selectmen for fiscal year 2016 after a total of \$36,000 was removed from Article 30b which was the appropriation for Trash & Recycling removal. A PAYT (Pay as you throw) program was approved in Article 30a which allowed the Selectpeople to reduce 30b by the \$36,000 due to expected revenues from the sale of Town trash bags.

Budgets and Budgetary Accounting. The following is a comparison of the actual expenditures for 2010-2015:

| | 2010 Actual | 2011 Actual | 2012 Actual | 2013 Actual | 2014 Actual | 2015 Budget | 2015 Actual |
|-----------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Clerical Assistant | \$ 2,711 | \$ 6,826 | \$ 2,427 | \$ | \$ | \$ | \$ |
| Compensatory Time | \$ | \$ | \$ | \$ 395 | \$ | \$ 2,400 | \$ |
| Town Officers | \$ 37,066 | \$ 38,643 | \$ 37,656 | \$ 37,098 | \$ 36,450 | \$ 38,155 | \$ 35,854 |
| Tax Coll/Dep Clerk | \$ 34,034 | \$ 26,652 | \$ 31,776 | \$ 34,528 | \$ 35,115 | \$ 35,950 | \$ 29,611 |
| Town Administrator | \$ 41,724 | \$ 41,724 | \$ 42,558 | \$ 43,623 | \$ 44,365 | \$ 45,031 | \$ 45,031 |
| Town Clerk/Dep TC | \$ 21,536 | \$ 21,192 | \$ 20,204 | \$ 29,743 | \$ 32,391 | \$ 32,877 | \$ 32,877 |
| Codes Officer | \$ 21,424 | \$ 21,424 | \$ 21,852 | \$ 22,399 | \$ 22,399 | \$ 22,735 | \$ 22,735 |
| Health Insurance | \$ 7,058 | \$ 10,586 | \$ 17,025 | \$ 29,062 | \$ 29,860 | \$ 40,150 | \$ 31,578 |
| Social Security | \$ 15,689 | \$ 15,439 | \$ 15,784 | \$ 16,270 | \$ 16,938 | \$ 17,808 | \$ 16,601 |
| Workers Comp. | \$ 6,196 | \$ 6,794 | \$ 7,427 | \$ 8,331 | \$ 7,588 | \$ 8,915 | \$ 5,623 |
| Unemployment Comp | \$ 336 | \$ 167 | \$ 742 | \$ 829 | \$ 695 | \$ 1,500 | \$ 889 |
| Auditor | \$ 8,600 | \$ 8,600 | \$ 8,700 | \$ 8,600 | \$ 8,700 | \$ 8,700 | \$ 8,700 |
| Town Report | \$ 3,020 | \$ 2,180 | \$ 2,022 | \$ 2,218 | \$ 2,265 | \$ 2,400 | \$ 2,265 |
| Contingency Fund | \$ 3,488 | \$ 2,920 | \$ 9,000 | \$ 4,772 | \$ 10,025 | \$ 10,000 | \$ 1,466 |
| Insurance | \$ 16,165 | \$ 17,106 | \$ 17,348 | \$ 18,093 | \$ 19,197 | \$ 20,646 | \$ 20,476 |
| Litigation | \$ 5,010 | \$ 3,173 | \$ 450 | \$ 7,343 | \$ 17,541 | \$ 13,458 | \$ 3,544 |
| Board of Appeals | | \$ 40 | \$ | \$ | \$ | \$ 100 | \$ |
| Conservation Comm. | \$ 395 | \$ | \$ | \$ | \$ | \$ | \$ |
| Planning Board | \$ 1,132 | \$ 495 | \$ 1,009 | \$ 367 | \$ 216 | \$ 1,000 | \$ 573 |
| Old Town House | \$ 4,520 | \$ | \$ 1,237 | \$ | \$ | \$ | \$ |
| Plant Operations | \$ 33,304 | \$ 35,137 | \$ 27,870 | \$ 23,341 | \$ 29,209 | \$ 34,346 | \$ 26,819 |
| Municipal Build Fund | \$ 214 | \$ 124,829 | \$ 45,565 | \$ 33,645 | \$ 283,756 | \$ 56,129 | \$ 56,129 |
| Maine Municip Assn | \$ 3,357 | \$ 3,291 | \$ 3,476 | \$ 3,563 | \$ 3,674 | \$ 3,800 | \$ 3,690 |
| Assessing Agent | \$ 18,780 | \$ 18,780 | \$ 19,200 | \$ 19,200 | \$ 19,500 | \$ 19,800 | \$ 19,800 |
| Office Operations | \$ 32,294 | \$ 31,650 | \$ 31,988 | \$ 31,073 | \$ 32,688 | \$ 35,695 | \$ 31,332 |
| Computer Replace | \$ 496 | \$ | \$ 3,381 | \$ 6,124 | \$ 833 | \$ 3,500 | \$ 721 |
| Property Tax Maps | \$ 2,000 | \$ | \$ | \$ 2,200 | \$ 4,000 | \$ 2,000 | \$ |
| Cable TV Committee | \$ 130 | \$ | \$ 1,200 | \$ | \$ 1,223 | \$ 2,030 | \$ 87 |
| Historic Preservation | \$ 1,400 | \$ 1,300 | \$ 1,300 | \$ 1,300 | \$ 1,000 | \$ 1,591 | \$ 1,100 |
| County Tax | \$ 597,382 | \$ 572,069 | \$ 615,464 | \$ 651,265 | \$ 680,692 | \$ 684,077 | \$ 684,077 |
| Roads & Bridges | 58,103 | \$ 105,906 | \$ 67,181 | \$ 59,901 | \$ 60,440 | \$ 60,412 | \$ 49,479 |
| Snow Removal | \$ 368,711 | \$ 367,371 | \$ 378,124 | \$ 389,716 | \$ 401,520 | \$ 413,568 | \$ 413,568 |
| Tar Account | \$ 146,144 | \$ 139,216 | \$ 153,610 | \$ 159,259 | \$ 141,852 | \$ 158,492 | \$ 136,119 |

| | 2010 Actual | 2011 Actual | 2012 Actual | 2013 Actual | 2014 Actual | 2015 Budget | 2015 Actual |
|---------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Street Signs | \$ 2,008 | \$ 926 | \$ 1,177 | \$ 2,156 | \$ 646 | \$ 1,354 | \$ 1,238 |
| Generator | \$ 498 | \$ | \$ | \$ | \$ 690 | \$ 1,000 | \$ 320 |
| Animal Control | \$ 4,862 | \$ 5,200 | \$ 5,098 | \$ 6,109 | \$ 6,000 | \$ 6,000 | \$ 6,000 |
| Health Officer Cont | \$ 1,300 | \$ 100 | \$ 100 | \$ 100 | \$ | \$ 500 | \$ |
| Emergency Managmnt | \$ | \$ | \$ 2,309 | \$ 1,336 | \$ 600 | \$ 10,758 | \$ 1,082 |
| Fire Department | \$ 78,022 | \$ 84,143 | \$ 90,339 | \$ 82,050 | \$ 70,647 | \$ 90,750 | \$ 76,697 |
| Fire Dept Innocul. | \$ 2,452 | \$ 1,358 | \$ 895 | \$ 1,615 | \$ 2,030 | \$ 2,500 | \$ 627 |
| Dry Hydrants | \$ 1,000 | \$ | \$ 1,600 | \$ | \$ 256 | \$ 2,180 | \$ |
| Hydrants | \$ 24,495 | \$ 22,805 | \$ 30,288 | \$ 31,382 | \$ 31,383 | \$ 35,569 | \$ 33,254 |
| Fire Dept Grants | \$ | \$ | \$ | \$ | \$ 2,000 | \$ | \$ |
| Fire Dept Hose | \$ 1,500 | \$ 1,500 | \$ 1,666 | \$ 2,715 | \$ 2,520 | \$ 2,000 | \$ |
| Street Lights | \$ 3,573 | \$ 3,888 | \$ 3,570 | \$ 4,100 | \$ 4,238 | \$ 4,355 | \$ 4,355 |
| E911 | \$ 39 | \$ 46 | \$ | \$ | \$ 16 | \$ 100 | \$ 84 |
| Fire Clothing | \$ 5,981 | \$ 10,558 | \$ 12,737 | \$ 6,964 | \$ 7,330 | \$ 9,703 | \$ 9,031 |
| Air Packs | \$ | \$ | \$ | \$ | \$ | \$ 6,215 | \$ |
| Vehicle Replace | \$ 25,000 | \$ 19,750 | \$ 30,000 | \$ | \$ 75,000 | \$ | \$ |
| Fire Dept Computer | \$ 800 | \$ | \$ 592 | \$ 800 | \$ | \$ 1,000 | \$ |
| Fire Dept Gift | \$ | \$ | \$ | \$ | \$ 520 | \$ 570 | \$ |
| Ambulance | \$ 2,500 | \$ | \$ 5,000 | \$ 2,500 | \$ | \$ | \$ |
| Septic Systems | \$ | \$ 15,938 | \$ | \$ | \$ | \$ 16,873 | \$ |
| Solid Waste | \$ 209,022 | \$ 236,808 | \$ 243,396 | \$ 250,738 | \$ 253,104 | \$ 262,870 | \$ 254,723 |
| Sanitary Landfill | \$ 10,075 | \$ 4,825 | \$ 6,815 | \$ 9,700 | \$ 6,798 | \$ 4,600 | \$ 2,300 |
| General Assistance | \$ 3,236 | \$ 5,433 | \$ 6,831 | \$ 3,761 | \$ 3,620 | \$ 11,070 | \$ 2,140 |
| Fishway | \$ | \$ 2,928 | \$ 25,700 | \$ 21,019 | \$ 210 | \$ 77,066 | \$ 33,853 |
| Woolwich EMS | \$ 750 | \$ 37,726 | \$ 48,244 | \$ 42,578 | \$ 36,983 | \$ 49,385 | \$ 49,385 |
| Patten Free Lib | \$ 43,696 | \$ 43,696 | \$ 43,696 | \$ 49,203 | \$ 49,203 | \$ 49,203 | \$ 49,203 |
| Misc Donations | \$ 25,090 | \$ 25,290 | \$ 29,090 | \$ 32,002 | \$ 22,002 | \$ 21,502 | \$ 21,502 |
| Nequasset Church | \$ 313 | \$ 179 | \$ 1,122 | \$ 1,478 | \$ 792 | \$ 1,656 | \$ 363 |
| Shellfish | \$ 1,334 | \$ 1,777 | \$ 3,667 | \$ 3,286 | \$ 1,532 | \$ 2,954 | \$ 1,421 |
| Nequasset Trail Brk | \$ 400 | \$ 400 | \$ 400 | \$ 400 | \$ 400 | \$ 400 | \$ 400 |
| Recreation Comm | \$ 4,340 | \$ 4,150 | \$ 3,950 | \$ 1,429 | \$ 2,420 | \$ 6,549 | \$ 3,389 |
| Animal Shelter | \$ 3,049 | \$ | \$ 3,372 | \$ 3,963 | \$ 3,963 | \$ 3,963 | \$ 3,963 |
| Veterans Monument | \$ 250 | \$ | \$ 1,604 | \$ 1,604 | \$ 1,560 | \$ 2,500 | \$ 1,645 |
| Town Clock | \$ | \$ | \$ | \$ | \$ 550 | \$ 1,151 | \$ |

The Mil Rate History for the Town of Woolwich is as follows:

| 2007-2008 | 2008-2009 | 2009-2010 | 2010-2011 | 2011-2012 | 2012-2013 | 2013-2014 | 2014-2015 |
|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 12.05 | 11.65 | 11.55 | 12.25 | 12.50 | 12.80 | 13.80 | 14.30 |

Capital Asset and Debt Administration. These assets include streets, land, buildings, vehicles, and equipment.

The Town of Woolwich has established and maintained the following capital reserve accounts for the purpose of contributing to the replacement and/or acquisition of new assets providing public services to our community. These were the balances at the end of the fiscal years.

| | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> |
|--------------------------------|-------------|-------------|-------------|-------------|
| 1. Municipal Buildings Reserve | \$ 104,966 | \$ 73,099 | \$ 56,134 | \$ 39,397 |
| 2. Emergency Services Reserve | \$ 109,061 | \$ 112,137 | \$ 37,248 | \$ 37,304 |
| 3. Old Town House Reserve | \$ 4,931 | \$ 3,701 | \$ 3,707 | \$ 3,713 |
| 4. Septic Reserve | \$ 14,468 | \$ 14,493 | \$ 14,515 | \$ 14,537 |
| 5. Generator Reserve | \$ 9,869 | \$ 10,687 | \$ 11,504 | \$ |
| 6. Computer System | \$ 1,993 | \$ | \$ | \$ |

Long Term Debt: The Town of Woolwich's long-term debt outstanding at fiscal year-end **totals \$225,000.00**, a decrease of \$45,000.00 from fiscal year 2014. Detailed information of the Town of Woolwich's various outstanding long term debts can be viewed in Note D. Maine Statutes limit the amount of general obligation debt a municipality may issue to 15 percent of the Total State Town Valuation. We are well below our debt limit.

Currently Known Facts and Information: The old fish ladder was finally replaced by a new one and was mostly complete for the Alewife run this spring. Although not perfect, it worked well and fish were able to get up the ladder. The count was down from previous years. There is more work to be accomplished on the pool at the bottom of the ladder. The valve for the water supply to the harvest area also had some work done on it this year.

The last of the landscaping at the town office was completed with new granite curbing and hot top installed. Standby generators were installed at the Town Office and at the North Fire Station off Chopps Cross Road.

At the May 2015 town meeting, the people approved starting a Pay As You Throw (PAYT) program for household trash. The Town contracted with Waste Zero to provide special bags for the Town. The Selectpeople amended the article to reduce the Solid Waste budget line by \$36,000. They expect revenues from the sale of town trash bags to more than cover the \$36,000 and have promised to apply any extra revenues to the cost of trash removal and tipping fees. At this time a petition has been submitted to the town office and a referendum question will be presented to the voters in November 2015 regarding either keeping or repealing the PAYT contract with Waste Zero.

Request for Information. This financial report is designed to provide a general overview of the Town of Woolwich's finances for all those with an interest in the government finances. Questions and/or requests for additional information concerning these financial reports can be addressed to Town Administrator, 13 Nequasset Road, Woolwich, Maine 04579, telephone 207-442-7094.

Respectfully submitted,

Lynette Eastman
Town Administrator

Exhibit A

TOWN OF WOOLWICH
STATEMENTS OF NET POSITION
FOR THE YEARS ENDED JUNE 30, 2015 AND 2014

| | 2015 | 2014 |
|---|-------------------------------|-------------------------------|
| ASSETS | | |
| CURRENT ASSETS: | | |
| Cash (Note B) | \$ 1,100,393.36 | \$ 1,157,591.47 |
| Accounts Receivable (Note C) | 29,780.16 | 24,363.04 |
| Taxes Receivable | 241,116.81 | 245,108.07 |
| Tax Liens | 96,790.57 | 72,252.34 |
| Investments (Note B) | 335,922.87 | 330,510.77 |
| Prepaid Expenses | 800.00 | 896.66 |
| Due From Other Funds | | 17,110.41 |
| Total Current Assets | <u>\$ 1,804,803.77</u> | <u>\$ 1,847,832.76</u> |
| PROPERTY, PLANT, AND EQUIPMENT (NOTE I): | | |
| Land and Improvements | \$ 220,248.00 | \$ 220,248.00 |
| Buildings | 968,517.00 | 968,517.00 |
| Equipment | 1,017,363.81 | 1,030,057.81 |
| Infrastructure | 3,429,948.72 | 3,299,245.72 |
| Total Property, Plant, and Equipment | <u>\$ 5,636,077.53</u> | <u>\$ 5,518,068.53</u> |
| Less: Accumulated Depreciation | <u>3,816,479.00</u> | <u>3,673,702.00</u> |
| Net Property, Plant, and Equipment | <u>\$ 1,819,598.53</u> | <u>\$ 1,844,366.53</u> |
| Total Assets | <u><u>\$ 3,624,402.30</u></u> | <u><u>\$ 3,692,199.29</u></u> |
| LIABILITIES AND NET POSITION | | |
| CURRENT LIABILITIES: | | |
| Notes Payable (Note D) | \$ 30,000.00 | \$ 30,000.00 |
| Accounts Payable - Trade | 8,558.97 | 13,994.84 |
| Due To Other Funds | | 17,110.41 |
| Deferred Revenue (Note G) | 50,871.80 | 12,633.71 |
| Total Current Liabilities | <u>\$ 89,430.77</u> | <u>\$ 73,738.96</u> |
| LONG-TERM LIABILITIES: | | |
| Notes Payable - Net of Current Portion | 195,000.00 | 240,000.00 |
| Total Liabilities | <u>\$ 284,430.77</u> | <u>\$ 313,738.96</u> |
| NET POSITION: | | |
| Net Invested in Capital Assets | \$ 1,594,598.53 | \$ 1,574,366.53 |
| Restricted for: | | |
| Capital Projects | 94,949.67 | 123,107.72 |
| Other Purposes (Note F) | 199,761.60 | 177,296.15 |
| Unrestricted | 1,450,661.73 | 1,503,689.93 |
| Total Net Position | <u>\$ 3,339,971.53</u> | <u>\$ 3,378,460.33</u> |
| Total Liabilities and Net Position | <u><u>\$ 3,624,402.30</u></u> | <u><u>\$ 3,692,199.29</u></u> |

The accompanying notes are an integral part of the financial statements

TOWN OF WOOLWICH
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2015 AND 2014

| FUNCTIONS/PROGRAMS | PROGRAM REVENUES | | | NET (EXPENSE) REVENUE AND CHANGE IN NET POSITION | |
|----------------------------------|------------------------|-------------------------|--|---|--|
| | EXPENSES | CHARGES FOR SERVICES | OPERATING GRANTS AND CONTRIBUTIONS | CAPITAL GRANTS | 2015 TOTAL |
| | | | | | 2014 TOTAL |
| Primary Government: | | | | | |
| Governmental Activities: | | | | | |
| General Government | \$ 385,336.20 | \$ 98,238.64 | \$ 70,064.00 | \$ - | \$ (217,033.56) \$ (199,804.06) |
| Health and Welfare | 298,895.64 | 18,317.12 | | 30,258.00 | (250,320.52) (288,997.74) |
| Highways and Bridges | 578,657.65 | 819.86 | 61,432.00 | | (516,405.79) (620,654.08) |
| Education | 3,696,202.00 | | | | (3,696,202.00) (3,534,531.11) |
| County Tax Assessment | 684,077.28 | | | | (684,077.28) (680,692.00) |
| Public Safety | 232,420.72 | 1,605.44 | 2,000.00 | | (228,815.28) (196,831.67) |
| Unclassified | 85,803.67 | 5,879.45 | | | (79,924.22) (79,564.16) |
| Fire Truck Interest Expense | 10,579.12 | | | | (10,579.12) (8,838.97) |
| Total Primary Government | <u>\$ 5,971,972.28</u> | <u>\$ 124,860.51</u> | <u>\$ 133,496.00</u> | <u>\$ 30,258.00</u> | <u>\$ (5,683,357.77) \$ (5,609,913.79)</u> |
| General Revenues: | | | | | |
| Taxes: | | | | | |
| Property Taxes | | | | \$ 4,876,177.75 | \$ 4,675,067.92 |
| Homestead Reimbursement | | | | 55,270.00 | 53,199.20 |
| Excise Taxes | | | | 613,491.38 | 590,365.68 |
| Intergovernmental | | | | 63,363.00 | 89,830.83 |
| Interest and Investment Earnings | | | | 35,731.84 | 44,356.51 |
| Loss on Disposition of Assets | | | | (1,665.00) | (6,538.00) |
| Gain on Sale of Fire Truck | | | | | 6,500.00 |
| Gain on Sale of Generator | | | | 2,500.00 | |
| Total General Revenues | | | | <u>\$ 5,644,868.97</u> | <u>\$ 5,452,782.14</u> |
| Changes in Net Position | | | | | |
| Net Position, July 1 | | | | <u>\$ (38,488.80)</u> | <u>\$ (157,131.65)</u> |
| Net Position, June 30 | | | | <u>\$ 3,378,460.33</u> | <u>\$ 3,535,591.98</u> |
| | | | | <u>\$ 3,339,971.53</u> | <u>\$ 3,378,460.33</u> |

The accompanying notes are an integral part of the financial statements

Exhibit C

TOWN OF WOOLWICH
 RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES
 TO NET POSITION OF GOVERNMENTAL ACTIVITIES
 FOR THE YEARS ENDED JUNE 30, 2015 AND 2014

| | <u>2015</u> | <u>2014</u> |
|---|-------------------------------|-------------------------------|
| GOVERNMENTAL FUND BALANCES: | | |
| Restricted for: | | |
| Capital Projects (Schedule A-13) | \$ 94,949.67 | \$ 123,107.72 |
| Other Purposes (Schedule A-4) | 199,761.60 | 177,296.15 |
| Unrestricted (Schedule A-3) | 1,246,869.79 | 1,287,013.07 |
| Total Governmental Fund Balances (Exhibit E) | <u>\$ 1,541,581.06</u> | <u>\$ 1,587,416.94</u> |
| Amounts reported for governmental activities in the Statements of Net Position are different because: | | |
| Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. | 1,819,598.53 | 1,844,366.53 |
| Notes payable are not due and payable in the current period and therefore are not reported in the funds. | (225,000.00) | (270,000.00) |
| Property taxes not collected within the 60 days after year end are deferred as revenue in the fund financial statements. In the government-wide financial statements the revenue is income in the year it is assessed. | 203,791.94 | 216,676.86 |
| Net Position of Governmental Activities (Exhibit A) | <u><u>\$ 3,339,971.53</u></u> | <u><u>\$ 3,378,460.33</u></u> |

The accompanying notes are an integral part of the financial statements

Exhibit D

TOWN OF WOOLWICH
 RECONCILIATION OF THE STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN
 FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENTS OF ACTIVITIES
 FOR THE YEARS ENDED JUNE 30, 2015 AND 2014

| | <u>2015</u> | <u>2014</u> |
|--|-----------------------|------------------------|
| Net Change in Fund Balances - Total Governmental Funds (Exhibit F) | \$ (45,835.88) | \$ (120,080.14) |
| Amounts reported for governmental activities in the Statements of Activities are different because: | | |
| Governmental funds report capital outlays as expenditures. However, in the Statements of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeds depreciation (depreciation exceeds capital outlays). | (23,103.00) | 195,104.00 |
| Repayment of debt is an expenditure in the governmental funds, but the repayment reduces liabilities in the Statements of Net Position. | 45,000.00 | 30,000.00 |
| Bond/loan proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statements of Net Position. This is the amount of principal proceeds from loans. | | (300,000.00) |
| The sale of assets is recorded as revenue in the governmental funds, but in the Statements of Activities it is reduced by the net book value of the assets sold. | (1,665.00) | (6,538.00) |
| Property taxes are deferred in the fund financial statements, but in the government-wide financial statements they are recorded as income the year they are assessed. | (12,884.92) | 44,382.49 |
| Changes in Net Position of Governmental Activities (Exhibit B) | <u>\$ (38,488.80)</u> | <u>\$ (157,131.65)</u> |

The accompanying notes are an integral part of the financial statements

Exhibit E

TOWN OF WOOLWICH
BALANCE SHEETS - GOVERNMENTAL FUNDS
JUNE 30, 2015 AND 2014

| | GOVERNMENTAL FUND TYPES | | 2015 | 2014 |
|--|-------------------------|---------------------|------------------------|------------------------|
| | GENERAL | CAPITAL PROJECTS | TOTAL | TOTAL |
| ASSETS: | | | | |
| Cash (Note B) | \$ 1,005,443.69 | \$ 94,949.67 | \$ 1,100,393.36 | \$ 1,157,591.47 |
| Taxes Receivable | 241,116.81 | | 241,116.81 | 245,108.07 |
| Tax Liens | 96,790.57 | | 96,790.57 | 72,252.34 |
| Accounts Receivable (Note C) | 29,780.16 | | 29,780.16 | 24,363.04 |
| Due From Other Funds | | | | 17,110.41 |
| Investments (Note B) | 335,922.87 | | 335,922.87 | 330,510.77 |
| Prepaid Expense | 800.00 | | 800.00 | 896.66 |
| Total Assets | <u>\$ 1,709,854.10</u> | <u>\$ 94,949.67</u> | <u>\$ 1,804,803.77</u> | <u>\$ 1,847,832.76</u> |
| LIABILITIES, RESERVES, AND FUND EQUITY: | | | | |
| Liabilities: | | | | |
| Accounts Payable | \$ 8,558.97 | \$ - | \$ 8,558.97 | \$ 13,994.84 |
| Due To Other Funds | | | | 17,110.41 |
| Total Liabilities | <u>\$ 8,558.97</u> | <u>\$ -</u> | <u>\$ 8,558.97</u> | <u>\$ 31,105.25</u> |
| Reserves: | | | | |
| Deferred Revenue (Note G) | \$ 50,871.80 | \$ - | \$ 50,871.80 | \$ 12,633.71 |
| Deferred Tax Revenue (Note H) | 203,791.94 | | 203,791.94 | 216,676.86 |
| Total Reserves | <u>\$ 254,663.74</u> | <u>\$ -</u> | <u>\$ 254,663.74</u> | <u>\$ 229,310.57</u> |
| Fund Balance: | | | | |
| Committed for Capital Projects | \$ - | \$ 94,949.67 | \$ 94,949.67 | \$ 123,107.72 |
| Assigned for Other Purposes (Note F) | 199,761.60 | | 199,761.60 | 177,296.15 |
| Unassigned | 1,246,869.79 | | 1,246,869.79 | 1,287,013.07 |
| Total Fund Balance | <u>\$ 1,446,631.39</u> | <u>\$ 94,949.67</u> | <u>\$ 1,541,581.06</u> | <u>\$ 1,587,416.94</u> |
| Total Liabilities, Reserves, and Fund Balance | <u>\$ 1,709,854.10</u> | <u>\$ 94,949.67</u> | <u>\$ 1,804,803.77</u> | <u>\$ 1,847,832.76</u> |

The accompanying notes are an integral part of the financial statements

TOWN OF WOOLWICH
STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND
BALANCES - GOVERNMENTAL FUNDS
FOR THE YEARS ENDED JUNE 30, 2015 AND 2014

| | GOVERNMENTAL FUNDS | | 2015 | 2014 |
|---|------------------------|-----------------------|------------------------|------------------------|
| | GENERAL | CAPITAL PROJECTS | TOTAL | TOTAL |
| REVENUES: | | | | |
| Intergovernmental Revenue | \$ 63,363.00 | \$ - | \$ 63,363.00 | \$ 89,830.83 |
| Homestead Reimbursement | 55,270.00 | | 55,270.00 | 53,199.20 |
| Property Taxes | 4,889,062.67 | | 4,889,062.67 | 4,630,685.43 |
| Excise Tax | 613,491.38 | | 613,491.38 | 590,365.68 |
| General Government | 168,302.64 | | 168,302.64 | 206,041.82 |
| Protection | 6,105.44 | | 6,105.44 | 4,690.17 |
| Health and Welfare | 48,575.12 | | 48,575.12 | 18,090.23 |
| Interest | 35,571.88 | 159.96 | 35,731.84 | 44,356.51 |
| Highways and Bridges | 62,251.86 | | 62,251.86 | 67,419.01 |
| Unclassified | 5,879.45 | | 5,879.45 | 7,408.68 |
| Total Revenues | <u>\$ 5,947,873.44</u> | <u>\$ 159.96</u> | <u>\$ 5,948,033.40</u> | <u>\$ 5,712,087.56</u> |
| EXPENDITURES: | | | | |
| Education | \$ 3,696,202.00 | \$ - | \$ 3,696,202.00 | \$ 3,534,531.11 |
| General Government | 386,575.38 | | 386,575.38 | 668,404.69 |
| Highways and Bridges | 600,403.65 | | 600,403.65 | 604,459.09 |
| Protection | 180,835.72 | | 180,835.72 | 206,567.84 |
| Health and Welfare | 298,895.64 | | 298,895.64 | 307,087.97 |
| Unclassified | 85,803.67 | | 85,803.67 | 86,972.84 |
| Special Assessments | 684,077.28 | | 684,077.28 | 680,692.00 |
| Interest | 5,484.28 | 12.54 | 5,496.82 | 4,613.19 |
| Municipal Building Loan | 55,579.12 | | 55,579.12 | 38,838.97 |
| Total Expenditures | <u>\$ 5,993,856.74</u> | <u>\$ 12.54</u> | <u>\$ 5,993,869.28</u> | <u>\$ 6,132,167.70</u> |
| Excess of Revenues Over (Under) Expenditures | <u>\$ (45,983.30)</u> | <u>\$ 147.42</u> | <u>\$ (45,835.88)</u> | <u>\$ (420,080.14)</u> |
| OTHER FINANCING SOURCES (USES): | | | | |
| Loan Proceeds | \$ - | \$ - | \$ - | \$ 300,000.00 |
| Operating Transfers - In | 28,305.47 | | 28,305.47 | 92,910.41 |
| Operating Transfers - Out | | (28,305.47) | (28,305.47) | (92,910.41) |
| Total Other Financing Sources (Uses) | <u>\$ 28,305.47</u> | <u>\$ (28,305.47)</u> | <u>\$ -</u> | <u>\$ 300,000.00</u> |
| Excess of Expenditures and Other Uses Over Revenues and Other Sources | <u>\$ (17,677.83)</u> | <u>\$ (28,158.05)</u> | <u>\$ (45,835.88)</u> | <u>\$ (120,080.14)</u> |
| Fund Balance, July 1 | 1,464,309.22 | 123,107.72 | 1,587,416.94 | 1,707,497.08 |
| Fund Balance, June 30 | <u>\$ 1,446,631.39</u> | <u>\$ 94,949.67</u> | <u>\$ 1,541,581.06</u> | <u>\$ 1,587,416.94</u> |

The accompanying notes are an integral part of the financial statements

Exhibit G

TOWN OF WOOLWICH
STATEMENT OF FIDUCIARY NET POSITION - CEMETERY TRUST FUNDS
JUNE 30, 2015 AND 2014

| | 2015 | 2014 |
|------------------------------------|---------------------|---------------------|
| ASSETS: | | |
| Cash | \$ 12,647.36 | \$ 12,628.48 |
| Total Assets | <u>\$ 12,647.36</u> | <u>\$ 12,628.48</u> |
| LIABILITIES | <u>\$ -</u> | <u>\$ -</u> |
| NET POSITION: | | |
| Restricted for Principal | \$ 9,931.68 | \$ 9,931.68 |
| Unrestricted | 2,715.68 | 2,696.80 |
| Total Net Position | <u>\$ 12,647.36</u> | <u>\$ 12,628.48</u> |
| Total Liabilities and Net Position | <u>\$ 12,647.36</u> | <u>\$ 12,628.48</u> |

Exhibit H

STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN FUND
BALANCES - FIDUCIARY FUND TYPE - NONEXPENDABLE TRUST FUNDS
CEMETERY TRUST FUNDS
FOR THE YEARS ENDED JUNE 30, 2015 AND 2014

| | 2015 | 2014 |
|-----------------------|---------------------|---------------------|
| REVENUES: | | |
| Interest | \$ 18.88 | \$ 19.96 |
| EXPENSES | | |
| Net Income | <u>\$ 18.88</u> | <u>\$ 19.96</u> |
| Net Position, July 1 | 12,628.48 | 12,608.52 |
| Net Position, June 30 | <u>\$ 12,647.36</u> | <u>\$ 12,628.48</u> |

Exhibit I

STATEMENTS OF CASH FLOWS
FIDUCIARY FUND TYPE - NONEXPENDABLE TRUST FUNDS
CEMETERY TRUST FUNDS
FOR THE YEARS ENDED JUNE 30, 2015 AND 2014

| | 2015 | 2014 |
|---|---------------------|---------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES: | | |
| Interest Income | \$ 18.88 | \$ 19.96 |
| Net Cash Provided by Operating Activities | <u>\$ 18.88</u> | <u>\$ 19.96</u> |
| Cash Balance, July 1 | 12,628.48 | 12,608.52 |
| Cash Balance, June 30 | <u>\$ 12,647.36</u> | <u>\$ 12,628.48</u> |

The accompanying notes are an integral part of the financial statements

TOWN OF WOOLWICH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2015

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accounting policies of the Town of Woolwich conform to generally accepted accounting principles as applicable to governmental units.

1. Financial Reporting Entity

The Town of Woolwich was incorporated in 1759. The Town operates under a town meeting form of government.

In evaluating the Town of Woolwich as a reporting entity, management has addressed all potential component units. The primary criteria for including a component reporting entity are the exercise of financial accountability by the Town of Woolwich's municipal officials.

The Town's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is responsible for establishing Generally Accepted Accounting Principles (GAAP) for state and local governments through its pronouncements (Statements and Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements. The more significant accounting policies established in GAAP are used by the Town as discussed below.

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Certain significant changes in the Statement include the following:

1.) The financial statements now include:

- A Management's Discussion and Analysis (MD&A) section providing an analysis of the Town's overall financial position and results of operations.
- Financial statements prepared using full accrual accounting for all of the Town's activities, including infrastructure (roads, bridges, etc.).

2.) A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements (including notes to financial statements).

2. Basic Financial Statements - Government-Wide Statements

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as governmental. The Town's fire protection, recreation, public works, and general administrative services are classified as governmental activities.

In the government-wide Statements of Net Position, the governmental column is presented on a consolidated basis by column, and is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net position is reported in three parts - net invested in capital assets; restricted; and unrestricted. The Town first utilizes restricted resources to finance qualifying activities.

The government-wide Statements of Activities reports both the gross and net cost of each of the Town's functions and business-type activities (fire, public works, administrative, etc.). The functions are also supported by general government revenues (property, certain intergovernmental revenues, fines, permits, and charges, etc.). The Statements of Activities reduces gross expenses (including depreciation) by related program revenues, and operating and capital grants. Program revenues must be directly associated with the function (fire, public works, etc.). Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

The net costs (by function or business-type activity) are normally covered by general revenue (property, intergovernmental revenues, interest income, etc.).

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net position resulting from the current year's activities.

3. Basic Financial Statements - Fund Financial Statements

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues, and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The following fund types are used by the Town:

a. Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Town:

1. General Fund:

General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

2. Fiduciary Funds:

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support Town programs. The reporting focus is on net position and changes in net position and are reported using accounting principles similar to proprietary funds.

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Nonmajor funds by category are summarized into a single column. GASB No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues, or expenditures/expenses of either fund category) for the determination of major funds.

The Town's fiduciary funds are presented in the fiduciary fund financial statements. Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

4. Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied:

a. Accrual:

Governmental activities in the government-wide financial statements and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

b. Modified Accrual:

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e. both measurable and available. "Available" means collectible within the current period or within 60 days after year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

5. Financial Statement Amounts

a. Cash and Cash Equivalents:

The Town has defined cash and cash equivalents to include cash on hand, demand deposits, and cash with fiscal agent. Statutes authorize the Treasurer of the Town, as directed by the municipal officers, to invest all municipal funds, including reserve and trust funds, to the extent that the terms of the instrument, order, or article creating the fund do not prohibit the investment, in financial institutions as described in Section 5706 MRSA and securities as described in Sections 5711 through 5717 MRSA.

b. Investments:

Investments, including deferred compensation and pension funds, are stated at fair value (quoted market price or the best available estimate).

c. Capital Assets:

Capital assets purchased or acquired with an original cost of \$1,000.00 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

| | |
|-------------------------|-------------|
| Buildings | 20-50 Years |
| Machinery and Equipment | 5-10 Years |
| Improvements | 10-20 Years |
| Other Infrastructure | 10-50 Years |

d. Revenues:

Substantially, all governmental fund revenues are accrued. Property taxes are billed and collected within the same period in which the taxes are levied. In applying GASB No. 33 to grant revenues, the provider recognizes liabilities and expenses and the recipient recognizes receivables and revenue when the applicable eligibility requirements, including time requirements, are met. Resources transmitted before the eligibility requirements are met are reported as advances by the provider and deferred revenue by the recipient.

e. Expenditures:

Expenditures are recognized when the related fund liability is incurred. Inventory costs are reported in the period when inventory items are used, rather than in the period purchased.

f. Use of Estimates:

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

g. Fund Balance:

The Town's unrestricted net position is maintained to lessen the need for borrowing, protect the Town's credit rating, and provide the funds necessary to meet the Town's financial operating obligations. It is the Town's policy that the unassigned fund balance shall be an amount equal to at least 15% of the total annual budget comprising the proposed operating budget to be voted on at town meeting, the County assessment, the school assessments, and the estimated property tax abatements and overlay. Subject to approval by the voters, excess funds may be used to stabilize the tax rate, fund capital reserve accounts, or to fund a contingency reserve fund for non-recurring or extraordinary unanticipated expenditures.

In accordance with GASB Statement No. 54, the Town employed new terminology and classifications for fund balance items during the fiscal year ending June 30, 2011.

Nonspendable fund balances include amounts that are not expected to be converted to cash, or that are legally required to be maintained intact. The fund balance of the Town's Cemetery Fund is classified as non-spendable.

Committed fund balances are amounts that can be used only for specific purposes because of a formal action taken by town government. Budget carryforward amounts and the fund balances in the Capital Projects Fund and the Cemetery Trust Fund are in this category.

Unassigned fund balance is all amounts in the General Fund that are not assigned to another category. Only the General Fund can have an unassigned fund balance.

h. Compensated Absences:

The Town accrues accumulated unpaid vacation and sick leave and associated employee-related costs when earned (or estimated to be earned) by the employee. The noncurrent portion (the amount estimated to be used in subsequent fiscal years) for governmental funds is maintained separately and represents a reconciling item between the fund and government-wide presentations.

NOTE B - CASH AND INVESTMENTS:

Cash

The Town's cash is categorized to give an indication of the level of risk assumed by the Town at year-end. These Categories are defined as follows:

Category #1 - Insured or collateralized with securities held by the Town or by its agent in the Town's name.

Category #2 - Collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name.

Category #3 - Uncollateralized (This includes any bank balance that is collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the Town's name).

| ACCOUNT TYPE | CARRYING AMOUNT | BANK BALANCE | CATEGORY | | |
|----------------------------------|------------------------|------------------------|----------------------|----------------------|-----------|
| | | | #1 | #2 | #3 |
| Interest Bearing Accounts | \$ 1,071,735.10 | \$ 1,088,843.22 | \$ 255,479.16 | \$ 833,364.06 | \$ |
| Non-Interest Bearing Accounts | 40,000.00 | 40,000.00 | | 40,000.00 | |
| | <u>\$ 1,111,735.10</u> | <u>\$ 1,128,843.22</u> | <u>\$ 255,479.16</u> | <u>\$ 873,364.06</u> | <u>\$</u> |

Investments

The Town's investments are categorized to give an indication of the level of risk assumed by the Town at year-end. These categories are defined as follows:

Category #1 - Investments that are insured or registered, or securities held by the Town or its agent in the Town's name.

Category #2 - Uninsured and unregistered investments with securities held by the Counterparty's trust department or agent in the Town's name.

Category #3 - Uninsured and unregistered investments with securities held by the Counterparty, or by its trust department or agent but not in the Town's name.

| INVESTMENT TYPE | CARRYING AMOUNT | FAIR VALUE | CATEGORY | | |
|---------------------------|----------------------|----------------------|-----------|----------------------|-----------|
| | | | #1 | #2 | #3 |
| Money Market | \$ 5,922.87 | \$ 5,922.87 | \$ | \$ 5,922.87 | \$ |
| Certificate of Deposit | 330,000.00 | 334,717.35 | | 334,717.35 | |
| | <u>\$ 335,922.87</u> | <u>\$ 340,640.22</u> | <u>\$</u> | <u>\$ 340,640.22</u> | <u>\$</u> |

NOTE C - ACCOUNTS RECEIVABLE:

Accounts Receivable consists of the following:

| | |
|--------------------------|---------------------|
| State Revenue Sharing | \$ 14,677.69 |
| State General Assistance | 199.47 |
| State Homestead | 14,853.00 |
| State Dog | 50.00 |
| | <u>\$ 29,780.16</u> |

NOTE D - LONG-TERM DEBT:

The following is a summary of note transactions for the Town of Woolwich for the year ended June 30, 2015:

| | PRINCIPAL BALANCE JULY 1, 2014 | ADDITIONS | REDUCTIONS | PRINCIPAL BALANCE JUNE 30, 2015 |
|--------------------------|--------------------------------------|-----------|--------------|---------------------------------------|
| Bath Savings Institution | \$ 270,000.00 | \$ | \$ 45,000.00 | \$ 225,000.00 |

Long-Term Debt as of June 30, 2015 is as follows:

Bath Savings Institution - Municipal Building Addition:

The note is dated September 6, 2013. Repayment is through twenty semi-annual installments on December 1 and June 1 of \$15,000.00 plus interest at 4.14%.

The annual requirements to amortize notes payable as of June 30, 2015 follows:

| YEAR ENDING JUNE 30 | PRINCIPAL | INTEREST | TOTAL |
|------------------------|----------------------|---------------------|----------------------|
| 2015 | \$ 30,000.00 | \$ 9,004.50 | \$ 39,004.50 |
| 2016 | 30,000.00 | 7,762.50 | 37,762.50 |
| 2017 | 30,000.00 | 6,520.50 | 36,520.50 |
| 2018 | 30,000.00 | 5,278.50 | 35,278.50 |
| 2019 | 30,000.00 | 4,036.50 | 34,036.50 |
| 2020-2025 | 75,000.00 | 4,657.50 | 79,657.50 |
| | <u>\$ 225,000.00</u> | <u>\$ 37,260.00</u> | <u>\$ 262,260.00</u> |

NOTE E - GENERAL FUND BUDGET:

The Town operates on a net budget as compared with a gross budget. All revenues are not estimated, but are credited to the particular operating account. Certain revenues are dedicated for particular purposes by vote of the townspeople at the annual town meeting or at special town meetings.

NOTE F - ASSIGNED FOR OTHER PURPOSES:

Historically, the townspeople vote to carry certain departmental unexpended balances forward to the following year for expenditure. This is usually in lieu of additional appropriations in any particular account.

Assigned for General Government:

| | |
|----------------------|----------------------|
| General Government | \$ 18,102.18 |
| Highways and Bridges | 33,422.89 |
| Protection | 23,685.77 |
| Health and Welfare | 111,679.57 |
| Unclassified | 12,871.19 |
| | <u>\$ 199,761.60</u> |

NOTE F - ASSIGNED FOR OTHER PURPOSES:

Historically, the townspeople vote to carry certain departmental unexpended balances forward to the following year for expenditure. This is usually in lieu of additional appropriations in any particular account.

Assigned for General Government:

| | |
|----------------------|----------------------|
| General Government | \$ 18,102.18 |
| Highways and Bridges | 33,422.89 |
| Protection | 23,685.77 |
| Health and Welfare | 111,679.57 |
| Unclassified | 12,871.19 |
| | <u>\$ 199,761.60</u> |

NOTE G - DEFERRED REVENUE:

Deferred Revenue consists of the following:

| | |
|-----------------------|---------------------|
| State Revenue Sharing | \$ 44,107.26 |
| Prepaid 2015 Taxes | 6,764.54 |
| | <u>\$ 50,871.80</u> |

NOTE H - REVENUE RECOGNITION - PROPERTY TAXES:

The Town's property tax for the current year was levied September 22, 2014 on the assessed value listed as of April 1, 2014 for all taxable real and personal property located in the Town. One half of the tax was due on October 1, 2014 and the remainder on April 1, 2015. Interest accrued at 7.00% commencing November 1, 2014 for the first half of tax due and again at May 1, 2015 on the balance due.

Tax liens are filed against delinquent real estate taxpayers after eight months but within one year of the original tax commitment. If the tax, interest, and costs have not been paid eighteen months after the filing of a lien certificate then the lien is automatically foreclosed.

The National Council on Governmental Accounting (N.C.G.A.) Interpretation No. 3 requires that property tax revenue be recognized only to the extent it will be collected within sixty days following the year end. The deferred tax revenue shown on the balance sheet represents property taxes not expected to be collected within sixty days after the year end.

Property taxes are recognized when they become available. Available includes those taxes expected to be collected within sixty days after year end as stated above.

NOTE I - PROPERTY, PLANT, AND EQUIPMENT:

The following is a summary of changes in fixed assets at June 30, 2015:

| | BALANCE JULY 1, 2014 | ADDITIONS | DISPOSITIONS | BALANCE JUNE 30, 2015 |
|---------------------------------------|-------------------------|-----------------------|---------------------|--------------------------|
| Land and Improvements | \$ 220,248.00 | \$ | \$ | \$ 220,248.00 |
| Buildings | 968,517.00 | | | 968,517.00 |
| Equipment | 1,030,057.81 | 34,060.00 | 46,754.00 | 1,017,363.81 |
| Infrastructure | 3,299,245.72 | 130,703.00 | | 3,429,948.72 |
| | <u>\$ 5,518,068.53</u> | <u>\$ 164,763.00</u> | <u>\$ 46,754.00</u> | <u>\$ 5,636,077.53</u> |
| Accumulated Depreciation | (3,673,702.00) | (187,866.00) | (45,089.00) | 3,816,479.00 |
| Net Property, Plant, and Equipment | <u>\$ 1,844,366.53</u> | <u>\$ (23,103.00)</u> | <u>\$ 1,665.00</u> | <u>\$ 1,819,598.53</u> |

Depreciation expenses for the period totaled \$187,866.00. These expenses were broken down as follows:

| | |
|----------------------|----------------------|
| General Government | \$ 26,664.00 |
| Public Safety | 69,045.00 |
| Highways and Bridges | 92,157.00 |
| | <u>\$ 187,866.00</u> |

NOTE J - RISK MANAGEMENT:

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. All significant losses are covered by commercial insurance. There has been no significant reduction in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

NOTE K - INTEREST COST INCURRED:

During the current year the Town incurred interest costs totaling \$10,579.12, which was charged as an expense to the operating account.

NOTE L - OVERLAPPING DEBT:

The Town of Woolwich is situated in Sagadahoc County and is therefore subject to annual assessment of its proportional share of County expenses. Long-term debt outstanding in Sagadahoc County, for which the Town of Woolwich would be proportionally responsible in the event the County defaulted, is approximately \$7,102,567.00 at June 30, 2015. The Town of Woolwich's share would be 8.47% of the debt, or approximately \$601,587.00.

The Town of Woolwich joined the Maine Regional School Unit #1 effective July 1, 2008 and is subject to annual assessment of its proportional share of school expenses. Long-Term debt outstanding for the RSU, for which the Town of Woolwich would be proportionally responsible in the event the RSU defaulted, is approximately \$27,074,829.00 at June 30, 2015. The Town of Woolwich's share would be 19.66% of the debt, or approximately \$5,322,863.00.

NOTE M - SUBSEQUENT EVENTS:

As of September 21, 2015 management has reviewed events after June 30, 2015 and there were no material subsequent events requiring disclosure.

Schedule A-1

TOWN OF WOOLWICH
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2015

| | ORIGINAL AND FINAL BUDGET | ACTUAL |
|---|---------------------------------|-------------------------------|
| REVENUES: | | |
| Intergovernmental Revenue | \$ 63,363.00 | \$ 63,363.00 |
| Homestead Reimbursement | 55,269.50 | 55,270.00 |
| Property Taxes | 4,875,203.19 | 4,889,062.67 |
| Excise Taxes | | 613,491.38 |
| Highways and Bridges | | 62,251.86 |
| General Government | | 98,238.64 |
| Protection | | 6,105.44 |
| Health and Welfare | | 48,575.12 |
| Interest and Debt Service | | 35,571.88 |
| Unclassified | | 5,879.45 |
| State B.E.T.E. | 70,047.84 | 70,064.00 |
| Total Revenues | <u>\$ 5,063,883.53</u> | <u>\$ 5,947,873.44</u> |
| EXPENDITURES: | | |
| Education | \$ 3,696,202.00 | \$ 3,696,202.00 |
| General Government | 391,672.00 | 386,575.38 |
| Highways and Bridges | 556,148.00 | 600,403.65 |
| Protection | 195,257.00 | 180,835.72 |
| Health and Welfare | 283,670.00 | 298,895.64 |
| Unclassified | 79,828.00 | 85,803.67 |
| Special Assessments | 683,815.00 | 684,077.28 |
| Interest and Debt Service | 40,867.00 | 61,063.40 |
| Total Expenditures | <u>\$ 5,927,459.00</u> | <u>\$ 5,993,856.74</u> |
| Excess of Expenditures Over Revenues | <u>\$ (863,575.47)</u> | <u>\$ (45,983.30)</u> |
| OTHER FINANCING SOURCES (USES): | | |
| Operating Transfers - In | | 28,305.47 |
| Excess of Expenditures and Other Uses Over Revenues and Other Sources | <u>\$ (863,575.47)</u> | <u>\$ (17,677.83)</u> |
| Fund Balance, July 1, 2014 | 1,464,309.22 | 1,464,309.22 |
| Fund Balance, June 30, 2015 | <u><u>\$ 600,733.75</u></u> | <u><u>\$ 1,446,631.39</u></u> |

Schedule A-2

TOWN OF WOOLWICH
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED JUNE 30, 2015

| | | |
|--|-------------------|-------------------------------|
| Cash Balance, July 1, 2014 | | \$ 1,017,373.34 |
| ADD: CASH RECEIPTS: | | |
| Tax Collections: | | |
| Current Year | \$ 4,625,228.20 | |
| Prior Years | 217,768.87 | |
| Prepaid Taxes | <u>6,764.54</u> | |
| Total Tax Collections | \$ 4,849,761.61 | |
| Fees Collected for the State | 239,107.09 | |
| Departmental (Schedule A-4) | 939,928.30 | |
| State Revenue Sharing | 97,764.65 | |
| Homestead Reimbursement | 40,417.00 | |
| Capital Reserve Receipts | 28,305.47 | |
| Accounts Receivable | 19,390.96 | |
| Due from Capital Reserve | <u>17,110.41</u> | |
| Total Cash Receipts | | <u>6,231,785.49</u> |
| Total Cash Available | | \$ 7,249,158.83 |
| LESS: CASH DISBURSEMENTS: | | |
| Departmental (Schedule A-4) | \$ 5,989,437.49 | |
| Accounts Payable | 2,717.94 | |
| Prepaid Expenses | 800.00 | |
| Investment Account | 5,412.10 | |
| Fees Remitted to the State | <u>245,347.61</u> | |
| Total Cash Disbursements | | 6,243,715.14 |
| Cash Balance, June 30, 2015 (Schedule A-6) | | <u><u>\$ 1,005,443.69</u></u> |

Schedule A-3

TOWN OF WOOLWICH
STATEMENT OF CHANGES IN UNAPPROPRIATED SURPLUS
FOR THE YEAR ENDED JUNE 30, 2015

| | | |
|--|------------------|-------------------------------|
| Unappropriated Surplus, July 1, 2014 | | \$ 1,287,013.07 |
| INCREASE: | | |
| Operating Account Balances Lapsed (Schedule A-4) | \$ 846,971.80 | |
| Decrease in Deferred Taxes | <u>12,884.92</u> | |
| | | 859,856.72 |
| DECREASE: | | |
| Appropriated at Town Meeting | | (900,000.00) |
| Unappropriated Surplus, June 30, 2015 | | <u><u>\$ 1,246,869.79</u></u> |

TOWN OF WOOLWICH
STATEMENT OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2015

| | BALANCE FORWARD 7/1/2014 | APPROPRIATIONS | CASH RECEIPTS | OTHER CREDITS | TOTAL | CASH DISBURSED | OTHER CHARGES | TOTAL | LAPSED UNEXPENDED (OVERDRAFT) | BALANCE FORWARD 6/30/2015 |
|----------------------------------|--------------------------------|----------------|------------------|------------------|-----------------|-------------------|------------------|---------------|-------------------------------------|---------------------------------|
| GENERAL GOVERNMENT: | | | | | | | | | | |
| Comp Time Reimbursement | \$ - | \$ 2,400.00 | \$ - | \$ - | \$ 2,400.00 | \$ - | \$ - | \$ - | \$ 2,400.00 | \$ - |
| Town Officers Salaries | | 37,200.00 | 955.00 | | 38,155.00 | 35,728.68 | | 35,853.68 | 2,301.32 | |
| Tax Collector/Deputy Town Clerk | | 35,642.00 | 308.30 | | 35,950.30 | 29,611.21 | 125.00 | 29,611.21 | 6,339.09 | |
| Town Administrator Salary | | 45,031.00 | | | 45,031.00 | 45,030.96 | | 45,030.96 | 0.04 | |
| Town Clerk/Deputy Tax Collector | | 32,877.00 | | | 32,877.00 | 32,877.00 | | 32,877.00 | | |
| Code Enforcement | | 22,735.00 | | | 22,735.00 | 22,734.92 | | 22,734.92 | 0.08 | |
| Code Enforcement - Contingency | | 1,500.00 | | 125.49 | 1,625.49 | 1,625.49 | | 1,625.49 | | |
| Employee Health Trust | | 40,150.00 | | | 40,150.00 | 31,577.88 | | 31,577.88 | 8,572.12 | |
| Social Security | | 17,808.00 | | | 17,808.00 | 16,600.61 | | 16,600.61 | 1,207.39 | |
| Workers' Compensation | | 8,000.00 | 915.00 | | 8,915.00 | 5,623.00 | | 5,623.00 | 3,292.00 | |
| Unemployment Compensation | | 1,500.00 | | | 1,500.00 | 888.76 | | 888.76 | 611.24 | |
| ICMA - Retirement | 178.46 | 2,839.00 | | | 3,017.46 | 2,825.16 | | 2,825.16 | 192.30 | |
| Audit | | 8,700.00 | | | 8,700.00 | 8,700.00 | | 8,700.00 | | |
| Town Report | | 2,400.00 | | | 2,400.00 | 2,265.00 | | 2,265.00 | 135.00 | |
| Contingency | | 10,000.00 | | | 10,000.00 | 500.00 | 965.67 | 1,465.67 | 8,534.33 | |
| Insurance | | 19,000.00 | 1,646.00 | | 20,646.00 | 20,476.25 | | 20,476.25 | 169.75 | 5,000.00 |
| Litigation Expense | 3,458.18 | 10,000.00 | | | 13,458.18 | 3,543.70 | | 3,543.70 | 4,914.48 | |
| Board of Appeals | | 100.00 | | | 100.00 | | | | 100.00 | |
| Comprehensive Planning | 2,537.88 | | | | 2,537.88 | | | | | 2,537.88 |
| Planning Board | 1,000.00 | | | | 1,000.00 | 573.29 | | 573.29 | 426.71 | |
| Municipal Building Operations | | 29,290.00 | 5,055.50 | | 34,345.50 | 25,321.02 | 1,497.49 | 26,818.51 | 3,317.84 | 4,209.15 |
| Municipal Building Fund | 24,518.59 | | 2,500.00 | 29,110.03 | 56,128.62 | 41,128.62 | 15,000.00 | 56,128.62 | | |
| Cable TV | | | 30,428.97 | | 30,428.97 | | | | 30,428.97 | |
| Excise Taxes - Autos | | | 604,992.48 | | 604,992.48 | | | | 604,992.48 | |
| Town and Clerk Fees | | | 17,221.46 | | 17,221.46 | | | | 17,221.46 | |
| Plumbing and Building Permits | | | 12,588.40 | | 13,064.65 | | | | 12,464.65 | 600.00 |
| Maine Municipal Association Dues | 476.25 | 3,800.00 | | | 3,800.00 | 3,690.00 | | 3,690.00 | 110.00 | |
| Assessing Agent | | 19,800.00 | | | 19,800.00 | 19,800.00 | | 19,800.00 | | |
| Excise Taxes - Boats | | | 8,498.90 | | 8,498.90 | | | | 8,498.90 | |
| Office Operations | | | 794.62 | | 35,694.62 | 31,331.54 | | 31,331.54 | 4,363.08 | |
| Miscellaneous Revenue | | 34,900.00 | 3,523.02 | | 3,523.02 | 592.13 | | 592.13 | 2,930.89 | |
| Homestead Reimbursement | | | | 55,270.00 | 55,270.00 | | 55,269.50 | 55,269.50 | 0.50 | |
| Computer Replacement | | 3,500.00 | | | 3,500.00 | 720.67 | | 720.67 | 2,779.33 | |
| Supplementals and Abatements | | | | 1,400.70 | 1,400.70 | | 426.14 | 426.14 | 974.56 | |
| Property Tax Maps | | 2,000.00 | | | 2,000.00 | 87.00 | | 87.00 | | 2,000.00 |
| Cable TV Committee | 2,029.78 | | | | 2,029.78 | | | | | 1,942.78 |
| Snowmobile - State | | | 887.08 | | 887.08 | | | | 487.08 | |
| Tree Growth - State | | | 14,726.29 | | 14,726.29 | | 400.00 | 400.00 | 14,726.29 | |
| Veterans - State | | | 2,932.00 | | 2,932.00 | | | | 2,932.00 | |
| State BETE Program | | | 70,064.00 | | 70,064.00 | | 70,047.84 | 70,047.84 | 16.16 | |
| Payments in Lieu of Taxes | | | 2,500.00 | | 2,500.00 | | | | 2,500.00 | |
| Vital Records Book Repair | 1,090.66 | 500.00 | | | 1,590.66 | 1,100.00 | | 1,100.00 | | 490.66 |
| Flag Donations | | | 895.00 | | 895.00 | | | | | 895.00 |
| Burn Fees - State | | | 362.00 | | 362.00 | | | | 362.00 | |
| | \$ 35,289.80 | \$ 391,672.00 | \$ 781,794.02 | \$ 85,906.22 | \$ 1,294,662.04 | \$ 384,952.89 | \$ 143,731.64 | \$ 528,684.53 | \$ 747,875.33 | \$ 18,102.18 |

Schedule A-4 (Cont'd)

TOWN OF WOOLWICH
STATEMENT OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2015

| | BALANCE FORWARD 7/1/2014 | APPROPRIATIONS | CASH RECEIPTS | OTHER CREDITS | TOTAL | CASH DISBURSED | OTHER CHARGES | TOTAL | LAPSED UNEXPENDED (OVERDRAFT) | BALANCE FORWARD 6/30/2015 |
|-----------------------------|--------------------------------|------------------------|----------------------|----------------------|------------------------|------------------------|----------------------|------------------------|-------------------------------------|---------------------------------|
| HEALTH AND WELFARE: | | | | | | | | | | |
| Solid Waste Committee | \$ - | \$ 2,500.00 | \$ - | \$ - | \$ 2,500.00 | \$ 2,457.42 | \$ - | \$ 2,457.42 | \$ 42.58 | \$ - |
| Landfill Monitoring | | 4,600.00 | | | 4,600.00 | 2,300.00 | | 2,300.00 | | 2,300.00 |
| Septic System | 16,872.63 | | | | 16,872.63 | | | | | 16,872.63 |
| Rescue Service Billing | 8,113.98 | | 2,704.85 | | 10,818.83 | 172.36 | | 172.36 | | 10,646.47 |
| Solid Waste | | 262,870.00 | | | 262,870.00 | 254,723.38 | | 254,723.38 | 146.62 | 8,000.00 |
| Landfill Closure | 30,594.40 | | 52.30 | | 30,646.70 | | | | | 30,646.70 |
| Household Hazardous Waste | | 2,000.00 | | | 2,000.00 | 2,000.00 | | 2,000.00 | | |
| General Assistance | 5,000.00 | 5,000.00 | 870.50 | 199.47 | 11,069.97 | 2,139.94 | | 2,139.94 | 3,930.03 | 5,000.00 |
| Fishway | 27,318.31 | 5,000.00 | 44,748.00 | | 77,066.31 | 33,852.54 | | 33,852.54 | 5,000.00 | 38,213.77 |
| Health Officer | | 1,200.00 | | | 1,200.00 | 1,200.00 | | 1,200.00 | | |
| Health Officer Contingency | | 500.00 | | | 500.00 | 50.00 | | 50.00 | 450.00 | |
| | <u>\$ 87,899.32</u> | <u>\$ 283,670.00</u> | <u>\$ 48,375.65</u> | <u>\$ 199.47</u> | <u>\$ 420,144.44</u> | <u>\$ 298,895.64</u> | <u>\$ -</u> | <u>\$ 298,895.64</u> | <u>\$ 9,569.23</u> | <u>\$ 111,679.57</u> |
| UNCLASSIFIED: | | | | | | | | | | |
| Nequasset Trailbreakers | \$ - | \$ - | \$ - | \$ 400.00 | \$ 400.00 | \$ 400.00 | \$ - | \$ 400.00 | \$ - | \$ - |
| Library Operations | | 49,203.00 | | | 49,203.00 | 49,203.00 | | 49,203.00 | | |
| Miscellaneous Donations | | 21,502.00 | | | 21,502.00 | 21,502.00 | | 21,502.00 | | |
| Cemeteries | 152.07 | 400.00 | | 315.93 | 868.00 | 868.00 | | 868.00 | | |
| Nequasset Church | 1,456.36 | 200.00 | | | 1,656.36 | 346.26 | 16.35 | 362.61 | | 1,293.75 |
| Heating Assistance Fund | 4,772.37 | | 3,011.14 | | 7,783.51 | 2,049.78 | | 2,049.78 | | 5,733.73 |
| Woolwich Historical Society | | 1,000.00 | | | 1,000.00 | 1,000.00 | | 1,000.00 | | |
| Shellfish Account | 1,638.27 | | 1,316.00 | | 2,954.27 | 1,391.50 | 29.88 | 1,421.38 | | 1,532.89 |
| Recreation Committee | 3,000.00 | 2,000.00 | 1,548.50 | | 6,548.50 | 3,388.61 | | 3,388.61 | | 3,159.89 |
| Town Clock | 1,147.12 | | 3.81 | | 1,150.93 | | | | | 1,150.93 |
| Animal Shelter | | 3,963.00 | | | 3,963.00 | 3,962.88 | | 3,962.88 | 0.12 | |
| Monument | 940.00 | 1,560.00 | | | 2,500.00 | 1,645.41 | | 1,645.41 | 854.59 | |
| | <u>\$ 13,106.19</u> | <u>\$ 79,828.00</u> | <u>\$ 5,879.45</u> | <u>\$ 715.93</u> | <u>\$ 99,529.57</u> | <u>\$ 85,757.44</u> | <u>\$ 46.23</u> | <u>\$ 85,803.67</u> | <u>\$ 854.71</u> | <u>\$ 12,871.19</u> |
| | <u>\$ 177,296.15</u> | <u>\$ 5,963,883.53</u> | <u>\$ 939,928.30</u> | <u>\$ 168,702.21</u> | <u>\$ 7,249,810.19</u> | <u>\$ 5,989,437.49</u> | <u>\$ 213,639.30</u> | <u>\$ 6,203,076.79</u> | <u>\$ 846,971.80</u> | <u>\$ 199,761.60</u> |

TOWN OF WOOLWICH
STATEMENT OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED JUNE 30, 2015

| | BALANCE FORWARD 7/1/2014 | APPROPRIATIONS | CASH RECEIPTS | OTHER CREDITS | TOTAL | CASH DISBURSED | OTHER CHARGES | TOTAL | LAPSED UNEXPENDED (OVERDRAFT) | BALANCE FORWARD 6/30/2015 |
|--------------------------------------|--------------------------------|-----------------|------------------|------------------|-----------------|-------------------|------------------|-----------------|-------------------------------------|---------------------------------|
| SPECIAL ASSESSMENTS: | | | | | | | | | | |
| County Tax | \$ - | \$ 683,815.00 | \$ - | \$ 262.28 | \$ 684,077.28 | \$ 684,077.28 | \$ - | \$ 684,077.28 | \$ - | \$ - |
| Overlay | \$ - | \$ 36,424.53 | \$ - | \$ 262.28 | \$ 720,501.81 | \$ 684,077.28 | \$ - | \$ 684,077.28 | \$ 36,424.53 | \$ - |
| EDUCATION: | | | | | | | | | | |
| School | \$ - | \$ 3,696,202.00 | \$ - | \$ - | \$ 3,696,202.00 | \$ 3,696,202.00 | \$ - | \$ 3,696,202.00 | \$ - | \$ - |
| INTEREST AND DEBT SERVICE: | | | | | | | | | | |
| Interest on Taxes | \$ - | \$ - | \$ 28,851.75 | \$ - | \$ 28,851.75 | \$ 5,452.08 | \$ 7.20 | \$ 5,459.28 | \$ 23,392.47 | \$ - |
| Investment Interest | | | 6,720.13 | | 6,720.13 | 25.00 | | 25.00 | 6,695.13 | |
| Municipal Building Note Principal | | 30,000.00 | | 15,000.00 | 45,000.00 | 45,000.00 | | 45,000.00 | | |
| Municipal Building Note Interest | \$ - | \$ 40,867.00 | \$ 35,571.88 | \$ 15,000.00 | \$ 91,438.88 | \$ 10,867.00 | \$ 7.20 | \$ 10,579.12 | 287.88 | \$ - |
| HIGHWAYS AND BRIDGES: | | | | | | | | | | |
| Roads and Bridges | \$ 11.93 | \$ 60,000.00 | \$ 400.00 | \$ - | \$ 60,411.93 | \$ 48,117.93 | \$ 1,360.87 | \$ 49,478.80 | \$ - | \$ 10,933.13 |
| Snow Removal | | 413,148.00 | 419.86 | | 413,567.86 | 413,567.86 | | 413,567.86 | | |
| Town Tarrred Roads | 10,181.46 | 82,000.00 | 61,432.00 | 66,310.90 | 158,492.36 | 135,171.05 | 947.92 | 136,118.97 | | 22,373.39 |
| Town Roads Block Grant | 4,878.90 | | | | 66,310.90 | | 66,310.90 | | | |
| Street Signs | 354.39 | 1,000.00 | | | 1,354.39 | 1,151.78 | 86.24 | 1,238.02 | | 116.37 |
| | \$ 15,426.68 | \$ 556,148.00 | \$ 62,251.86 | \$ 66,310.90 | \$ 700,137.44 | \$ 598,008.62 | \$ 68,705.93 | \$ 666,714.55 | \$ - | \$ 33,422.89 |
| PROTECTION: | | | | | | | | | | |
| Dry Hydrants | \$ 2,180.48 | \$ - | \$ - | \$ - | \$ 2,180.48 | \$ - | \$ - | \$ - | \$ - | \$ 2,180.48 |
| Generator | 1,000.00 | | | | 1,000.00 | 320.00 | | 320.00 | | 680.00 |
| NFPA Clothing | 1,202.91 | 8,500.00 | | | 9,702.91 | 9,031.24 | | 9,031.24 | | 671.67 |
| Constable/Animal Control | | 6,000.00 | 2,381.00 | 50.00 | 8,431.00 | 6,000.00 | | 6,000.00 | 2,431.00 | |
| Constable/Animal Control Contingency | | 500.00 | | | 500.00 | | | | 500.00 | |
| Fire Department | | 88,700.00 | 2,050.00 | | 90,750.00 | 76,697.20 | | 76,697.20 | 14,052.80 | |
| Civil Defense (WEMA) | 10,757.82 | | | | 10,757.82 | 1,082.18 | | 1,082.18 | | 9,675.64 |
| Hydrant Rental and Removal | 1,011.75 | 34,557.00 | | | 35,568.75 | 33,254.34 | | 33,254.34 | | 2,314.41 |
| Street Lights | | 4,100.00 | | 254.92 | 4,354.92 | 4,006.62 | 348.30 | 4,354.92 | | |
| EMS Donations | 1,298.57 | | 650.00 | | 1,948.57 | | | | | |
| Woolwich EMS | 4,407.63 | 44,000.00 | 974.44 | 2.49 | 49,384.56 | 49,384.56 | 800.00 | 49,384.56 | | 1,948.57 |
| Generator Replacement Fund | | 800.00 | | | 800.00 | | | | | |
| 911 | | 100.00 | | | 100.00 | 84.28 | | 84.28 | 15.72 | |
| Computer | | 1,000.00 | | | 1,000.00 | | | | 1,000.00 | |
| Fire Inoculation/Physicals | | 2,500.00 | | | 2,500.00 | 627.00 | | 627.00 | 1,873.00 | |
| Fire Hose Purchase | | 2,000.00 | | | 2,000.00 | | | | 2,000.00 | |
| Air Pack Replacement | 3,715.00 | 2,500.00 | | | 6,215.00 | | | | | 6,215.00 |
| | \$ 25,574.16 | \$ 195,257.00 | \$ 6,055.44 | \$ 307.41 | \$ 227,194.01 | \$ 180,487.42 | \$ 1,148.30 | \$ 181,635.72 | \$ 21,872.52 | \$ 23,685.77 |

Schedule A-5

TOWN OF WOOLWICH
VALUATION, ASSESSMENT, AND COLLECTIONS
FOR THE YEAR ENDED JUNE 30, 2015

VALUATION:

| | |
|-------------------|---------------------|
| Real Estate | \$ 336,151,200.00 |
| Personal Property | <u>4,772,100.00</u> |

| | |
|-------|---------------------------------|
| Total | <u><u>\$ 340,923,300.00</u></u> |
|-------|---------------------------------|

ASSESSMENT:

| | |
|---|-----------------|
| Valuation x Rate (\$340,923,300.00 x .0143) | \$ 4,875,203.19 |
| Supplementals | <u>1,400.70</u> |

| | |
|--|-----------------|
| | \$ 4,876,603.89 |
|--|-----------------|

COLLECTIONS AND CREDITS:

| | |
|------------------|------------------|
| Cash Collections | \$ 4,625,228.20 |
| Abatements | 426.14 |
| Prepaid | <u>11,600.43</u> |

| | |
|-------------------------------|-----------------------------|
| Total Collections and Credits | <u>4,637,254.77</u> |
| 2015 Taxes Receivable | <u><u>\$ 239,349.12</u></u> |

COMPUTATION OF ASSESSMENT

| | | |
|--|------------------|-----------------|
| Tax Commitment | \$ 4,875,203.19 | |
| State Revenue Sharing | 63,363.00 | |
| Surplus - Appropriated at Town Meeting | 900,000.00 | |
| State BETE Program | 70,047.84 | |
| Homestead Reimbursement | <u>55,269.50</u> | |
| | | \$ 5,963,883.53 |

REQUIREMENTS:

| | |
|------------|---------------------|
| Municipal | \$ 1,547,442.00 |
| County Tax | 683,815.00 |
| Education | <u>3,696,202.00</u> |

| | |
|--|--------------|
| | 5,927,459.00 |
|--|--------------|

| | |
|---------|----------------------------|
| OVERLAY | <u><u>\$ 36,424.53</u></u> |
|---------|----------------------------|

Schedule A-6

TOWN OF WOOLWICH
RECONCILIATION OF TREASURER'S CASH BALANCE
FOR THE YEAR ENDED JUNE 30, 2015

Bath Savings Institution:

Landfill:

| | | |
|----------------------------|----|-----------|
| Balance Per Bank Statement | \$ | 34,899.53 |
|----------------------------|----|-----------|

Bath Savings Institution:

General Fund Checking:

| | | |
|----------------------------|----|-------------|
| Balance Per Bank Statement | \$ | 983,772.34 |
| Add: Deposits in Transit | | 1,340.97 |
| Less: Outstanding Checks | | (17,523.47) |
| Balance Per Books | | 967,589.84 |

First Federal Savings:

Town Clock:

| | | |
|----------------------------|--|----------|
| Balance Per Bank Statement | | 2,574.32 |
|----------------------------|--|----------|

Petty Cash

380.00

| | | |
|--|----|--------------|
| | \$ | 1,005,443.69 |
|--|----|--------------|

Schedule A-7

STATEMENTS OF TAXES RECEIVABLE
FOR THE YEARS ENDED JUNE 30, 2015 AND 2014

| | 2015 | 2014 |
|-------------------|---------------|---------------|
| 2014-2015 | \$ 239,349.12 | \$ - |
| 2013-2014 | 796.85 | 244,126.35 |
| 2012-2013 | 176.42 | 187.30 |
| 2011-2012 | 90.00 | 90.00 |
| 2010-2011 | 73.51 | 73.51 |
| 2009-2010 | 62.95 | 62.95 |
| 2008-2009 | 146.80 | 146.80 |
| 2007-2008 | 166.30 | 166.30 |
| 2006-2007 | 46.87 | 46.87 |
| 2005-2006 | 44.51 | 44.51 |
| 2004-2005 | 72.24 | 72.24 |
| 2003-2004 | 63.00 | 63.00 |
| 2002-2003 | 28.24 | 28.24 |
| Total (Exhibit A) | \$ 241,116.81 | \$ 245,108.07 |

Schedule A-8

TOWN OF WOOLWICH
TAX LIENS
JUNE 30, 2015

2014

| | |
|-----------------------------------|-------------|
| Avery, Tiffany L. (JT) | \$ 2,194.55 |
| Bailey, Margaret G. | 1,438.27 |
| Belanger, Rosanne | 222.05 |
| Benson, Kasey C. | 276.00 |
| Booker, Philip V., Sr. | 1,008.78 |
| Bowen, Basil H. (TC) | 433.32 |
| Caton, Dianne R. | 768.66 |
| Chadwick, Brian P. (JT) | 62.59 |
| Chubbuck, Kenneth Todd (JT) | 1,713.23 |
| Colby, Daniel & Julie | 1,217.16 |
| Cousins, Dawn L. | 2,020.32 |
| Creamer, Gary E. | 318.65 |
| Creamer, Joseph I., Jr. (JT) | 1,585.62 |
| Crosby, Stephen J. | 796.72 |
| Curran, Terrance G. (JT) | 2,264.54 |
| Daggett, Daniel A. (TC) | 7,004.88 |
| Daggett, Edwin T., Jr., ESQ - PR | 975.66 |
| Daggett, Edwin T., Jr., ESQ - PR | 60.72 |
| Dexter Pond, LLC | 1,236.40 |
| Easler, Gary | 593.40 |
| Fox, Monte J. | 90.16 |
| Gallant, Edward H. | 2,504.36 |
| Geaghan, Terrance H. | 12,290.28 |
| Given, Clifton H., II | 969.74 |
| Greenlaw, William (JT) | 1,421.40 |
| Hagerthy, Ronald L. | 1,589.76 |
| Hall, Ralph M. (JT) | 301.54 |
| Harrington, Lynn M. | 820.66 |
| Hathorn Woods, LLC | 45.54 |
| Hathorne, Barry R. | 811.44 |
| Hay, Harriet M. | 474.52 |
| Hay, Harriet M. | 4,588.50 |
| Hird, Craige B., PR | 466.44 |
| Holbrook, Evan W. (JT) | 2,070.00 |
| Holbrook, John W. | 2,463.30 |
| Johns, Adam A. | 498.18 |
| Johnston, Peter M. & Christine M. | 1,417.26 |
| Jones, Aaron M., III, PR | 2,082.36 |
| Kaplan, Charlotte W. | 2,529.54 |
| Leonard, James E. | 320.88 |
| Lush, Eric | 1,051.56 |
| MacMahan, Irene - Trustee | 1,393.80 |
| McFarland, Robert D. | 1,171.62 |
| Miller, Andrew C. (JT) | 764.30 |
| Moore, Heather D. | 1,014.30 |
| Moore, Larry R. | 140.76 |
| Moore, Larry R. | 563.04 |
| Mott, Joann M. | 583.09 |
| Murphy, Keith E. (JT) | 2,657.88 |
| Oliver, Ruth A. | 17.59 |
| Osmond, Elaina | 901.14 |
| Peaslee, Jacqueline | 429.18 |
| Pinkham, Alan W. - PR | 836.28 |

Schedule A-8 (Cont'd)

TOWN OF WOOLWICH
TAX LIENS
JUNE 30, 2015

2014 (Cont'd)

| | | | |
|----------------------------------|----|----------|-----------|
| Pinkham, Melissa | \$ | 699.66 | |
| Polizotto, Marc M. (JT) | | 1,615.30 | |
| Provident Trust Group, LLC | | 418.14 | |
| Ramsey, Thomas R. | | 78.58 | |
| Ross, Diana Danae | | 1,299.96 | |
| Sheen, Edward H. | | 535.44 | |
| Sommelier Holdings, LLC | | 348.91 | |
| Thompson, Gary V. & Sue A. | | 691.79 | |
| True, Edward D. | | 1,108.14 | |
| Varney, Timothy A. & Evelyn M. | | 909.42 | |
| Verrill, Mark | | 1,577.72 | |
| Verrill, Mark S. | | 909.42 | |
| Weiss, Lee | | 790.74 | |
| Whitcomb, Marion E. | | 131.10 | |
| Whitcomb, Marion E. - L/E | | 680.34 | |
| Young, Douglas J. & Catherine T. | | 1,610.46 | |
| | | <hr/> | |
| | \$ | | 88,877.04 |

2013

| | | | |
|----------------------------------|----|----------|----------|
| Booker, Philip V., Sr. | \$ | 725.58 | |
| Caton, Dianne R. | | 725.76 | |
| Daggett, Edwin T., Jr., ESQ - PR | | 904.96 | |
| Daggett, Edwin T., Jr., ESQ - PR | | 51.32 | |
| Lush, Eric | | 42.48 | |
| MacMahan, Irene - Trustee | | 1,292.80 | |
| Pinkham, Alan W. - PR | | 775.68 | |
| Ross, Diana Danae | | 662.53 | |
| Sheen, Edward H. | | 286.47 | |
| Varney, Timothy A. & Evelyn M. | | 284.67 | |
| Whitcomb, Marion E. | | 53.34 | |
| | | <hr/> | |
| | | | 5,805.59 |

2012

| | | | |
|---------------------------|----|--------|----------|
| Benson, Kurt C., Heirs of | \$ | 823.75 | |
| Caton, Dianne R. | | 708.75 | |
| Pinkham, Alan W. - PR | | 507.73 | |
| | | <hr/> | |
| | | | 2,040.23 |

2011

| | | | |
|------------------|----|--|-----------|
| Caton, Dianne R. | | | 67.71 |
| | | | <hr/> |
| | \$ | | 96,790.57 |
| | | | <hr/> |

Schedule A-9

TOWN OF WOOLWICH
TAXES RECEIVABLE
JUNE 30, 2015

Real Estate2014-2015

| | |
|--|-------------|
| Alexander-Farmer, Elizabeth (JT) | \$ 1,941.73 |
| Ambrose, Merle S., Jr. (JT) | 746.46 |
| Ambrose, Merle Stanley, Jr. (JT) | 745.03 |
| Andersen, Tammy L. - PR | 1,720.29 |
| Avery, Tiffany L. (JT) | 2,286.57 |
| Bailey, Leigh B. & Dean S. & Alan N. | 1,088.23 |
| Bailey, Margaret G. - Person in Possession | 1,956.24 |
| Bath Savings Trust Company - TTEE | 7,436.00 |
| Belanger, Rosanne - Person in Possession | 765.05 |
| Benson, Kasey C. | 572.00 |
| Blersch, Trudi A B | 653.51 |
| Booker, Philip V., Sr. | 1,045.33 |
| Boucher, Ronald M., Sr. | 656.37 |
| Bowen, Basil H. (TC) | 449.02 |
| Bowen, Basil H., Jr. | 1,837.59 |
| Bowman, Robert L. (JT) | 1,430.00 |
| Boynton, Charlotte A. | 2,024.18 |
| Brown, Diane A. | 1,552.98 |
| Brown, Richard | 1,901.90 |
| Bryan, Pamela A. | 21.80 |
| C A R, LLC | 1,783.21 |
| C2SB, LLC | 467.61 |
| C2SB, LLC | 507.65 |
| C2SB, LLC | 463.32 |
| C2SB, LLC | 460.46 |
| C2SB, LLC | 470.47 |
| C2SB, LLC | 483.34 |
| C2SB, LLC | 521.95 |
| C2SB, LLC | 467.61 |
| C2SB, LLC | 148.72 |
| Cahill, Brandon (JT) | 40.10 |
| Callan, Jillian K. | 516.23 |
| Carleton, Ardenne Stott (JT) | 594.88 |
| Caton, Dianne R. - Person in Possession | 796.51 |
| Chadbourne, Dale | 211.64 |
| Chadwick, Brian P. (JT) | 826.54 |
| Chapman, Cameron R. (TC) | 499.78 |
| Chubbuck, Benjamin J. (JT) | 55.17 |
| Chubbuck, Kenneth Todd (JT) | 2,399.54 |
| Cliffe, James A. (JT) | 384.28 |
| Coffin, Russell Aidan (JT) | 388.96 |
| Colby, Daniel & Julie | 1,261.26 |
| Cooper, Fred G., III | 36.77 |
| Cosgrove, Allison (JT) | 53.27 |
| Cousins, Dawn L. | 557.70 |
| Cousins, Dawn L. | 2,093.52 |
| Cousins, Dawn L. | 873.01 |
| Crabtree, Gerald E., Jr. | 674.96 |
| Creamer, Gary E. - Person in Possession | 360.36 |
| Creamer, Joseph I., JR (JT) | 1,643.07 |
| Crosby, Stephen J. | 1,641.64 |
| Curran, Terrance G. (JT) | 2,857.14 |
| Curran, Timothy J. & Brenda L. (JT) Person in Possession | 1,465.75 |

TOWN OF WOOLWICH
TAXES RECEIVABLE
JUNE 30, 2015

Real Estate (Cont'd)2014-2015 (Cont'd)

| | |
|---|-------------|
| Daggett, Daniel A. (TC) | \$ 7,258.68 |
| Daggett, Edwin T., Jr., ESQ - PR | 62.92 |
| Daggett, Edwin T., Jr., ESQ - PR Person in Possession | 1,011.01 |
| Dexter Pond, LLC | 3,497.78 |
| Doak, Randolph H. & Sabrina P. | 4,004.71 |
| Dutton, William M. - PR (TC) | 170.17 |
| Easler, Gary | 614.90 |
| Ebinger, Patricia A. - TTEE | 1,317.74 |
| Eliopoulos, Steven J. & Joyce | 997.42 |
| Emerson, Angela M. | 165.88 |
| Emerson, Robert B. (JT) | 1,457.91 |
| ENRI Route 1 Woolwich, LLC | 4,756.09 |
| Ezzell, Kim M. | 733.59 |
| Fifield, Misty D. (JT) | 354.64 |
| Fitzgerald, Benjamin, III & Irene S. | 2,472.47 |
| Fortin, Paul W. | 41.10 |
| Foss, Jeffrey S. (JT) | 245.96 |
| Fox, Monte J. - Person in Possession | 1,275.56 |
| Furrow, Dennis G. | 655.32 |
| Gallant, Edward H. | 3,023.02 |
| Galuzza, Gerald & Beverly | 527.15 |
| Geaghan, Terrance H. | 12,735.58 |
| Gilbert, Thomas | 165.16 |
| Given, Clifton H., II | 2,239.38 |
| Glancy, Christopher M. (JT) | 50.85 |
| Greenlaw, Joanne S. | 35.37 |
| Greenlaw, William (JT) | 1,472.90 |
| Hagerthy, Ronald L. | 1,647.36 |
| Hall, Ralph M. (JT) | 599.17 |
| Hallowell, Rosiebelle - TTEE | 351.78 |
| Harrington, Lynn M. | 1,698.84 |
| Hathorn Woods, LLC | 47.19 |
| Hathorn Woods, LLC | 191.62 |
| Hathorn Woods, LLC | 191.62 |
| Hathorn Woods, LLC | 191.62 |
| Hathorn Woods, LLC | 503.36 |
| Hathorn Woods, LLC | 363.22 |
| Hathorn Woods, LLC | 358.93 |
| Hathorn Woods, LLC | 297.44 |
| Hathorn Woods, LLC | 293.15 |
| Hathorn Woods, LLC | 293.15 |
| Hathorn Woods, LLC | 470.47 |
| Hathorn Woods, LLC | 413.27 |
| Hathorn Woods, LLC | 336.05 |
| Hathorn Woods, LLC | 251.68 |
| Hathorne, Barry R. | 840.84 |
| Hay, Harriet M. | 876.59 |
| Hay, Harriet M., Person in Possession | 4,983.55 |
| Hill, Edward L. | 15.32 |
| Hird, Craige B. - PR | 483.34 |
| Holbrook, Evan W. (JT) | 2,145.00 |
| Holbrook, Evan W. (JT) | 2,348.06 |
| Holbrook, John W. - Person in Possession | 2,552.55 |

Schedule A-9

TOWN OF WOOLWICH
TAXES RECEIVABLE
JUNE 30, 2015

Real Estate (Cont'd)2014-2015 (Cont'd)

| | |
|---|----------|
| Hooper, Clifford L. | \$ 23.05 |
| Hunter, Gail M. | 38.45 |
| Jackson, Patrick Tracy, III | 2,745.63 |
| Johns, Adam A. - Person in Possession | 516.23 |
| Johns, Travis N. | 387.53 |
| Johnson, Kimberly A. | 622.76 |
| Johnston, Christopher J. (JT) - Person in Possession | 1,111.08 |
| Johnston, Peter M. & Christine M. (JT) - Person in Possession | 1,468.61 |
| Jones, Aaron M., III - PR | 2,895.75 |
| Kaplan, Charlotte W. | 2,621.19 |
| Kaplan, Joan A. | 2,083.51 |
| Kelley, Cathy Ann | 637.78 |
| Kepler, David D. | 1,723.82 |
| Kruk, Louise G. | 408.56 |
| Lamarre, Tina B. | 22.52 |
| Larkin, Paul T. (JT) | 455.81 |
| Leonard, J. David | 558.00 |
| Leonard, James E. | 1,583.01 |
| Little Brothers, LLC | 757.90 |
| Lora, Andres G. | 366.08 |
| Lord-Wood, Dominica Sandra | 2.90 |
| Lund, Erik - TTEE | 7.76 |
| Lush, Eric | 1,089.66 |
| MacMahan, Irene - TTEE | 1,444.30 |
| Main, Charles R. | 412.40 |
| Mank, Joan L. | 1,272.37 |
| McDaniel, Cathy E. (JT) | 323.03 |
| McFarland, Robert D. | 1,214.07 |
| Meister, Guy C. (JT) | 496.21 |
| Melanson, Albert A. (JT) | 222.74 |
| Merrill, David M. | 1,860.43 |
| Mesplay, Todd Lee | 1,179.75 |
| Miller, A C & O L (JT) - Person in Possession | 1,252.68 |
| Moore, Albert | 745.52 |
| Moore, Heather D. | 1,051.05 |
| Moore, Larry R. | 145.86 |
| Moore, Larry R. | 583.44 |
| Moore, Maureen A. | 2.45 |
| Morton, Bonnie L. | 710.33 |
| Mosier, Dennis F. & Vicki L. - Person in Possession | 1,776.06 |
| Mosier, Tony | 716.24 |
| Mott, Joann M. | 619.19 |
| Munsey, Doug (JT) | 3,536.54 |
| Murphy, Keith E. (JT) | 2,754.18 |
| Murphy, Randall D. | 1,013.87 |
| Murray, Crystal E. | 1,280.07 |
| Neale, Joseph E. & Virginia A. | 1,699.81 |
| Newcomb, Pamela Jean | 400.79 |
| Nicolino, Leroy (JT) | 39.20 |
| Oliver, Ruth A. | 693.55 |
| Osmond, Elaina - Person in Possession | 933.79 |
| Page, Susan M. (JT) | 2,010.58 |
| Patti, Joseph | 489.06 |

TOWN OF WOOLWICH
TAXES RECEIVABLE
JUNE 30, 2015

Real Estate (Cont'd)2014-2015 (Cont'd)

| | |
|--|-----------|
| Peaslee, Jacqueline | \$ 444.73 |
| Perkins, Derek W. (JT) | 65.96 |
| Phillips, David S. (JT) | 1,774.63 |
| Pierce, Cathy A. | 863.72 |
| Pierce, Floreston S., Jr. - Heirs of | 512.65 |
| Pinkham, Alan W., PR - Person in Possession | 866.58 |
| Pinkham, Melissa | 725.01 |
| Polizotto, Marc M. (JT) | 1,817.53 |
| Ponziani, Allen W. | 572.00 |
| Provident Trust Group, LLC | 866.58 |
| Puckett, Dale (JT) | 2,324.46 |
| Ramsey, Thomas R. | 582.01 |
| Raymond, Linda M. | 2,000.57 |
| Rice, Jonathan R. | 263.88 |
| Rice, Michael - TTEE | 650.49 |
| Ricker, Darryl (JT) | 1,660.49 |
| Riley, Susan J. | 1,727.44 |
| Robson, Raymond E., Jr. | 612.75 |
| Robson, Raymond E., Jr. | 187.33 |
| Robson, Raymond E., Jr. | 373.23 |
| Robson, Raymond E., Jr. | 1,179.75 |
| Robson, Raymond E., Jr. | 224.51 |
| Robson, Raymond E., Jr. | 1,290.57 |
| Rogers, Margaret R.H. (f/n/a) | 1,051.05 |
| Rose, Nancy L. - L/E | 812.24 |
| Ross, Diana Danae | 1,347.06 |
| Rowe, Judy L. | 489.06 |
| Rowe, Judy L. | 21.72 |
| Roy, Raymond R. (JT) | 50.90 |
| Schmidt, James F. | 499.07 |
| Scott, Aaron B. & Kathleen A. | 1,598.64 |
| Secretary, US Department HUD | 497.16 |
| Shatto, Gwendolyn Locke | 1,069.20 |
| Sheen, Edward H. - Person in Possession | 554.84 |
| Sommelier Holdings, LLC | 569.14 |
| Striewski, Edward P. & Lois A. | 260.26 |
| Striewski, Edward P. & Lois A. | 1,209.06 |
| Sutor, Douglas G. III (JT) | 54.00 |
| Sullivan, Robert J. (JT) | 1,509.36 |
| Sykes, Susan - TTEE | 1,995.68 |
| Thibodeau, Allen L. (JT) | 30.25 |
| Thompson, Gary V. & Sue A. | 812.24 |
| Toothaker, L.W., Jr. & Campbell D. (JT) | 711.68 |
| True, Edward D. | 1,148.29 |
| Turner, Melinda L.W. | 539.11 |
| Varney, Timothy A. & Evelyn M. (JT) - Person in Possession | 942.37 |
| Verrill, Mark | 2,672.67 |
| Verrill, Mark S. | 1,884.74 |
| Wallace, David | 1,106.10 |
| Wallace, David | 254.54 |
| Wallace, David B. | 150.86 |
| Walsh, Susanna E. | 1,229.80 |
| Walsh, Susanna E. | 583.44 |

Schedule A-9 (Cont'd)

TOWN OF WOOLWICH
TAXES RECEIVABLE
JUNE 30, 2015

Real Estate (Cont'd)2014-2015 (Cont'd)

| | | |
|----------------------------------|-----------------|---------------|
| Weiss, Lee | \$ 819.39 | |
| Whitcomb, Marion E. | 135.85 | |
| Whitcomb, Marion E. - L/E | 664.99 | |
| Wiley, Patrick A. | 614.90 | |
| Willett, Donald R. | 441.59 | |
| Willoughby, Lisa J. | 29.47 | |
| Woodman, Kathy | 712.14 | |
| Wright, Beverly E. - Heirs of | 833.69 | |
| Wright, Wilbur A. | 863.72 | |
| Young, Douglas J. & Catherine T. | <u>1,668.81</u> | |
| | | \$ 237,958.23 |

Personal Property2014-2015

| | | |
|-------------------------------|--------------|----------------------|
| Ambrose Auto Repair | \$ 17.16 | |
| AT&T Mobility, LLC | 13.09 | |
| Baker, Dennis E. | 39.32 | |
| CAR, LLC | 27.17 | |
| Economou, James L. & Jon S. | 52.91 | |
| Energy North Group Inc. | 228.80 | |
| Galuzza, Gerald & Beverly Ann | 61.49 | |
| Holbrook, Evan | 40.04 | |
| Mikel's Wool | 4.29 | |
| Montsweag Roadhouse | 453.31 | |
| Portland Computer Copy Print | 52.91 | |
| Rexbox Automated Retail, LLC | 150.15 | |
| Robson, Raymond E., Jr. | 163.02 | |
| Romney Ridge Farm Yarn Co. | 4.29 | |
| Shelter Institute | 32.89 | |
| Skillin, Phillip | 5.72 | |
| Verrill, Lanny | 28.60 | |
| Vining, Kenneth & Lori | <u>15.73</u> | |
| | | 1,390.89 |
| | | <u>\$ 239,349.12</u> |

Schedule A-10

TOWN OF WOOLWICH
PRIOR YEARS TAXES RECEIVABLE
JUNE 30, 2015

| | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | TOTALS |
|------------------------------|----------|----------|----------|----------|----------|-----------|-----------|----------|----------|----------|-----------|-----------|-------------|
| Anbrose Auto Repair | | | | | | | | | | | | | |
| CAR LLC | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 17.50 | \$ 16.64 | \$ 17.94 | \$ 52.08 |
| Coastal Lighting & Design | | | | | | | | 17.90 | | | 28.16 | 30.36 | 58.52 |
| Economou, James L. & Jon S. | | | | | | | | | | | 45.86 | 51.06 | 17.90 |
| Galiza, Gerald & Beverly Ann | | 63.00 | 72.24 | 44.51 | 46.87 | 51.82 | 45.44 | 45.05 | 47.78 | 48.75 | 49.92 | 59.34 | 96.92 |
| Hagen, Chuck | 28.24 | | | | | | | | | 20.00 | | | 602.96 |
| Holbrook, Evan | | | | | | | | | | | 32.00 | 38.64 | 20.00 |
| Mike's Wool | | | | | | | | | 4.90 | 3.75 | 3.84 | 4.14 | 70.64 |
| Montsweag Roadhouse | | | | | | | | | | | | 24.43 | 16.63 |
| Niel Harbor | | | | | | | | | 15.93 | | | | 24.43 |
| Robson, Raymond E., Jr. | | | | | | | | | | | | 541.83 | 15.93 |
| Romney Ridge Farm Yarn Co. | | | | | | 114.48 | 101.36 | | 4.90 | | | 1.51 | 541.83 |
| Storytime Too | | | | | | | | | | | | | 4.90 |
| Tyler, Hilda M. | | | | | | | | | | | | | 215.84 |
| Verrill, Lanny | | | | | | | | | | | | | 27.60 |
| | \$ 28.24 | \$ 63.00 | \$ 72.24 | \$ 44.51 | \$ 46.87 | \$ 166.30 | \$ 146.80 | \$ 62.95 | \$ 73.51 | \$ 90.00 | \$ 176.42 | \$ 796.85 | \$ 1,767.69 |

Schedule A-11

TOWN OF WOOLWICH
SUPPLEMENTAL TAXES AND ABATEMENTS
JUNE 30, 2015

SUPPLEMENTAL TAXES

| | | |
|----------------|----|-----------------|
| Leck, Derek C. | \$ | <u>1,400.70</u> |
|----------------|----|-----------------|

ABATEMENTS2014-2015

| | | |
|-----------------------|----|---------------|
| Malcolm, John & Sheri | \$ | 87.23 |
| Daggett, Sally | | <u>338.91</u> |
| | \$ | <u>426.14</u> |

Schedule A-12

CEMETERY TRUST FUNDS
JUNE 30, 2015

TIME DEPOSITS:

First Federal Savings:

| | | |
|-----------------------------|----|---------------|
| Fire Protection Fund | \$ | 209.87 |
| Roxanne Stephens | | 397.31 |
| Francis Gilmore | | 1,788.25 |
| Tanner Square Memorial Fund | | <u>509.41</u> |
| | \$ | 2,904.84 |

Bath Savings Institution:

| | | |
|--------------------------------------|----|---------------|
| Murphy's Corner Cemetery Association | \$ | 9,184.81 |
| Thwings Point Cemetery | | <u>557.71</u> |
| | | 9,742.52 |

Fund Balance, June 30, 2015 (Exhibit H)

| | | |
|--|----|------------------|
| | \$ | <u>12,647.36</u> |
|--|----|------------------|

CEMETERY PERPETUAL CARE FUNDS:

| | <u>PRINCIPAL</u> | <u>UNEXPENDED INCOME</u> |
|--------------------------------------|--------------------|------------------------------|
| Fire Protection Fund | \$ 27.02 | \$ 182.85 |
| Roxanne Stephens | 50.00 | 347.31 |
| Frances Gilmore | 500.00 | 1,288.25 |
| Tanner Square Memorial Fund | 124.66 | 384.75 |
| Murphy's Corner Cemetery Association | 8,730.00 | 454.81 |
| Thwings Point Cemetery | 500.00 | 57.71 |
| | <u>\$ 9,931.68</u> | <u>\$ 2,715.68</u> |

Schedule A-13

TOWN OF WOOLWICH
CAPITAL RESERVE FUNDS
JUNE 30, 2015

BUILDING RESERVE:

| | | | |
|--------------------------------|----|----------------|--------------|
| Balance, July 1, 2014 | \$ | 56,133.91 | |
| Add: Interest | | 75.49 | |
| Less: Transfer to General Fund | | (16,800.00) | |
| Penalty | | <u>(12.54)</u> | |
| Balance, June 30, 2015 | | | \$ 39,396.86 |

EMERGENCY SERVICES REPLACEMENT RESERVE:

| | | | |
|------------------------|----|--------------|-----------|
| Balance, July 1, 2014 | \$ | 37,247.79 | |
| Add: Interest | | <u>55.93</u> | |
| Balance, June 30, 2015 | | | 37,303.72 |

OLD TOWN HOUSE RESERVE:

| | | | |
|------------------------|----|-------------|----------|
| Balance, July 1, 2014 | \$ | 3,706.79 | |
| Add: Interest | | <u>5.57</u> | |
| Balance, June 30, 2015 | | | 3,712.36 |

SEPTIC RESERVE:

| | | | |
|------------------------|----|--------------|-----------|
| Balance, July 1, 2014 | \$ | 14,514.95 | |
| Add: Interest | | <u>21.78</u> | |
| Balance, June 30, 2015 | | | 14,536.73 |

GENERATOR RESERVE:

| | | | |
|--------------------------------|----|--------------------|-------------------------|
| Balance, July 1, 2014 | \$ | 11,504.28 | |
| Add: Interest | | 1.19 | |
| Less: Transfer to General Fund | | <u>(11,505.47)</u> | |
| Balance, June 30, 2015 | | | - |
| | \$ | | <u><u>94,949.67</u></u> |

Snowplowing Contracts

| CONTRACT | FY15/16 Amount | FY16/17 Amount | FY17/18 Amount | FY18/19 Amount | FY19/20 Amount | 5 Year Total |
|------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------|
| Contract A (Shaw) | 92,805.00 | 92,805.00 | | | | 185,610.00 |
| Contract B (Shaw) | 84,249.00 | 84,249.00 | | | | 168,498.00 |
| Contract C (Jewell) | 99,592.00 | 99,592.00 | | | | 199,184.00 |
| Contract D-1 (Quonset) | 17,445.00 | 17,445.00 | | | | 34,890.00 |
| Contract D-2 (Shaw) | 110,863.00 | 110,863.00 | | | | 221,726.00 |
| Contract E (Quonset) | 8,194.00 | 8,194.00 | | | | 16,388.00 |
| TOTAL | 413,148.00 | 413,148.00 | 0.00 | 0.00 | 0.00 | 826,296.00 |

Approved at Town Meeting

First year same as last year - following years will be figured on CPI-U

CPI-U for 2015 was -0.1 FY17 Contracts will remain the same as FY16

Town Administrator and Treasurer

Nature of Work:

This is responsible and varied professional work as the Chief Administrator Officer in assisting the Board of Selectmen in managing Town affairs in accordance with Municipal Ordinances and the laws of the State of Maine and of the United States.

The Administrator is charged with executing the policies and procedures put forth by the Board of Selectmen and the Town Meeting. The Administrator is responsible for the annual consolidation of a proposed budget (in conjunction with the Selectmen) and the administration of the budget once adopted. The Administrator is also responsible for developing administrative procedures and for ensuring adherence to these procedures by all departments and employees.

The Administrator is charged with the responsibility of advising the Board and general public on the current status of all affairs of the Town and is responsible for preparing an annual report of the previous year's activities.

The Administrator is responsible for the maintenance of sound positive public relations between the Town and its citizens; between the Town and other governmental agencies and between the various boards and commissions that make up the Town Government. The Administrator will attend Board meetings and/or Commission meetings as deemed necessary.

The Administrator performs such other duties as may be directed by the Board of Selectmen.

Essential Duties and Responsibilities:

Examples of work:

Carries out the directives of the Board of Selectmen; prepares reports and written recommendations as part of these activities.

Attends meetings of the Board of Selectmen, preparing agenda and providing supporting documents and information pertinent to agenda items as needed.

Recording and publishing the meeting minutes.

Serves as the liaison between the Board of Selectmen and personnel and directs the Town's staff.

Monitors the budget and all financial affairs of the Town; works closely with Selectmen and Department Heads to develop a comprehensive budget and work program.

Administers the yearly operating budget and capital improvements budgets, submitting regular reports to the Board on the status of the Town's budget.

Responsible for implementing all Board of Selectmen's policy decisions and providing staff in all departments with the clear and efficient operating procedures necessary to carry out Board policy mandates.

Serves as the approval agent for Town purchasing.

Performs all functions of the General Assistance Administrator.

Performs all functions of the Town Treasurer's Office including the maintenance of all Town financial accounts; preparation of Town Warrants for payment of bills and payroll; maintaining liaisons with the school department, fire department, banks, auditors and the general public; preparation of monthly reports of the Town's financial status. Work will be performed in accordance with applicable laws and generally accepted accounting procedures; filing of IRS, Social Security and Unemployment reports.

Attends meetings and conventions on behalf of the Town with prior notice to the Selectboard.

Serves as liaison between the Board of Selectmen and various public and private agencies and businesses and the citizens of the Town. Is Ex-officio member of the Recreation Committee.

Performs the duties of the Tax Collector/ Town Clerk in his / her absence as per the job description.

Represents the Town to a variety of outside organizations.

Requirements of Work

Knowledge of municipal management, municipal government, programs, community problems, and decision-making processes.

Knowledge of municipal financial management and accounting procedures, budgeting and investments.

Knowledge of the statutory Treasurer's responsibilities as practiced in the State of Maine.

Knowledge of application process for state and federal grant programs.

Knowledge of state and federal programs and decision-making processes.

Knowledge of the principles of personnel administration.

Working knowledge of purchasing principles and practices, including the bid process.

Knowledge of the principles, policies, laws and regulations of municipal accounting, including payroll.

Knowledge of methods of receiving, depositing and disbursing large amounts of money.

Ability to exercise judgement and initiative in analyzing and evaluating accounting problems, and in making recommendations to improve financial management procedures.

Working knowledge of computer systems, word processing , data entry and municipal accounting software.

Ability to communicate effectively orally and in writing, including research capability and reporting ability.

Ability to maintain positive relations with town personnel and to direct, supervise and motivate staff.

Ability to organize and use time effectively and to be creative and analytical.

Ability to listen and to accept criticism; must possess conflict resolution skills and public relation skills.

Training and Experience Required

Considerable experience in a responsible position of a managerial nature, preferably in local government. A background in financial management and accounting, budget preparation and accounting, personnel management, administrator/organizational development, human relations skills. A degree in public administration or related field or any equivalent combination of experience and training.

Approved by the Board of Selectmen on March 26, 2007

Town Clerk

Nature of Work

This is responsible administrative work in the custody of Town records and in serving as Town Clerk. This is an appointed position in the Town of Woolwich.

Employee of this class is responsible for the preparation and maintenance of official documents; supervision of elections; issuance of various licenses and permits; recording various documents; and preparation of reports. Work is performed in accordance with the Town ordinances and State and federal laws with a high degree of independence and general supervision from the Town Administrator.

Essential Duties and Responsibilities

Examples of Work (Illustrative Only):

Validates official documents, oversees posting of official notices and advertisements, records papers with federal and state government as received.

Issues various licenses such as marriage, hunting, fishing and dog licenses, and maintains all related records.

Administers all elections including scheduling and appointing ballot clerks; orders and prepares ballots; issues absentee ballots; processes and records ballots and reports election results and accepts voter registration as Registrar of Voters.

Maintains records of births, deaths, marriages, burials and sends monthly reports to the State of Maine Office of Vital Statistics; issues certified copies of same.

Participates in the collection of various taxes including excise and property taxes

Computes excise tax on new and used automobiles, trucks, trailers, motorcycles and boats, keeping and processing records of same.

Prepares monthly reports on various areas of office activity.

Collects monies and answers inquiries at Town Office.

Prepares a daily deposit of all monies received in the Town Office.

Administers all "oaths of office"; maintains terms of office for boards/committees.

Performs related duties as required.

May be required to fill in for Administrator (i.e. Take minutes of Selectboard meetings)

Requirements of Work

Thorough knowledge and understanding of the State statutes relating to the duties and responsibilities of town and city clerks.

Thorough knowledge of modern office procedures, practices and equipment.

Ability to establish and maintain effective working relationships with other Town officials, employees and the general public.

Ability to rapidly acquire and assimilate knowledge of the provisions of the Town ordinances and state regulations relating to the operation of the office and Town government, and ability to communicate this to office staff and the public.

Proficiency in the use of the adding machine and typewriter.

Ability to maintain records and prepare reports.

Ability to plan, assign and supervise the work of subordinates.

Ability to use the computer system to conduct business and maintain records.

Ability to perform the duties of the Deputy Tax Collector and Deputy Treasurer as required.

Training and Experience Required

High school graduation and experience in work involving the maintenance and preparation of records supplemented by courses in business education or office procedures; or any equivalent combination of experience and training.

Tax Collector

Nature of Work

This is responsible administrative and fiscal work in the collection and handling of Town funds. This is an appointed office in the Town of Woolwich.

Employee of this class is responsible for the collection and recording of town funds. Work involves tax collection, maintaining liaison with Town departments and the general public, and supervising department staff. Work is performed with considerable independence of action in accordance with applicable laws and following generally accepted accounting practices. Work is reviewed through observation, verification, internal audit, fiscal audit and general supervision from the Town Administrator.

Essential Duties and Responsibilities

Examples of Work (Illustrative Only):

Receives and processes all tax payments by mail; records and balances all payments.

Reconciles tax collections to General Ledger on a monthly basis.

Prepares and records tax liens and all other duties required by the tax lien process.

Collects monies and answers inquiries at Town Office.

Prepares all reports of tax collections and reports to the State on excise taxes and registrations.

Prepares timely tax receipt deposits and enters amounts into computer.

Assists in the collection of taxes, fees and other transactions at the counter.
 Helps with the preparation of elections
 May be required to fill in for Administrator (i.e. Take minutes of Selectboard meetings)
 Performs related duties as required.

Requirements of Work

Working knowledge of the principles and practices of municipal accounting.
 Thorough knowledge of the lien process.
 Working knowledge of the principles and practices of municipal cash management.
 Thorough knowledge of excise tax collection: laws, updates.
 Ability to prepare regular reports on tax collection activities.
 Considerable knowledge of modern methods of receiving, depositing and disbursing large amounts of money.
 Ability to plan, organize, supervise and review the work of subordinates.
 Ability to deal courteously with the public and to establish and maintain effective work relationships with other employees and the public.
 Ability to perform the duties of Deputy Town Clerk, E911 Addressing Officer and Assessing Agent Assistant.

Training and Experience Required

High school graduation, plus experience in the collection and management of monies; knowledge of the laws pertaining to property and excise taxes; or any equivalent combination of experience and training.

Codes Enforcement Officer

Nature of Work

This is responsible administrative and technical work in carrying out the building and plumbing inspections and in securing compliance with code and zoning regulations. This position is responsible for issuing building and plumbing permits; conducting building, housing and plumbing inspections; enforcing certain state and municipal zoning ordinances; maintaining liaison with appropriate state and local agencies; and maintaining department records and reports. Work is performed under the general supervision of the Selectmen with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

Examples of Work

- Inspects buildings which are under construction for compliance with building or zoning requirements as prescribed by the municipal ordinances.
- Provides code information as requested by banks, lawyers, Realtors, developers, and to individuals.
- Reviews building and plumbing plans for compliance before issuing permits.
- Investigates complaints of possible code violations, including building, plumbing and zoning; initiating appropriate action to ensure compliance as necessary.
- Interviews applicants and reviews applications for building and plumbing permits; calculates fees and issues same.
- Makes inspections of permitted projects and issues Certificates of Occupancy when appropriate.
- Attends Board of Selectmen, Planning Board, and Board of Appeals meetings as necessary.
- Prosecutes zoning violators in court under Rule 80(K).
- Prepares and maintains records and reports.
- Performs related work as required.
- Considerable knowledge of approved methods and materials used in building construction of plumbing repair and installations.

- Considerable knowledge of local, state and federal enactment governing plumbing construction, use and occupancy and ability to interpret same.
- Considerable knowledge of State and Town zoning ordinance provisions and ability to interpret same.
- Must possess a valid motor vehicle operator's license.
- Must possess the required State certifications under 30-A MRSA §4201-4202, and 30-A MRSA §4451.
- Possess any other appropriate inspection licenses for direct inspections work performed.

Municipal Shellfish Warden

Nature of Work

The Municipal Shellfish Warden is responsible for performing routine and complex public law enforcement work in the application of the Shellfish Conservation Ordinance. Performance is under the general supervision of the Board of Selectmen, with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

The Municipal Shellfish Warden will be subject to an annual performance review conducted by the Board of Selectmen and the Shellfish Committee.

Examples of Work

- Patrols all Town shellfish and clam flats to ensure the lawful harvesting and collection of shellfish.
- Posts closure and pollution signs on the clam flats when required as well as posting a sign on the Town Office bulletin board.
- Checks the licenses of shellfish harvesters while on patrol.
- Inspects shellfish harvests to ensure compliance with minimum size requirements.
- Prepares regular reports on the activities and results of patrols as required by and submitted to the Shellfish Committee and Board of Selectmen.
- Meets with the Shellfish Committee as requested.
- Obtains approval from the Shellfish Committee for all expenditures of more than \$100.00 prior to making purchases.
- Notifies the Board of Selectmen when unable to perform assigned duties or when out of Town for more than one week.
- Issues summonses for violation of the Shellfish Conservation Ordinance.
- The Warden has the power to arrest all violators.
- Performs related work as directed by the Selectmen.

Requirements of Work

1. Knowledge of the Shellfish Conservation Ordinance and the practices and theory of conservation activities.
2. Knowledge of modern principles and practices of Law Enforcement.
3. Shall attend annual training as required for state certification as a Municipal Shellfish Warden.
4. Ability to cope with situations firmly, courteously, tactfully and with respect for the rights of others.
5. Ability to analyze situations quickly and objectively and to determine the proper course of action.
6. Ability to remember names, faces and details of incidents often under stressful conditions.
7. Ability to understand and carry out oral and written instructions.
8. Ability to communicate both orally and through written reports.
9. Ability to operate a motor vehicle.

Desirable Training and Experience

High School graduation, plus experience in law enforcement; or any equivalent combination of training and experience. Will be expected to attend and complete 100-hour Criminal Justice Academy training if not already a graduate.

Personal Protection

The Municipal Shellfish Warden may carry chemical defense spray and a firearm while on patrol in the Town of Woolwich.

Special Requirements

Must possess a valid motor vehicle operator's license.

Must possess and maintain an adequate vehicle to be used for patrols.

Physical Demands

1. The employee is occasionally required to climb, or balance, stoop, kneel, crouch, or crawl.
2. The employee must be able to lift and/or move more than 50 pounds.
3. While performing the duties of this job, the employee normally works in outside weather conditions.

The employee may be confronted by belligerent persons in precarious places and may be exposed to cold, hot, wet and/or humid conditions.

Work Environment

1. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

2. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

3. The job description does not constitute an employment agreement between the Town of Woolwich and the employee and is subject to change by the Town of Woolwich as the needs of the town and requirements of the job change.

Approved by the Board of Selectmen on September 24, 2000

Revised by the Board of Selectmen on March 12, 2001

Animal Control Officer

Nature of Work

The Animal Control Officer (ACO) is responsible for performing routine and complex public safety work in the enforcement of animal control laws, rules, regulations and ordinances. Performance is under the general supervision of the Board of Selectmen, with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions and results achieved.

Examples of Work

- Responds and investigates complaints concerning animal problems or violations and ensures that the laws established in 7 MRSA Chapters 719, 720, 721, 725, 729, 739, & 741 and municipal ordinances are enforced. Problems and violations would include but are not limited to uncontrolled animals, damage done by animals, cruelty to animals and animals that are sick, injured, or abandoned.

- Insures dogs six months or older are currently licensed with the municipality.

- Inspects kennels in accordance to "Maine's Rules Setting Minimum Standards for: Pet Shops, Shelters, Kennels and Boarding Kennels".

- Responds to reports of an animal suspected of having rabies and ensures that the procedures established in 22 MRSA § 1313-A and "Rules Governing Rabies Management" are carried out.

- Issues warnings or summons regarding animal control cases as required by state laws, rules and

regulations and municipal ordinances.

- Appears in court to testify regarding animal cases.
- Prepares monthly and annual reports of activities. Compiles a variety of data regarding animal control.
- Removes dead animals from roads.
- Works closely with the media, public interest groups, schools and businesses to promote public awareness of state laws, rules and regulations and municipal ordinances regarding rabies, animal control, and humane treatment of animals.
- Works using own judgment in deciding course of action, expected to handle difficult and emergency situations and requesting assistance when necessary.
- Qualified to use a weapon for dispatching animals in accordance with state rules and regulations and municipal ordinances.
- Maintains normal availability by radio, pager or telephone for consultation or emergencies.
- Transports stray animals to the contracted animal shelter.

Requirements of Work

1. High school diploma or GED equivalent.
2. Some knowledge of law enforcement principles, procedures, techniques, and equipment; working knowledge of animal restraint and care techniques.
3. Some skill in operating the tools and equipment listed below.
4. Ability to learn the applicable state laws, rules and regulations, and municipal ordinances.
5. Ability to communicate effectively orally and in writing; ability to establish and maintain effective working relationships with subordinates, peers, supervisors, and the public.
6. Ability to exercise sound judgment in evaluating situations and in making decisions.
7. Ability to follow verbal and written instructions.
8. Ability to learn the municipality's geography.

Special Requirements

1. Must possess, or be able to obtain at time of hire, a valid State Driver's License.
2. Must be a certified animal control officer by the Maine Department of Agriculture within six months of appointment.

Tools and Equipment Used

Animal capture equipment, police radio, pager, and first aid equipment.

Physical Demands

1. The employee is occasionally required to climb, or balance, stoop, kneel, crouch, or crawl.
2. The employee must be able to lift and/or move more than 50 pounds.
3. While performing the duties of this job, the employee frequently works in outside weather conditions. The employee may work with dangerous, sick, and injured animals, in high, precarious places, and may be exposed to cold, hot, wet and/or humid conditions.

Work Environment

1. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
2. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.
3. The job description does not constitute an employment agreement between the Town of Woolwich and the employee and is subject to change by the Town of Woolwich as the needs of the town and requirements of the job change.

Fire Chief

Nature of Work

This position is responsible for administrative tasks and supervision of fire fighting and fire prevention activities of the Woolwich Fire Department.

The Fire Chief has direct responsibility for the efficient operation of the Fire Department. Efficient operation is meant to include implementing a training program and maintaining training records that meet the State of Maine's Minimum Safety Standards (Title 26, Chapter 28). Work involves the supervision of maintenance of all department equipment, the prevention and extinguishment of fire, the protection of life and property, and the removal of fire hazards within the Town.

The Fire Chief is the superior officer within the department and has the authority to assume command at fire scenes. The Fire Chief's work is reviewed through discussions of problems and policies under the supervision of the Board of Selectmen.

Fire Chief's Duties

1. Directs and supervises maintenance, repair, improvement and replacement of fire fighting equipment and fire fighters' gear.
2. Implements a training program which meets the State of Maine's Minimum Safety Standards. Supervises the training schedule to ensure the training of personnel in fire fighting methods and use of equipment that meet that standard.
3. Directs and controls all volunteer fire fighters in the performance of fire fighting operations within the municipality.
4. Prepares and administers the department budget. The Fire Chief shall submit a departmental budget to the Administrative Assistant not later than February 1st each year.
5. Prepares and submits to the Board of Selectmen a biweekly report regarding the operation of the department as well as a summary of fire and/or rescue incidents.
6. Supervises the administrative details of the department, including requisition of materials, supplies, and equipment and maintains adequate records and reports for same.
7. Prepares for the auditor and the insurance carrier an annual inventory of fire fighting equipment and fire fighting gear which is submitted to the Administrative Assistant.
8. Responsible for the development and implementation of an annual fire prevention program and activities in the local school.
9. Provide maintenance for all fire equipment owned by the municipality and used by the fire department.
10. Prepares and administers written Standard Operating Procedures and Policies for the department that meet the Bureau of Labor's minimum standards.
11. Suppress disorder and tumult at the scene of a fire and generally direct all operations to prevent further destruction and damage.
12. Performs related work as required by the Board of Selectmen as pertains to state law.

Fire Warden's Duties

Historically the Fire Chief has also acted as the Fire Warden. For as long as that pattern continues the job description shall define the Fire Warden's duties as follows:

Directs and performs fire prevention activities such as issuance of fire permits, and fire investigations in cooperation with State and local authorities. (Pursuant to Maine State Law the Fire Chief shall not issue burn permits for the burning of household trash given the Town of Woolwich has a curbside removal contractor.)

Requirements

Extensive knowledge and experience in fire fighting equipment, methods and techniques, hydraulics, and fire prevention methods.

1. Thorough knowledge of the rules and regulations of the department and fire prevention codes and ordinances.
2. Thorough knowledge of the street system and geography of the Town.
3. Thorough knowledge of the water supply and hydrant system of the Town.
4. Ability to effectively direct, with good judgment, the operations and activities of personnel and equipment under emergency conditions.
5. Ability to effectively work with, and maintain good working relationships with other municipal officials, State and Federal authorities and the general public.

Experience and Training

Progressively responsible fire fighting experience, including supervisory and administrative responsibilities; high school graduation supplemented by specialized instruction in fire prevention and fire fighting; or any equivalent combination of experience and training.

Necessary Special Requirement

Must possess valid appropriate State of Maine motor vehicle operator's license.

EMS Director Duties/Job Description

We, the Board of Selectmen, for the town of Woolwich set the following as the Woolwich EMS Director's duties and Operational Structure.

1. The EMS Director shall be appointed by the Board of Selectmen.
2. The Director works for and reports to the Fire Chief
3. The Director will appoint an assistant.
 - a) That Assistant shall serve at the will and pleasure of the Director
 - b) The Assistant Director will perform all duties assigned by the Director
 - c) The Assistant Director shall have all the same duties and authority as the Director if the Director is unavailable and may not be contacted in a reasonable time.
4. The Director may also appoint other officers as is deemed necessary for the safe, efficient and legal operation of the Woolwich EMS.
 - a) The other officers shall serve at the will and pleasure of the Director
 - b) The other officers will perform all duties assigned by the Director
5. The Director will be responsible for the day to day operations, training, budgeting and purchasing.
 - a) He/She shall have the authority to hire and fire employees as the need dictates
 - b) He/She will maintain a Woolwich EMS SOG.
6. The Director shall work for the Woolwich Fire Department Chief for the joint use of the Fire Station
7. The Director shall meet with the Transporting Ambulance Contractor at least quarterly. However, it is recommended and encouraged that the Director communicate with the Contractor weekly or whenever a need arises.

David King

Dale Chadbourne

Allison Hepler

Jason Shaw

Lloyd Coombs

Approved by the Woolwich Board of Selectmen on April 25, 2005

Amended: July 15, 2013

Overview of Agencies Requesting Donations

Bath Area Family YMCA – The purpose of the Bath Area Family YMCA is to promote the health and well-being of individuals, families and communities. They offer a broad range of programs and services to their members and the community. In 2015 there were 512 residents from Woolwich including 87 individuals receiving financial aid totaling \$11,368.

Bath Area Seniors Activity Center – Provided blood pressure clinics, line dancing, exercise classes, games, luncheon, day and overnight trips, fundraisers, bean suppers, income tax preparation & AARP defensive driving class for senior citizens in the Bath Area. Currently 48 Woolwich residents are members but they serve all citizens 55 and older in the area.

Big Brothers Big Sisters of Bath/Brunswick – Non profit agency dedicated to providing mentors to children at risk in the area. They are currently serving twenty-four children from Woolwich.

Coastal Trans, Inc - Provide non-emergency transportation for low-income, disabled, elderly and the general population. They have served 2 residents in the last year.

Maine Maritime Boat Program -- The Discovery Boat Building Program offers hands on classes that teach traditional wooden boat building to Woolwich Central School 7th and 8th graders. In 2015, 10 of the 14 students were from Woolwich. Each year the class builds two 12' plank on frame skiffs.

Midcoast Maine Community Action – Provide a range of voluntary services including WIC, Head Start and Early Head Start, Families CAN child abuse and neglect prevention services, housing, emergency utility and heating assistance and child care referral resources. A total of 52 individuals and 30 families from Woolwich have been served.

New Hope for Women – Offer 24 hour crisis hotline, In 2015, thirteen individuals received 28.75 hours of advocacy and 124 individuals participated in 9.75 hours of training or education.

Spectrum Generations – Provide Meals on Wheels, CIS, SMP, money management, center activities, adult day break, family caregivers, Bridges in home care, personal emergency response systems, care management, reverse mortgage, and community case management. Total clients from Woolwich number 36 for the last fiscal year.

Sweetser – Provides quality treatment, support and hope to children, adults and families through a network of mental health, behavioral health and educational services. Offer 24/7 mobile crisis services as well as therapy, medication management and adult and child case management. Total Woolwich residents served is 132.

Tedford Housing – Provide emergency shelter and feed local people for up to 45 days. They help locate housing, jobs, access to counseling, medical help, employment training and alcohol treatment as well as other services. Total served from Woolwich: 1 family of four members was served in 2015.

Woolwich Historical Society – Maintains an historical museum in a farm house located on the corner of Route One and the Nequasset road beside the Woolwich Municipal Building. They welcome visitors to the museum on Sunday afternoons in June, July and August and other times by appointment. The museum is an interesting and valuable resource to the Town.

Town Meeting Minutes May 13, 2015

SAGADAHOC, s.s.

Attendees: 248

To: Deborah Locke, a resident of the Town of Woolwich in the County of Sagadahoc and the State of Maine.

GREETINGS:

In the name of the State of Maine, you are required to notify and warn the voters of the Town of Woolwich in the said County qualified by law to vote in town affairs to meet at the Woolwich Central School at 137 Nequasset Road in said Town, on Wednesday, the 13th day of May A.D. 2015 at Six o'clock in the afternoon, then and there to act on Articles 1 through 37, all of said articles being set out, to wit:

Article 1

To elect a Moderator to preside at said meeting and to vote by written ballot. **John Chapman 5 - 0**

Revenue

Article 2 To see if the Town will set the dates of **October 1, 2015** and **April 1, 2016** when taxes are due and payable and to see if the Town will fix the interest rate on unpaid taxes at **7% (seven percent)** per annum (36 MRSA §505.4) and to set the dates that interest starts on unpaid taxes **thirty (30) days** after each due date.

Passed by voice vote.

Article 3 To see if the Town will vote to set an interest rate to be paid by the Town on taxes that have been paid, but are either abated or overpaid and refunded at **3% (three percent)** for the 2015-2016 tax year. (36 MRSA § 506-A)

Passed by voice vote.

Article 4 To see if the Town will vote to transfer all unexpended balances and overdrafts to Undesignated Fund Balance except those listed below to be carried forward. The Selectmen are authorized to expend funds out of these carry forward accounts for the purpose for which they were established or to allow them to lapse.

Passed by voice vote.

List of Accounts to be carried forward

| | | |
|-------------------------------------|-----------------------------------|-------------------------------|
| Compensatory/Vacation Time | Woolwich EMS Donations Account | Employee Health Trust Account |
| Dry Hydrants Account | Contingent Account | Subdivision Accounts |
| Insurance Account | Roads and Bridges Account | Litigation Account |
| Computer System Account | Conservation Commission Account | Tar Account |
| Comprehensive Planning Account | Snow Removal Account | Planning Board Account |
| Town Roads Block Grant | Municipal Building Operations | Animal Control Account |
| Cable TV Account | Woolwich Emergency (WEMA) Acct | Office Operations |
| Fire Department Operations | Supplements and Abatements | Hydrant Rental |
| Emergency 911 | Street Lights | Fire Department Gift Account |
| Septic System | Woolwich EMS Account | Solid Waste Account |
| Landfill Closure Account | General Assistance Account | Fish Way Account |
| EMS Rescue Billing Account | Right of Way Account | Nequasset Church Account |
| Cemeteries Account | Shellfish Account | Recreation Committee Account |
| Town Clock Account | Animal Shelter Account | Monument Committee Account |
| Municipal Buildings Reserve Account | Emergency Vehicle Reserve Account | |

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Generator Reserve Account
Air Pack Replacement Account
Tax Mapping Account

Septic Reserve Account
ICMA-RC Town Match Account
Heating Assistance Account

Vital Records Book Repair Acct
Street Sign Account

Article 5 a) To see what sum the Town will vote to appropriate from the Undesignated Fund Balance Account to reduce the tax commitment. **Passed by voice vote.**

Note: The Board of Selectmen recommends up to **\$900,000.00**

2014 recommendation \$900,000.00

b) To see if the Town will vote to authorize the tax collector or treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A §506. **Passed by voice vote.**

c) To see if the Town will vote to appropriate up to **\$20,000.00** from the Undesignated Fund Balance Account to pay for abatements and applicable interest granted during this fiscal year. **Passed by voice vote.**

2014 appropriation up to \$20,000.00

Article 6 To see if the Town will vote to authorize the Board of Selectmen to apply for available grants, to receive said grants, and to expend the grant funds for the purposes stated in the grant and to see if the Town will vote to appropriate up to **\$20,000.00** from the Undesignated Fund Balance Account as the Town's share of any approved grants. **Passed by voice vote.**

Article 7 a) To see if the Town will vote to authorize the Selectmen to sell or dispose of various items that serve little or no purpose in the operation of the town. **Passed by voice vote.**

b) To see if the Town will vote to authorize the Selectmen to accept donations and to authorize them to use the donations as they see fit or as the donor directs. **Passed by voice vote.**

Article 8 To select a fish commissioner for a five year term.

John D. Chapman (2015-2020)

Passed by voice vote.

Article 9 a) To see what action the Town will take in regard to the alewives privileges at Nequasset and Back River Creek for the coming year. Left to discretion of Fish Commission. **Passed by voice vote.**

b) To see if the town will authorize the Fish Commissioners, on behalf of the town, to use funds from the yearly sale of alewife privileges collected in the Fish Way Account for maintenance purposes of the Fish Way buildings and property. The Fish Commissioners are responsible for maintenance decisions. As the Fish Way property is shared with the Bath Water District, the Fish Commissioners will coordinate with them on matters related to the Alewife privileges. Where an expenditure is expected to be greater than \$1,000, the planned Fish Way maintenance project will be presented to the Selectboard for their agreement. Use of Fish Way funds for purposes other than Fish Way purposes shall be subject to a vote of the town. **Passed by voice vote.**

Article 10 To see if the Town will vote to authorize the Selectmen, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes, on such terms as they deem advisable, and to authorize them or the Treasurer to execute Quit Claim Deeds and Transfer Tax Documents on same.

Passed by voice vote.

The following article must be voted by written ballot.

Article 11 To see if the Town will vote to increase the property tax levy limit of **\$504,718.00** established for the Town of Woolwich by State law in the event that the municipal budget approved under the following articles will result in a tax commitment that is greater than that property tax levy limit. **Passed 189 /41.**

Note: This article is needed because the LD1 Tax Reform Legislation does not take into account the Town's use of Surplus to reduce taxes when processing the commitment of taxes and the appropriations approved during this Town Meeting will exceed the tax levy cap.

Personnel & Town Officers

Article 12 To see if the Town will vote to raise and appropriate the sum of **\$33,436.00** for the compensation of the Town Clerk, Deputy Treasurer/Deputy Tax Collector and to authorize the Selectmen to spend any amount up to \$33,436.00. **Passed by voice vote.** 2014 appropriation \$32,877.00

Article 13 To see if the Town will vote to raise and appropriate the sum of **\$45,797.00** for the compensation of the Town Administrator/Town Treasurer and to authorize the Selectmen to spend any amount up to \$45,797.00. **Passed by voice vote.** 2014 appropriation \$45,031.00

Article 14 To see if the Town will vote to raise and appropriate the sum of **\$36,248.00** for the compensation of the Tax Collector, Deputy Town Clerk and to authorize the Selectmen to spend any amount up to \$36,248.00. **Passed by voice vote.** 2014 appropriation \$35,642.00

Article 15 To see if the Town will vote to raise and appropriate the sum of **\$33,000.00** for the Employee Health Insurance Account. **Passed by voice vote.** 2014 appropriation \$40,150.00

Article 16 a) To see what sum of money the Town will vote to pay the Town Officers for the ensuing year:

| Passed by voice vote. | 2014 | 2015 |
|------------------------------|--------------------|--------------------|
| Selectman | \$3,000.00 | \$3,000.00 |
| Selectmen | 3,000.00 | 3,000.00 |
| Selectmen | 3,000.00 | 3,000.00 |
| Selectmen | 3,000.00 | 3,000.00 |
| Selectmen | 3,000.00 | 3,000.00 |
| Board Chairman | 1,500.00 | 1,500.00 |
| Board Vice Chairman | 500.00 | 500.00 |
| Ballot Clerks | 2,000.00 | 2,000.00 |
| Registrar of Voters | 250.00 | 250.00 |
| Moderator | 200.00 | 200.00 |
| Workers Compensation | 8,000.00 | 8,000.00 |
| Unemployment Compensation | ,500.00 | 1,500.00 |
| Social Security | 17,808.00 | 17,900.00 |
| Comp/Vacation Time Reimb | 2,400.00 | 2,400.00 |
| ICMA-Retirement Account | <u>2,839.00</u> | <u>2,874.00</u> |
| | \$51,997.00 | \$52,124.00 |

b) To see what sum, if any, the Town will vote to raise and appropriate for the Town Officers' Account for the ensuing year. **Passed by voice vote.** **Recommended \$52,124.00**
2014 appropriation \$51,997.00

c) To see if the Town will vote to raise and appropriate the sum of **\$6,000.00** for the salary (including mileage) to the Animal Control Officer (ACO) and to authorize the Selectmen to spend any amount up to \$6,000.00. **Passed by voice vote.** 2014 appropriation \$6,000.00

d) To see if the Town will vote to raise and appropriate the sum of **\$23,122.00** for the salary of the Codes Enforcement Officer, Building Inspector and Licensed Plumbing Inspector and to authorize the Selectboard to spend any amount up to \$23,122.00. **Passed by voice vote.** 2014 appropriation \$22,735.00

General Government

Article 17 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following Town Accounts:

| | Appropriated 2014 | 2015 |
|--------------------|--------------------------|-------------|
| General Assistance | \$5,000.00 | \$5,000.00 |
| Nequasset Church | 200.00 | -0- |
| Cemeteries | 400.00 | 500.00 |
| Veterans' Graves | -0- | -0- |

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| | | |
|---------------------------|--------------------|--------------------|
| ACO Contingent | 500.00 | 500.00 |
| Codes Officer Contingent | 1,500.00 | 2,000.00 |
| Health Officer Contingent | 500.00 | 500.00 |
| Health Officer Salary | 1,200.00 | 1,200.00 |
| Fish Way, Up Keep/Repair | -0- | -0- |
| Animal Control & Care* | 3,963.00 | 3,963.00 |
| Planning Board | -0- | 1,000.00 |
| Conservation Commission | -0- | -0- |
| Agriculture Committee | -0- | -0- |
| Comprehensive Planning | -0- | -0- |
| Board of Appeals | 100.00 | 100.00 |
| Recreation Committee | 2,000.00 | 2,000.00 |
| Solid Waste Committee | 2,500.00 | 2,500.00 |
| Monument Committee | 1,560.00 | 2,500.00 |
| Contingent | 10,000.00 | 10,000.00 |
| Repair of Vitals Books | 500.00 | 500.00 |
| | <u>\$29,923.00</u> | <u>\$32,263.00</u> |

* Animal Control & Care for care of the Town's stray, homeless pets at Coastal Humane Society Kennel or a similar facility and for vet and medical cost associated with the care of these animals.

Article 18a To see if the town will vote to move the 2015/16 Patten Free Library operations funding question to the June election to be voted on by secret ballot. **** Failed by voice vote.**

****Note:** Selectboard received a petition in February 2015, signed by 181 registered Woolwich voters, asking "to make this as an article to the town warrant in May 2015, moving this donation to the local ballot in November each year." The town cannot legally vote to do this in perpetuity because the town doesn't have a charter. However, it may be moved to June or November one year at a time if so voted at Town Meeting or by Selectboard authority with proper notification and public hearing. If 18a passes then 18b will be dismissed and the vote moves to the June Election. If 18a fails then you will vote on 18b.

Article 18b To see if the town will vote to raise and appropriate the sum of **\$50,688.00** to support the operating costs of the Patten Free Library and to authorize the Selectmen to spend any amount up to \$50,688.00.

Passed by written ballot 168 yes /76 no.

2014 Appropriation \$49,203.0

Article 19 To see if the town will vote to raise and appropriate the sum of **\$35,800.00** for the Office Operations account. The approximate breakdown of the account is as follows: **Passed by voice vote.**

| | <u>2014</u> | <u>2015</u> |
|---|--------------------|--------------------|
| Town Reports | \$2,400.00 | \$2,400.00 |
| Telephone and fax machine monthly usage | 1,600.00 | 1,600.00 |
| Postage (twice/year tax bills, etc. | 5,000.00 | 5,000.00 |
| Office and computer supplies | 3,000.00 | 3,000.00 |
| Advertising | 1,500.00 | 2,000.00 |
| Printing (stationary, forms, etc.) | 500.00 | 500.00 |
| Computer support contract & software | 10,000.00 | 10,000.00 |
| Automated equipment maintenance | 7,000.00 | 6,000.00 |
| Training - seminars and manuals | 1,500.00 | 1,000.00 |
| Association dues | 300.00 | 300.00 |
| Election supplies and materials | 2,000.00 | 1,500.00 |
| Office operations contingent | 1,500.00 | 1,500.00 |
| Mailing machine | 1,000.00 | 1,000.00 |
| Voting Machine System | -0- | -0- |
| | <u>\$37,300.00</u> | <u>\$35,800.00</u> |

2014 appropriation \$37,300.00

Article 20 To see if the town will vote to raise and appropriate the sum of **\$31,700.00** for the Municipal Building Operation of Plant account. The approximate breakdown of the account is as follows:

| | <u>2014</u> | <u>2015</u> |
|---|--------------------|--------------------|
| Electricity/ CMP | \$6,700.00 | \$6,700.00 |
| Water/ BWD | 1,500.00 | 1,500.00 |
| Heating fuel/ oil | 6,000.00 | 5,000.00 |
| Photocopier Lease | 3,200.00 | 3,600.00 |
| Mowing and grounds maintenance | 2,690.00 | 2,400.00 |
| Furnace maintenance/repair | 300.00 | 300.00 |
| Building sprinkler system contract | 1,000.00 | 700.00 |
| Security system contract/maintenance | 800.00 | 800.00 |
| **Cleaning Services | 3,100.00 | 5,100.00 |
| Misc supplies and general bldg maintenance (hardware, etc.) | 4,000.00 | 4,000.00 |
| Elevator Maintenance | -0- | 1,600.00 |
| | <u>\$29,290.00</u> | <u>\$31,700.00</u> |

Passed by voice vote.

2014 appropriation \$29,290.00

****Note: Cleaning Bid also includes the annual stripping/waxing of tile floors and shampooing of the carpets.**

Article 21 To see if the Town will vote to raise and appropriate the sum of **\$20,000.00** for the Town's insurance.

Passed by voice vote.

Note: Art. 21 includes all municipal buildings, contents, vehicles & tax acquired properties.

2014 appropriation \$19,000.00

Article 22 To see if the Town will authorize the Board of Selectmen to sign a one year contract with an Assessing Agent for the purpose of assessing and maintaining the equity of the property assessments. Further, to see if the town will vote to raise and appropriate the sum of **\$20,100.00** as payment to the Assessing Agent.

Passed by voice vote.

2014 appropriation \$19,800.00

Article 23 To see if the Town will vote to raise and appropriate the sum of **\$2,000.00** to update the property tax maps. **Passed by voice vote.**

2014 appropriation \$2,000.00

Article 24 To see if the Town will vote to raise and appropriate the sum of **\$2,000.00** for the "Computer Replacement Account". **Passed by voice vote.**

2014 appropriation \$3,500.00

Article 25 To see if the Town will vote to raise and appropriate the sum of **\$3,850.00** for the payment of membership dues for the Maine Municipal Association. **Passed by voice vote.**

2014 appropriation \$3,800.00

Article 26 To see if the Town will vote to raise and appropriate the sum of **\$8,700.00** to pay the Auditor.

Passed by voice vote.

2014 appropriation \$8,700.00

Article 27 To see if the Town will vote to raise and appropriate the sum of **\$3,000.00** for the Town's Litigation Account. **Passed by voice vote.**

2014 appropriation \$10,000.00

Article 28 a) To see if the Town will vote to raise and appropriate the sum of **\$30,000.00** for the Municipal Building note principal. **Passed by voice vote.**

b) To see if the Town will vote to raise and appropriate the sum of **\$10,000.00** for the Municipal Building note interest. **Passed by voice vote.**

2014 appropriations \$30,000.00

\$10,867.00

Health/Welfare and Sanitation

Article 29 To see if the Town will vote to raise and appropriate the sum of **\$5,700.00** for the continued sampling of ground water from the installed surface water test sites at the landfill.

Passed by voice vote.

2014 appropriation \$4,600.00

Article 30 a) To see if the Town will vote to adopt a pay-per-bag plan for non-recyclable trash charging \$2.00 per 30 gallon bag and \$1.00 per 15 gallon bag and to authorize the Selectpeople to enter into a contract with Waste Zero to administer the program.** **Passed by written ballot 114 yes / 105 no.**

****Note:** *Pine Tree Waste will still be providing curbside trash pick-up and the town will be responsible for tipping fees. Therefore, all revenues from the sale of trash bags will be used to reduce the cost of the tipping fees. Recycling pick-up will remain the same.*

b) To see if the Town will vote to raise and appropriate the sum of **\$266,550.00*** for the complete weekly curbside refuse collection and bi-weekly curbside recycling collection for year three of a three year contract extension for this service with Pine Tree Waste, Inc. 2014 appropriation \$262,870.00

***Breakout of total cost is as follows:**

| | |
|--|---------------------|
| Weekly Curbside Collection, Trash = | \$122,678.64 |
| Bi-Weekly Curbside Collection, Recycling = | \$ 54,010.80 |
| Disposal (Tipping) Fee based on est.1000tons = | <u>\$ 89,860.00</u> |
| Amended to total \$230,550.00 | \$266,549.44 |

Passed by voice vote.

c) To see if the Town will appropriate a sum not to exceed **\$25,000.00** from the Undesignated Fund Balance Account for the Selectboard to use if necessary for unanticipated solid waste disposal/recycling costs.

d) To see if the Town will raise and appropriate the sum of **\$2,000.00** for the Household Hazardous Waste Collection event.**

****Note:** *Each year in May, the City of Bath, along with area towns, sponsors a Household Hazardous Waste Collection Day. Citizens sign up to dispose of such items as oil based paints, fuels, solvents, insecticides, etc. You must preregister.*

Passed by voice vote.

2014 appropriation \$2,000.00

Highways and Bridges

Article 31 To see if the Town will vote to raise and appropriate such sums of money as may be necessary for the following accounts:

Passed by voice vote.

| | <u>2014</u> | <u>2015</u> |
|-------------------|--------------|--------------|
| Roads and Bridges | \$ 60,000.00 | \$ 60,000.00 |
| Street Signs | 1,000.00 | 1,000.00 |
| Hot Topping | 82,000.00 | 90,000.00 |
| Snow Plowing | 413,148.00 | 413,148.00 |
| Street Lights | 4,100.00 | 4,100.00 |
| Culvert Repair | <u>-0-</u> | <u>-0-</u> |
| | \$560,248.00 | \$568,248.00 |

Article 32 a) To see if the Town will authorize the Selectmen to remove up to **\$61,000.00**, if available, from the Local Road Assistance Program (LRAP) account for hot topping town roads. **Passed by voice vote.**

b) To see if the Town will authorize the Selectmen to spend any additional LRAP funds for whatever “highway purpose” the Selectmen and the Road Commissioner deem appropriate. **Passed by voice vote.**

Protection

Article 33 a) To see if the Town will raise and/or appropriate such sums of money as may be necessary for the following accounts (Appropriate \$600.00** from WEMA account and raise & appropriate \$68,678.50 through taxation): **Passed by voice vote.**

| | <u>2014</u> | <u>2015</u> |
|-----------------|-------------|-------------|
| Hydrants (Bath) | \$15,511.00 | \$16,351.00 |
| (Wiscasset) | 19,046.00 | 18,368.00 |
| Fire Chief | 7,284.50 | 7,284.50 |

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| | | |
|---------------------------------|--------------------|--------------------|
| EMS Director/Asst. Chief | 2,050.00 | 2,050.00 |
| Asst. Chief | 2,050.00 | 2,050.00 |
| Captain 1 | 1,281.25 | 1,281.25 |
| Captain 2 | 1,281.25 | 1,281.25 |
| Lieutenant 1 | 640.50 | 640.50 |
| Lieutenant 2 | 640.50 | 640.50 |
| Deputy EMS Director | 1,281.00 | 1,281.00 |
| EMS 1 st Assistant | 640.50 | 640.50 |
| Four sets of NFPA/OSHA Clothing | 8,500.00 | 8,500.00 |
| WEMA* | -0- | -0- |
| WEMA Director** | 600.00 | 600.00 |
| Inoculations/Physicals | 2,500.00 | 2,500.00 |
| Emergency 911 | 100.00 | 150.00 |
| Generator Service | -0- | -0- |
| Generator Replacement Acct | 800.00 | 1,000.00 |
| Air Packs | 2,500.00 | 2,500.00 |
| Fire Hose | 2,000.00 | 2,000.00 |
| Fire Dept. Computer | <u>1,000.00</u> | <u>1,000.00</u> |
| | \$69,706.50 | \$69,278.50 |

* Note: WEMA stands for Woolwich Emergency Management Agency

** Stipend to be appropriated from WEMA Account – no new tax dollars

b) To see if the Town will vote to raise and appropriate the sum of \$88,700.00 for the Fire Department account.

The breakdown of the account is as follows: **Passed by voice vote.**

| | <u>2014</u> | <u>2015</u> |
|--------------------------|--------------------|--------------------|
| Office Supplies/Expenses | \$1,200.00 | \$1,400.00 |
| Truck Fuel | 6,000.00 | 5,000.00 |
| Equipment Repairs | 5,000.00 | 5,500.00 |
| Truck Repairs | 12,500.00 | 12,500.00 |
| Laundry | 350.00 | 350.00 |
| Contingent Account | 5,000.00 | 5,000.00 |
| Telephone | 1,500.00 | 1,300.00 |
| Training Expenses | 3,100.00 | 3,100.00 |
| Travel Expenses | 250.00 | 250.00 |
| New Equipment | 15,000.00 | 15,000.00 |
| Station Supplies | 1,500.00 | 2,000.00 |
| Fire Prevention | 1,300.00 | 1,300.00 |
| Wages | <u>36,000.00</u> | <u>36,000.00</u> |
| | \$88,700.00 | \$88,700.00 |

c) To see if the Town will vote to raise and appropriate the sum of \$44,000.00 for the Woolwich Emergency Medical Service Account. The breakdown of the account is as follows: Passed by voice vote.

| | <u>2014</u> | <u>2015</u> |
|-------------------|-------------|-------------|
| AEDs | \$2,000.00 | \$2,000.00 |
| Annual Fees | 1,500.00 | 1,500.00 |
| Billing Fees | 500.00 | 500.00 |
| Clothing | 2,000.00 | 2,000.00 |
| Communications | 4,000.00 | 4,000.00 |
| Contingency | 500.00 | 500.00 |
| Fuel | 1,000.00 | 1,000.00 |
| Medical Equipment | 4,500.00 | 4,500.00 |

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| | | |
|---------------------|--------------------|--------------------|
| Medical Exams | 1,000.00 | 1,000.00 |
| Medical Supplies | 6,000.00 | 6,000.00 |
| Office Supplies | 1,000.00 | 1,000.00 |
| Payroll | 12,000.00 | 12,000.00 |
| Training | 5,000.00 | 5,000.00 |
| Vehicle Maintenance | 3,000.00 | 3,000.00 |
| | <u>\$44,000.00</u> | <u>\$44,000.00</u> |

Miscellaneous Donations

Article 34 To see if the Town will vote to appropriate **\$400.00** from the Snowmobile Registrations Reimbursement for the Nequasset Trailbreakers Snowmobile Club.

Passed by voice vote. 2014 appropriation \$400.00

Article 35 To see what sum of money the Town will vote to donate to the following local agencies:

Passed by voice vote.

| | <u>2014</u> <u>Appropriated</u> | <u>2015</u> <u>Donate</u> |
|---|------------------------------------|------------------------------|
| Bath Area Family YMCA | 500.00 | 500.00 |
| Bath Area Senior Citizens Center | 825.00 | 825.00 |
| Big Brothers/Big Sisters Bath/Brunswick | 600.00 | 600.00 |
| Coastal Trans | 1,400.00 | 1,400.00 |
| Jesse Albert Dental Clinic | 2,500.00 | 2,500.00 |
| Maine Maritime Boat Program | 5,000.00 | 5,000.00 |
| Midcoast Maine Community Action (CED) | 1,440.00 | 1,440.00 |
| Spectrum Generations | 1,953.00 | 1,953.00 |
| Sweetser | 3,084.00 | 3,084.00 |
| Tedford Housing | 700.00 | 700.00 |
| Woolwich Historical Society | 1,000.00 | 1,000.00 |
| Woolwich Junior Athletics | 3,500.00 | 3,500.00 |
| | <u>\$22,502.00</u> | <u>\$22,502.00</u> |

Article 36 To see if the Town will vote to raise and appropriate the sum of **\$22,502.00** for donations to local agencies/organizations. **Passed by voice vote.** 2014 appropriation \$22,502.00

Ordinances

Article 37 Shall the ordinance entitled "Floodplain Management Ordinance" that was enacted May 7, 2008 be repealed and be replaced by an ordinance entitled "Floodplain Management Ordinance for the Town of Woolwich"*** as updated to reflect the changes in the new 2015 FEMA Flood Insurance Rate Maps** in order to be in compliance with the National Flood Insurance Program (NFIP). **Passed by voice vote.**

**Copies of ordinance and maps are on file in the Town Clerk's office
Meeting adjourned at 9:40 p.m.

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***“The New England town meeting is
probably the purest form of democracy
in existence today. Please help to
preserve it by attending town meeting.
Please read this report carefully and
bring it with you.”***

Borrowed from the annual report
for the Town of Troy, Maine

Woolwich Emergency Medical Service Donation List

Here is a sample list of what your donation to Woolwich EMS could buy. Please feel free to donate for any specific item, or in any dollar amount you choose. We are grateful for any donation. Thank you for helping us keep our budget as low as we can and provide additional tools and training for our EMTs.

Equipment

| | |
|--|------------|
| CPR Mask | \$8.00 |
| Bag Valve Mask | \$15.00 |
| Sam Splint Kit | \$19.00 |
| Basic EMT Medical Bag w/supplies | \$160.00 |
| Portable Oxygen Kit | \$299.00 |
| EMS Jacket | \$300.00 |
| Laryngoscope | \$325.00 |
| Finger Pulse Oximeter | \$387.00 |
| Pager (emergency services) w/charger | \$450.00 |
| Portable Radio | \$500.00 |
| Mobile Radio | \$600.00 |
| Electric Suction Unit | \$750.00 |
| Manual Stretcher | \$2,100.00 |
| Automatic External Defibrillator (AED) | \$2,500.00 |
| Stair Chair | \$3,000.00 |

Training

| | |
|-------------------------------------|------------|
| Basic EMT class w/books and fees | \$1,000.00 |
| Intermediate class w/books and fees | \$1,500.00 |
| Paramedic class w/books and fees | \$5,500.00 |

**All donations should be mailed to: Woolwich EMS Donations
13 Nequasset Road
Woolwich, Maine 04579**